
Agenda

September 16, 2026 at 8:00 a.m.
Watershed Education Center (Vitale Park)
Lakeville, NY 14480

All attachments and reports may be found at
www.lcwsa.us

1. Call to Order

2. Approval of Agenda

3. Approval of Minutes

- a. August 26, 2026 – Regular Meeting

4. Reports

- a. Financial Report – August 2026
- b. Operations Report
- c. Capital Report
- d. Executive Director's Report
 - i. 2027 Budget Presentation

5. Other Business

Resolution No.: 2026 - 21	RESOLUTION TO SET A PUBLIC HEARING FOR THE 2027 WATER AND SEWER RATES AND FEE SCHEDULE FOR OCTOBER 21, 2026 AT 8:00AM
Resolution No.: 2026 - 22	RESOLUTION AUTHORIZING THE USE OF SEWER CAPITAL RESERVE FUNDS FOR THE PURCHASE AND INSTALLATION OF A 3-INCH PARSHALL FLUME FOR THE AVON SEWER FLOW METER
Resolution No.: 2026 - 23	RESOLUTION AMENDING THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY PROCUREMENT POLICY

6. Adjournment

Next Regular Meeting: Wednesday, October 21, 2026 @ 8:00 am

Unreviewed Minutes
REGULAR MEETING
August 26, 2026 at 8:00 a.m.
Watershed Education Center (Vitale Park)
Lakeville, NY 14480

Members Attending: M. McKeown, R. White, S. Beardsley, B. Ceci, S. Caccamise, T. Saunders, and W. Wadsworth

Others attending: J. Molino (Executive Director), M. McTarnaghan (Director of Operations), R. Lewis (Principal Accountant), J. Campbell (Attorney), and S. Wright (Secretary), K. Bacon (Mayor, Village of Mt. Morris), L. Torcello (Clerk, Village of Mt. Morris), and C. Young (Superintendent of Public Works, Village of Mt. Morris)

Call to Order: 8:00 a.m.

Approval of Agenda:

Motion: S. Beardsley moved, and T. Saunders seconded to approve the agenda. Carried unanimously.

Chairman McKeown welcomed Mayor Bacon to the meeting and asked if she had any matters to discuss with the Board. Mayor Bacon asked about the proposed three-party real property transfer of a parcel in the Village of Mt. Morris. J. Molino explained the transfer of the property from the Livingston County Industrial Development Agency (“IDA”) to the Authority. The Authority will then transfer the property to NYS Parks in exchange for a parcel on County Line Road that NYS Parks owns that would provide the Authority ownership of existing water infrastructure that is important to the regional water system. Mayor Bacon also inquired about the Town of Mt. Morris water and sewer billing and operations. She stated that she understood the Authority had approached the Town regarding billing and operations and expressed concern, noting that the Village and Town had been discussing the Village assuming those responsibilities. J. Molino clarified that the Town had approached the Authority to discuss a potential relationship and lease agreement. He stated that the Authority had not approached the Town and emphasized that any discussions or agreements would maintain the Village as a key partner, including its role as a water supplier and the Town’s continued use of the Village’s wastewater facility, to which the Town’s sewer system conveys wastewater.

Approval of Minutes:

July 15, 2026 – Regular Meeting

Motion: S. Caccamise moved, and R. White seconded to approve the Regular meeting minutes dated July 15, 2026. Carried unanimously.

Reports:

Financial Report July 2026

R. Lewis reviewed the June 2026 Financial Report. J. Molino and R. Lewis provided an overtime analysis to the Board. J. Molino discussed operational improvements to reduce staff response when on call and what was not preventable such as weather-related responses.

Motion: T. Saunders moved, and S. Beardsley seconded to approve the July 2026 Financial Report. Carried unanimously.

Operations Report

M. McTarnaghan reviewed the Operations Report.

Capital Report

J. Molino reviewed the Capital Report.

Executive Director Report

J. Molino reviewed:

- Regional Water Project debt charges and permitting charges. Updates to the Service Unit Policy will be presented to the Board for consideration at the September meeting.

Other Business:

Resolutions:

- 2026-18 RESOLUTION DELCARING EQUIPMENT AS SUPRLUS PROPERTY
Motion: S. Caccamise moved, and R. White seconded to approve Resolution 2026-18. Carried unanimously.
- 2026-19 RESOLUTION AUTHORIZING THE PURSUIT OF A THREE-PARTY REAL PROPERTY CONVEYANCE AND EXCHANGE WITH THE LIVINGSTON COUNTY INDUSTRIAL DEVELOPMENT AGENCY AND NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION
Motion: W. Wadsworth moved, and T. Saunders seconded to approve Resolution 2026-19. Carried unanimously.
- 2026-20 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN INTERMUNICIPAL AGREEMENT WITH THE TOWN OF LEICESTER AND LIVINGSTON COUNTY FOR DIRECT PAYMENT OF PROJECT RELATED COSTS FOR THE REGIONAL WATER SUPPLY PROJECT
Motion: S. Caccamise moved, and S. Beardsley seconded to approve Resolution 2026-20. Carried unanimously.

Executive Session:

Motion: S. Caccamise moved, and S. Beardsley seconded that the board reconvene in Executive Session at 9:2 a.m. for the purpose of discussions concerning the medical, financial, credit or employment history of a particular person or corporation, or matter leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Carried unanimously.

Motion: B. Ceci moved, and T. Saunders seconded to end the Executive Session at 9:26 a.m. with no action taken. Carried unanimously.

Adjournment: 9:27 a.m.

Motion: S. Beardsley moved, and B. Ceci seconded to close the meeting. Carried unanimously.

Livingston County Water and Sewer Authority

August 2026

Financial Report

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Disbursements	
Capital	\$828,316.38 14
Debt	\$ 2,000.00 15
Operating	\$578,371.46 16-26

Total Disbursements \$1,408,687.84

August 2026
Revenue & Expenses

①

REVENUE
2026 Budget Revenue -\$4,874,860

Year to date- Operations	\$2,983,803 up \$147,814 over 2025
Transfer from Capital Reserves	\$117,406-1 Ton Pick-Up (partial), Sludge Pump Replacement (partial), Sewer Lateral Camera
Reserves-Springwater Meters	<u>\$ 39,938</u>
	\$3,141,147

Current Period \$1,140,581

-Retail Fees represents billing 11/1/25-07/30/26, next billing November 2026 for 8/1/26-10/31/26

EXPENSES

2026 Budget Expenses -\$4,874,912

Year to Date Expenses \$3,433,137 (Approx. 70%)

Current Period \$458,154

Decreases

5050 Health Insurance	\$45,878 HSA reductions, employee contributions increased. Budget low due to higher increase that budgeted.
6120 Engineering	\$102,141 2025 had SCADA Expansion.
6230 Telephone	\$8,299 In 2025 put Layer 3 SCADA & Verizon charges here, in 2026 move to 6140 (Computer Services).
6510 Purchased Water	\$14,596 City of Rochester bills down from last year, timing of others (See attached Water Purchases)
6621 Maint. & Repair	\$116,598 More repairs in 2025.
6640 Customer Installs	\$24,055 Moved expenses to 6620.

Increases

5010 Wages & Salaries	\$95,383 Pay increases, additional employees (succession)
5020 Overtime	\$16,836 Continuing to monitor.
6110 Legal Services	\$14,604 Personnel Services.
6125 Project Engineering	\$59,591 Water Loss Pilot Program-Grant reimbursement.
6140 Computer Services	\$14,757 New monitoring, SCADA & Verizon moved from 6230.
6150 Insurance	\$13,382 Cost increase over 2025.
6190 Other Prof. Services	\$20,433 Groveland Correction Survey Mapping, Town of Leicester Surveys.
6310 Outside Services	\$33,266 Higher accrual in 2025, on track to meet budget.
6520 Purchased Sewer	\$12,745 Village of Avon-Started I & I letters, ARS
6620 Building Repair/Supply	\$198,476 Materials Bid-\$49,000 -larger order for majority of year. Lakeville plant sludge pump Replacement -\$36,000 (board approved use of Capital Reserves-transferred), UV Bulbs-\$8,800 No longer using 6640, move \$26,651 of expenses here. Move customer installs her -\$19,404.

Date 9/11/2026

Balance Sheet - Grouping Net P

Time 10:04 AM

Balance Sheet - Grouping

Period 08/2026

August 2026

(2)

CURRENT ASSETS

Cash & Cash Equivalents:

01 Checking - Operating	5,140.50
03 Checking - Reserve	1,012,523.50
04 Checking - Debt Reserve	1,178,694.07
Total Cash & Cash Equivalents	2,196,358.07

Accounts Receivable:

03.1210	A/R Retail Fees	893,540.63
03.1211	A/R Town of Springwater Debt	685.92
04.1215	A/R Fees Debt	203,000.01
03.1230	Accrued Billing	0.00
04.1230	Accrued Billing	0.00
03.1235	A/R Relevy	0.00
04.1235	A/R Debt Relevy	0.00
03.1240	A/R Other Services	0.00
01.1290	Other Receivables-jv	8,083.50
03.1290	Other Receivables	(0.21)
	Total Accounts Receivable	1,105,309.85

Capital Contributions Rec.

03.1275	Contributions Receivable	14,740.94
03.1380	Contributuons Receivable-LT	9,410.50
03.1382	Cont. Rec.-LT Dairy Knoll	110,074.32
	Total Capital Contributions Re	134,225.76

Inventory:

01.1300	Inventory	261,835.10
	Total Inventory	261,835.10

Prepaid Expenses:

01.1700	Prepaid Expenses	150,420.48
	Total Prepaid Expenses	150,420.48

Funds Held for Others:

02.1100	Checking - Clearing	8,014.77
06.1185	Checking - Funds Held for Othe	1,534.93
	Total Funds Held for Others	9,549.70

Total CURRENT ASSETS **1,661,340.89**

NON-CURRENT ASSETS

Restricted Cash:

05.1160	Checking - Restricted	12,997.81
01.1181	SLGS Debt Reserve	113,922.50
01.1182	C8-6449-05-00-Reserve	292,328.60
04.1175	CD - for loan covenant's	88,521.75
07.1183	2024 BAN On Deposit with Trust	128,402.01
	Total Restricted Cash	636,172.67

Date 9/11/2026

Balance Sheet - Grouping Net P

Time 10:04 AM

Balance Sheet - Grouping

Period 08/2026

August 2026

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Property & Equipment, Net Dep

01.1410	Land	150,284.85
01.1420	DP, Electronic, Comm Equip	648,421.54
01.1430	Automotive Equipment	1,244,370.28
01.1440	Bldg Maint, Tools, Machines	3,855,713.95
01.1450	Water Distribution Systems	22,663,340.61
01.1460	Sewer Collection Systems	32,362,521.71
01.1470	Buildings	6,226,286.54
01.1480	Leased Holdings Improvements	871,376.63
01.1490	Right to Use Asset Vlivonia	259,308.62
01.1520	Accum Depr: Electronic Equip	(548,545.16)
01.1530	Accum Depr: Automotive	(631,611.71)
01.1540	Accum Depr: Tools, Machines	(2,370,386.94)
01.1550	Accum Depr: Water Systems	(6,575,379.63)
01.1560	Accum Depr: Sewer Systems	(13,949,375.67)
01.1570	Accum Depr: Buildings	(3,532,027.20)
01.1580	Accum. Dep-leased Holdings	(145,229.60)
01.1590	Accum Depr Right to Use	(33,493.71)
	Total Property & Equipment	40,495,575.11

Work-In-Progress

01.1600	Work-In-Progress	11,031,218.38
	Total Work-In-Progress	11,031,218.38

Deferred Outflow Asset

01.2200	Deferred Outflow-Pension	453,649.50
01.2210	Deferred Outflow -OPEB	406,628.00
	Total Deferred Outflow Asset	860,277.50

Total NON-CURRENT ASSETS 53,023,243.66

TOTAL ASSETS 56,880,942.62

CURRENT LIABILITIES

Accounts Payable

01.2050	Accrued Payroll	(621.76)
04.2025	Accrued Interest	0.00
	Total Accounts Payable	(621.76)

Current Portion Loans Pay.

01.2021	Current Portion-Vlivonia lease	0.00
03.2015	Loan Payable ST- C8-6449-06-00	4,999,999.74
03.2019	Loan Pay ST-D0-18746	6,135,365.76
04.2020	Current Debt Payable	0.00
04.2022	Cur Port Debt C8-6449-05-00	295.00
04.2023	2023 BAN	(60,000.00)
07.2023	2023 BAN	60,000.00
	Total Current Portion Loans	11,135,660.50

Other Current Liabilities

01.2090	Other Accounts Payable	0.00
	Total Other Current Liability	0.00

Date 9/11/2026

Balance Sheet - Grouping Net P

Time 10:04 AM

Balance Sheet - Grouping

Period 08/2026

August 2026

(4)

Fund Held for Others

01.2080	Funds Held for Others	0.02
02.2080	Funds Held For Others	6,000.00
06.2080	Funds Held for others	332.12
02.2085	Billing Owed to other Entity	9.93
	Total Funds Held for Others	6,342.07

Total CURRENT LIABILITIES 11,141,380.81

NON-CURRENT LIABILITIES

System Revenue Notes Payable

01.2150	Lease Liability-V Livonia	77,502.42
01.2215	Deferred Inflows	400,632.00
01.2250	Deferred Inflow-Pension	15,162.00
01.2270	Net Pension Liability	608,306.00
01.2280	Total OPEB Liability	942,360.70
01.2290	Compensated Absences	55,691.77
01.2295	Retainage	0.00
04.2100	LT Debt	2,764,150.00
04.2101	LT Debt C8-6449-05-00	6,631,785.38
07.2102	LT Debt 2024 BAN	1,125,000.00
07.2105	2024 BAN Premium	84,637.15
	Total System Revenue Notes Pay	12,705,227.42

Total NON-CURRENT LIABILITIES 12,705,227.42

RETAIN EARNINGS & NET POSITION

Other

01.3020	Unrestricted	11,845,088.54
01.3030	Capital Assets, net debt	29,665,214.25
01.3040	Restricted	391,888.25
05.3030	Capital Assets, net debt	(494.00)
07.3030	Capital Assets, net debt	(123,343.00)

Total Other 41,778,354.04

Total Funds Equity Balance (8,748,056.65)

Net Position (33,030,297.39)

TOTAL LIABILITIES 56,876,905.62

Project	Project Name	Expenditures		Budget		Service Area	Funding	Financing			Date Began	End Date
		Code	Expenses	Capitalized	Budget			Balance	Grant/Contr ibuted	Reserve		
DEBT & REIMBURSABLE PROJECTS												
31131	County Wide WaterSystem Improvements (EFC WIIA)	2,600,078.78	5,225,644.15	9,750,000	1,924,277.07	WR	DO 18746	\$ 3,000,000	\$ -	\$ 6,750,000	7/12/2019	
31450	Leicester/York Regional Water Project	366,263.13		35,800,000.00		WR	Project 19225					
31455	Conesus Lake PS Improvements (EFC WIIA)	7,799,413.67		8,750,000	950,586.33	SL	C8-6449-06-00	\$ 3,750,000	\$ -	\$ 5,000,000	2023	
		10,765,755.58			2,874,863.40							
GENERAL RESERVE PROJECTS												
Reserve Cash for Debt & Reimbursable Projects					\$ -							
31148	SCADA Design (Phase 1)	\$ 265,462.80		\$ 370,000	\$ 104,537.20							1/1/2022
Total General Reserve Projects		265,462.80			104,537.20							
Total WIP Expense (GL 1600)		11,031,218.38										
		Expenses	Budget									
Studies/ Other Exp												
Succession (1.5FTE W/WW Maint)		36,638.89		150,000.00	113,361.11							
Capital Improvements		134,107.97		304,500.00	170,392.03							
SCADA Expansion Lakeville		60,611.78		77,000.00	16,388.22							
SCADA Expansion Springwater		43,781.75		49,000.00	5,218.25							
Total Studies/Non Capital Projects					305,359.61							
Less Grants					-							
Total General Reserves Projects +												
Total Studies/Non Capital					409,896.81							

	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26
Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Est	Est
Cash on hand 1st of each month	\$ 972	\$ 1,108	\$ 959	\$ 832	\$ 974	\$ 797	\$ 1,251	\$ 1,305	\$ 1,010	\$ 1,611	\$ 1,873	\$ 893	\$ 1,026	\$ 1,182
Cash Received														
Customer Billing	718.5	74.4	317.8	758.6	48.7	405.2	651.1	32.9	484.5	635.8	53.7	507.4	613	50
Miscellaneous	3.1	32.6	33.3	4.1	9.7	3.6	100.2	3	77.2	4.5	81.1	3.1	3	3
Debt/Project Related														
Transferred from other funds					39.9									
Billing Services/O & M Services			16.4			38.9		5	17.6			16.8		
Relevy								302.9						
adj. pre. Month														
BAN/Debt/Grant/Contrib Receipts		25				50								
EFC	80.9	1146.5	702	658.7	952	885.8	524.8	253.5	1329.1	1432.5	796.5	1012.5		
Cash Balance before expenditures	\$ 1,774	\$ 2,387	\$ 2,029	\$ 2,254	\$ 2,025	\$ 2,180	\$ 2,527	\$ 1,902	\$ 2,918	\$ 3,683	\$ 2,804	\$ 2,433	\$ 1,642	\$ 1,235
Operating Vouchers	584	437.4	606.1	391.2	370	431.4	441.9	499.9	464.6	390	520.6	578.3	450	450
Transfer to Debt/Relevy														
Project Vouchers	82.1	989.8	590.4	776.4	857.9	497.7	780.1	392.5	843.2	1420.8	1390.1	828.3	10	10
Cash for Payroll				112										
Cash Balance after expenditures	\$ 1,108	\$ 959	\$ 832	\$ 974	\$ 797	\$ 1,251	\$ 1,305	\$ 1,010	\$ 1,611	\$ 1,873	\$ 893	\$ 1,026	\$ 1,182	\$ 775
Reserve Projects in Progress Budget Bal + Equipment to Purchase	104	104	104	104	277	277	265	255	424	421	414	410	400	390
Unallocated Cash Balance	\$ 1,004	\$ 855	\$ 728	\$ 870	\$ 520	\$ 974	\$ 1,040	\$ 755	\$ 1,187	\$ 1,452	\$ 479	\$ 616	\$ 782	\$ 385

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A12060 Oper:RL
Date 9/11/2026
Time 9:57 AM

Livingston Co. Water Sewer Authority

Page 1
Profit Loss Grouping Report
Period 08/2026

Time 9:57 AM

Profit Loss Report - Grouping Report						
Account Description	August 2026			Over/Under Prev. Year	Budget	Uncollected/ Uncommitted
	MTD 46,235.00	YTD 2,025.00	YTD 2,026.00			
OPERATING REVENUE:						
Fees:						
4110 Retail Fees	1,099,456.01	2,481,060.89	2,522,027.71	40,966.82	4,434,688.00	1,912,660.29
4120 Wholesale Fees	121.50	757.74	1,215.00	457.26	0.00	(1,215.00)
4125 Wholesale Fees V Caledoni	19,729.86	124,330.46	148,462.01	24,131.55	180,000.00	31,537.99
Total Fees...	1,119,307.37	2,606,149.09	2,671,704.72	65,555.63	4,614,688.00	1,942,983.28
Permit Fees:						
4200 Permits	3,300.00	98,569.22	102,523.00	3,953.78	55,000.00	(47,523.00)
Total Permit Fees...	3,300.00	98,569.22	102,523.00	3,953.78	55,000.00	(47,523.00)
O&M Services:						
4130 O&M Services	0.00	23,460.00	26,348.00	2,888.00	26,350.00	2.00
Total O&M Services...	0.00	23,460.00	26,348.00	2,888.00	26,350.00	2.00
Other Income:						
4140 Late Fees	0.00	25,134.22	28,740.58	3,606.36	62,287.00	33,546.42
4145 Fire Service	3,400.00	10,260.00	10,335.95	75.95	13,000.00	2,664.05
4150 Surcharges	632.21	1,500.00	2,532.21	1,032.21	0.00	(2,532.21)
4155 Customer Fines	(926.24)	3,660.00	3,555.28	(104.72)	0.00	(3,555.28)
4160 Billing Services	3,650.00	9,875.00	12,450.00	2,575.00	16,600.00	4,150.00
4410 Miscellaneous Income	11,218.00	57,381.68	44,530.32	(12,851.36)	4,045.00	(40,485.32)
4415 Other Governments	0.00	0.00	81,083.38	81,083.38	0.00	(81,083.38)
Total Other Income...	17,973.97	107,810.90	183,227.72	75,416.82	95,932.00	(87,295.72)
Total OPERATING REVENUE...	(1,140,581.34)	(2,835,989.21)	(2,983,803.44)	(147,814.23)	(4,791,970.00)	(1,808,166.56)
OPERATING EXPENSE:						
Wages & Fringes:						
5010 Wages & Salaries	136,051.19	914,288.35	1,009,671.07	95,382.72	1,515,677.02	506,005.95
5020 Overtime	5,776.84	38,021.80	54,858.05	16,836.25	50,215.01	(4,643.04)
5030 FICA	10,462.64	72,114.23	75,155.72	3,041.49	119,790.71	44,634.99
5040 Retirement	0.00	43,252.68	50,720.98	7,468.30	245,046.66	194,325.68
5048 Retiree Health Insurance	5,228.19	31,647.35	35,444.81	3,797.46	64,500.00	29,055.19
5050 Health Insurance	36,962.88	436,665.53	390,787.49	(45,878.04)	440,076.80	49,289.31

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A12060 Oper:RL
Date 9/11/2026
Time 9:57 AM

Livingston Co. Water Sewer Authority

Profit Loss Report - Grouping Report

Account Description	August 2026			Over/Under Prev. Year	Budget	Uncollected/ Uncommitted
	MTD 46,235.00	YTD 2,025.00	YTD 2,026.00			
5060 Workman's Comp/Disability	0.00	22,321.00	21,324.00	(997.00)	25,000.00	3,676.00
5070 Unemployment	188.62	9,708.17	7,808.16	(1,900.01)	16,000.00	8,191.84
Total Wages & Fringes...	194,670.36	1,568,019.11	1,645,770.28	77,751.17	2,476,306.20	830,535.92
Professional Services:						
6110 Legal Services	3,446.50	10,901.25	25,505.11	14,603.86	27,500.00	1,994.89
6120 Engineering Services	2,016.00	119,270.22	14,129.46	(105,140.76)	25,000.00	10,870.54
6125 Project Engineering NC	0.00	66,709.30	126,300.00	59,590.70	0.00	(126,300.00)
6130 Financial Services	460.76	26,252.43	33,614.49	7,362.06	33,390.00	(224.49)
6140 Computer Services	7,819.01	76,418.20	98,050.45	21,632.25	52,145.00	(45,905.45)
6150 Insurance	15,498.88	98,365.05	112,236.88	13,871.83	160,110.00	47,873.12
6190 Other Professional Servic	10,293.18	650.00	21,082.93	20,432.93	15,000.00	(6,082.93)
Total Professional Ser...	39,534.33	398,566.45	430,919.32	32,352.87	313,145.00	(117,774.32)
Utilities:						
6210 Electricity	20,395.33	205,664.46	202,144.59	(3,519.87)	370,223.00	168,078.41
6220 Gas/Heating	2,605.10	19,076.57	23,416.56	4,339.99	32,478.00	9,061.44
6230 Telephone	780.39	18,242.39	9,943.32	(8,299.07)	19,500.00	9,556.68
Total Utilities...	23,780.82	242,983.42	235,504.47	(7,478.95)	422,201.00	186,696.53
Vehicle Expense:						
6420 Vehicle Mainteance	1,009.70	31,634.45	16,797.36	(14,837.09)	25,000.00	8,202.64
6430 Gasoline	0.00	17,916.86	25,441.40	7,524.54	44,500.00	19,058.60
Total Vehicle Expense...	1,009.70	49,551.31	42,238.76	(7,312.55)	69,500.00	27,261.24
Purchased Water/Sewe						
6510 Purchased Water	51,156.96	322,001.59	307,405.78	(14,595.81)	559,400.00	251,994.22
6515 Purchased Water MCWA	19,729.86	109,614.92	130,711.22	21,096.30	180,000.00	49,288.78
6520 Purchased Sewer Treatment	24,381.02	49,042.40	61,787.15	12,744.75	82,000.00	20,212.85
Total Purchased WA/SW...	95,267.84	480,658.91	499,904.15	19,245.24	821,400.00	321,495.85
Equipment Maintenanc						
6610 Equipment Repair/Supply	2,840.21	5,989.89	12,636.12	6,646.23	19,200.00	6,563.88
6625 Equipment	2,371.18	43,280.18	51,191.60	7,911.42	107,025.00	55,833.40
6635 Equip Lease/Rental Contra	355.45	2,471.49	2,665.24	193.75	4,200.00	1,534.76
Total Equipment Mainte...	5,566.84	51,741.56	66,492.96	14,751.40	130,425.00	63,932.04

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Livingston Co. Water Sewer Authority

Page 3
Profit Loss Grouping Report
Period 08/2026

Profit Loss Report - Grouping Report

Account Description	August 2026				Budget	Uncollected/ Uncommitted
	MTD 46,235.00	YTD 2,025.00	YTD 2,026.00	Over/Under Prev. Year		
Building Maintenance:						
6305 Water/Sewer Installs	0.00	13,230.00	25,632.00	12,402.00	0.00	(25,632.00)
6310 Outside O&M Services	10,018.09	18,920.45	52,185.97	33,265.52	106,795.00	54,609.03
6315 Water/Sewer Repair	4,620.00	13,890.00	13,477.91	(412.09)	30,000.00	16,522.09
6320 Laboratory Services	2,954.00	35,849.87	27,208.00	(8,641.87)	50,700.00	23,492.00
6325 Sludge Hauling	0.00	32,832.30	33,445.00	612.70	44,000.00	10,555.00
6360 Cleaning Service	0.00	0.00	0.00	0.00	0.00	0.00
6370 Building Rent	1,000.00	8,100.00	9,000.00	900.00	12,000.00	3,000.00
6620 Building Repair/Supply	72,781.98	74,641.76	273,117.81	198,476.05	212,570.00	(60,547.81)
6621 Maintenance & Repair	473.10	146,417.40	29,819.17	(116,598.23)	3,500.00	(26,319.17)
6622 Main Line Repairs	0.00	9,500.00	0.00	(9,500.00)	0.00	0.00
6640 Customer Installation Sup	0.00	24,054.87	0.00	(24,054.87)	0.00	0.00
6645 Lateral Repairs	0.00	8,900.00	0.00	(8,900.00)	0.00	0.00
6650 Chemicals	4,721.77	4,438.05	11,211.15	6,773.10	76,100.00	64,888.85
Total Building Maint...	96,568.94	390,774.70	475,097.01	84,322.31	535,665.00	60,567.99
Other Expenses:						
6340 Uniforms/Clothing	416.14	5,720.35	7,287.06	1,566.71	13,400.00	6,112.94
6700 Permits, Fees, & Inspecti	0.00	2,999.05	6,089.45	3,090.40	4,850.00	(1,239.45)
6810 Postage & Freight	16.24	4,036.49	3,286.55	(749.94)	3,400.00	113.45
6820 Office Supplies	404.98	2,859.69	1,634.41	(1,225.28)	4,025.00	2,390.59
6830 Advertising	0.00	3,936.92	3,621.48	(315.44)	3,750.00	128.52
6840 Travel & Training	918.22	15,474.20	14,434.63	(1,039.57)	21,845.00	7,410.37
6885 Fines Errors & Losses	0.00	160.84	0.00	(160.84)	0.00	0.00
6890 Miscellaneous Expenses	0.00	0.09	0.00	(0.09)	0.00	0.00
6891 Contingency	0.00	0.00	0.00	0.00	15,000.00	15,000.00
6899 Prior Year Expense	0.00	0.00	856.64	856.64	0.00	(856.64)
Total Other Expenses...	1,755.58	35,187.63	37,210.22	2,022.59	66,270.00	29,059.78
Easements & Judgement						
6870 Easements & Landtaking	0.00	0.00	0.00	0.00	40,000.00	40,000.00
Total Easements & Judg...	0.00	0.00	0.00	0.00	40,000.00	40,000.00
Total OPERATING EXPENSE	458,154.41	3,217,483.09	3,433,137.17	215,654.08	4,874,912.20	1,441,775.03
GAIN/LOSS BEFORE DEPRECIATION	682,426.93	(381,493.88)	(449,333.73)	(67,839.85)	(82,942.20)	366,391.53

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Livingston Co. Water Sewer Authority

Profit Loss Report - Grouping Report

Account Description	August 2026			Over/Under Prev. Year	Budget	Uncollected/ Uncommitted
	MTD 46,235.00	YTD 2,025.00	YTD 2,026.00			
Depreciation Expense:						
6910 Deprec Expense-Water	51,482.09	672,269.62	410,056.63	(262,212.99)	0.00	(410,056.63)
6920 Deprec Expense-Sewer	79,289.13	444,253.28	632,797.04	188,543.76	0.00	(632,797.04)
Total Depreciation Exp...	130,771.22	1,116,522.90	1,042,853.67	(73,669.23)	0.00	(1,042,853.67)
OPERATING GAIN/LOSS	551,655.71	(1,498,016.78)	(1,492,187.40)	5,829.38	(82,942.20)	1,409,245.20
NON-OPERATING REVEN						
Non-Operating Income:						
4115 Retail Fees-Debt Related	261,740.12	524,477.29	606,797.29	82,320.00	1,018,766.00	411,968.71
4300 Restricted Revenue	36.04	337.08	298.93	(38.15)	0.00	(298.93)
7110 Interest Income	5,746.65	61,024.25	58,733.26	(2,290.99)	28,890.00	(29,843.26)
Total Non-Oper Income...	267,522.81	585,838.62	665,829.48	79,990.86	1,047,656.00	381,826.52
Non-Operating Expense						
8110 Interest Expense	0.00	79,045.84	69,646.76	(9,399.08)	0.00	(69,646.76)
8111 Least Interest Exp	0.00	3,249.00	2,462.97	(786.03)	0.00	(2,462.97)
8130 Grant Expense	0.00	284.85	0.00	(284.85)	0.00	0.00
8140 Debt Fees	2,000.00	10,724.00	10,398.00	(326.00)	9,648.00	(750.00)
Total Non-Operat Expen...	(2,000.00)	(93,303.69)	(82,507.73)	10,795.96	(9,648.00)	72,859.73
Total NON-OPERATING	265,522.81	492,534.93	583,321.75	90,786.82	1,038,008.00	454,686.25
NET GAIN/LOSS BEFORE CONTRIB	265,522.81	492,534.93	583,321.75	90,786.82	1,038,008.00	454,686.25
CAPITAL CONTRIBUTION						
Grant Revenue:						
9110 Grant & Donation Revenue	662,678.00	1,018,641.14	1,030,015.06	11,373.92	0.00	(1,030,015.06)
Total Grant Revenue...	662,678.00	1,018,641.14	1,030,015.06	11,373.92	0.00	(1,030,015.06)
Total CAPITAL CONTRIBUTIONS	662,678.00	1,018,641.14	1,030,015.06	11,373.92	0.00	(1,030,015.06)
CHANGE IN NET ASSETS.....	1,479,856.52	13,159.29	121,149.41		955,065.80	833,916.39

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Water Purchases

as of 12.31.25

	2025		
Vcaledonia Payable		\$	(1,267)
V Avon		\$	(3,950)
City of Roch Payable		\$	(33,277)
Tavon Payable		\$	(1,900)
Village of Lima			
Town of Leicester			

WB

Pd Date	TAVON	Period	Amount
2.5.25		11.1.24-1.23.25	\$ 2,335
5.7.25		1.24.25-4.23.25	\$ 2,211
8.4.25		4.24.25-7.29.25	\$ 2,634
11.6.25		7.0.25-10.29.25	\$ 1,979

WA

Pd Date	VAVON	Period	Amount
2.5.25		11.4.24-1.31.25	\$ 6,707
5.7.25		2.1.25-4.30.25	\$ 3,734
8.19.25		5.1.25-7.31.25	\$ 3,330
11.18.25		8.1.25-10.31.25	\$ 3,246

WC

Pd Date	VCaledonia	Period	Amount
01.10.25		9.05.24-12.5.24	\$ 959
4.2.25		12.5.24-3.6.25	\$ 979
7.15.25		3.7.25-6.5.25	\$ 1,020
10.1.25		6.5.25-9.8.25	\$ 1,174
12.18.25		9.9.25-12.5.25	\$ 982

WR

Pd Date	City of Roch	Period	Amount
2.5.25	Est	11.26.24-12.30.24	\$ 45,554
2.26.25	Est	12.31.24-1.31.25	\$ 29,125
3.19.25	Actual	1.31.25-2.28.25	\$ 33,195
4.16.25	Actual	2.28.25-3.28.25	\$ 32,796
6.4.25 & 6.17.25	Actual	3.28.25-5.30.25	\$ 73,685
7.15.25	Actual	5.31.25-6.26.25	\$ 34,023
8.20.25	Actual	6.26.25-7.31.25	\$ 44,547
9.17.25	Actual	7.31.25-8.28.25	\$ 36,426
10.27.25	Actual	8.28.25-9.30.25	\$ 40,584
11.19.25	Actual	9.30.25-10.30.25	\$ 36,956
12.18.25	Actual	10.30.25-11.25.25	\$ 29,212

VLima

Pd Date	V Lima	Period	Amount
1.15.25		12.1.24-12.31.24	\$ 1,214
2.26.25		1.1.25-1.31.25	\$ 1,793
3.19.25		2.1.25-2.28.25	\$ 1,442
5.7.25		3.31.25-3.31.25	\$ 1,603
7.15.25		4.1.25-6.30.25	\$ 4,227
8.19.25		7.1.25-7.31.25	\$ 1,738
9.16.25		8.1.25-8.31.25	\$ 1,703
10.27.25		9.1.25-9.30.25	\$ 1,538
11.18.25		10.1.25-10.31.25	\$ 1,626
12.17.25		11.1.25-11.30.25	\$ 1,505

Tleicester (T. York)

Pd Date	Period	Amount
5.7.25	1.1.25-3.31.25	\$ 4,868
7.15.25	4.1.25-6.30.25	\$ 5,848
10.14.25	7.1.25-9.30.25	\$ 6,936

Vleicester

Pd Date	Period	Amount
4.16.24	1.1.25-3.31.25	\$ 11,467
7.15.25	4.1.25-6.30.25	\$ 11,362
10.15.25	7.1.25-9.30.25	\$ 13,137

as of 08.31.26

	2025		
Vcaledonia Payable		\$	(291)
V Avon		\$	(2,836)
City of Roch Payable		\$	(38,671)
Tavon Payable		\$	(1,527)
Village of Lima		\$	(1,520)
Villae of Leicester		\$	(10,888)
T. York		\$	(5,963)

WB

Pd Date	TAVON	Period	Amount
2.4.26		10.30.25-1.31.26	\$ 2,454
5.6.26		2.1.26-4.30.26	\$ 3,673
8.4.26		5.1.26-7.31.26	\$ 2,641

WA

Pd Date	VAVON	Period	Amount
2.18.26		11.1.25-1.31.26	\$ 3,698
5.20.26		2.1.26-4.30.26	\$ 3,899
8.19.26		5.1.26-7.31.26	\$ 3,526

WC

Pd Date	VCaledonia	Period	Amount
3.18.26		12.5.25-3.5.26	\$ 1,087
6.17.26		3.5.26-6.8.26	\$ 1,399

WR

Pd Date	City of Roch	Period	Amount
1.20.26		11.25.25-12.31.25	\$ 38,768
2.18.26		1.1.26-1.29.26	\$ 34,565
3.17.26		1.27.26-2.27.26	\$ 30,479
4.27.26		2.27.26-3.31.26	\$ 33,702
5.19.26		4.1.26-4.29.26	\$ 30,939
6.16.26		4.29.26-5.29.26	\$ 32,101
7.24.26		5.29.26-6.29.26	\$ 37,152
8.19.26		6.29.26-7.31.26	\$ 42,412

VLima (WL)

Pd Date	V Lima	Period	Amount
1.21.26		12.1.25-12.31.25	\$ 1,520
3.18.26		1.1.26-2.28.26	\$ 4,807
4.27.26		3.1.26-3.31.26	\$ 1,472
6.3 & 17.26		4.1.26-5.31.26	\$ 4,356
8.19.26		6.1.26-7.31.26	\$ 2,578

Tleicester (T. York)

Pd Date	Period	Amount
1.7.26	10.1.25-12.31.25	\$ 5,963
4.1.26	1.1.26-3.31.26	\$ 7,363
7.15.26	4.1.26-6.30.26	\$ 6,394

Vleicester (WVL)

Pd Date	Period	Amount
1.7.26	10.1.25-12.31.25	\$ 10,888
4.14.26	1.1.26-3.31.26	\$ 9,685
7.15.26	4.1.26-6.30.26	\$ 11,580

Over/Under Prev. Year

\$ 307,406 \$ (14,598)

Purchased Sewer 2026 vs 2025

**As of
8/31/2026**

Payable

Village of Avon	\$	(5,830)
Village of Mt. Morris	\$	(9,004)

SA

Pd Date	Period	Amount
2.5.25	11.1.24-1.31.25	\$ 9,236
5.7.25	2.1.25-4.30.25	\$ 9,119
8.4.25	5.1.25-7.31.25	\$ 8,962
11.18.25	8.1.25-10.31.25	\$ 8,610

SM

Pd Date	Period	Amount
2.5.25	11.1.24-1.31.25	\$ 13,133
5.15.25	2.1.25-4.30.25	\$ 12,256
8.4.25	5.1.2-7.31.25	\$ 11,171
11.6.25	8.1.25-10.31.25	\$ 13,678

\$ 71,330.44

Payable

Village of Avon	\$	(5,987)	\$	(157)
Village of Mt. Morris	\$	(8,373)	\$	631

SA

Pd Date	Period	Amount	
2.18.26	11.1.25-1.31.26	\$ 11,497	\$ 2,262
5.20.26	2.1.26-4.30.26	\$ 15,055	\$ 5,936
8.19.26	5.1.26-7.31.26	\$ 9,503	\$ 541

SM

Pd Date	Period	Amount	
2.18.26	11.1.25-1.31.26	\$ 13,449	\$ 316
5.6.26	2.1.26-4.30.26	\$ 11,766	\$ (490)
8.5.26	5.1.26-7.31.26	\$ 14,878	\$ 3,708

\$ 61,788 \$ 12,746

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Retail Sales

Bill Dates Feb, May, Aug &
Nov 2025Bill Dates Feb, May, Aug
2026

District	Aug-25	Aug-26	% (+/-)		YTD 2025	YTD 2026	
SA	\$ 32,165.50	\$ 38,878.80	20.87	DP Tool was previously under billed (Read from T. Avon) and they are corrected moving forward.	SA	\$ 122,318.60	\$ 103,935.46
SA-2	\$ 12,133.38	\$ 12,801.07	5.50		SA-2	\$ 47,401.01	\$ 36,859.44
SD	\$ 10,413.26	\$ 10,866.71	4.35		SD	\$ 40,461.58	\$ 32,921.37
SL-1	\$ 8,024.38	\$ 4,187.95	(47.81)	Both Bob Johnson and Quicklee's had leaks last year at this time	SL-1	\$ 31,780.96	\$ 15,827.69
SL-2	\$ 305,300.70	\$ 326,867.54	7.06	Village of Geneseo flow increased	SL-2	\$ 1,234,552.11	\$ 958,536.90
SL-4	\$ 15,189.60	\$ 15,345.14	1.02	ARS up 1M over last year	SL-4	\$ 59,645.36	\$ 45,922.15
SL-5	\$ 18,012.99	\$ 18,428.63	2.31		SL-5	\$ 74,818.57	\$ 54,423.46
SL91	\$ 77,161.95	\$ 79,000.20	2.38		SL91	\$ 312,971.05	\$ 235,046.83
SM1	\$ 14,574.06	\$ 20,072.96	37.73		SM1	\$ 58,254.93	\$ 51,137.06
SM-2	\$ 7,996.31	\$ 8,144.13	1.85		SM-2	\$ 39,028.53	\$ 25,924.12
TSPRING-S	\$ 30,366.99	\$ 31,538.33			TSPRING-S	\$ 106,488.08	\$ 94,978.87
WA1	\$ 6,662.86	\$ 6,926.45	3.96		WA1	\$ 27,921.50	\$ 22,069.14
WB	\$ 3,254.31	\$ 3,204.74	(1.52)		WB	\$ 13,016.32	\$ 9,452.57
WC	\$ 3,144.20	\$ 3,363.46	6.97		WC	\$ 12,614.53	\$ 10,179.22
WRWL-GROV	\$ 15,262.57	\$ 16,257.33	6.52		WRWL-GROV	\$ 58,415.52	\$ 43,199.02
WR1	\$ 34,511.40	\$ 37,746.43	9.37		WR1	\$ 134,355.79	\$ 104,604.43
WR10	\$ 10,940.44	\$ 11,597.16	6.00		WR10	\$ 43,815.22	\$ 34,057.76
WR11	\$ 1,543.12	\$ 1,547.79	0.30		WR11	\$ 6,083.15	\$ 4,451.65
WR12	\$ 16,097.38	\$ 21,019.44		WR12	\$ -	\$ 56,185.08	
WR13	\$ 889.91	\$ 845.29	(5.01)	WR13	\$ 3,569.58	\$ 2,552.46	
WR14	\$ 121,093.36	\$ 84,660.62	(30.09)	DOCCS down 10M gallons from last year (leak)	WR14	\$ 441,928.34	\$ 268,192.07
WR2	\$ 6,634.23	\$ 7,312.95	10.23		WR2	\$ 27,862.78	\$ 21,696.50
WR3	\$ 314.96	\$ 288.17	(8.51)		WR3	\$ 1,264.04	\$ 917.78
WR4	\$ 33,428.96	\$ 33,895.10	1.39		WR4	\$ 131,289.37	\$ 99,711.11
WR5	\$ 41,008.39	\$ 42,839.68	4.47		WR5	\$ 161,928.72	\$ 117,831.02
WR6	\$ 3,887.34	\$ 4,029.14	3.65		WR6	\$ 15,611.93	\$ 11,958.25
WR7	\$ 112,363.65	\$ 112,426.90	0.06		WR7	\$ 444,272.37	\$ 328,450.77
WR8	\$ 27,970.59	\$ 29,356.37	4.95		WR8	\$ 112,827.56	\$ 84,904.21
WR9		\$ 1,363.64					
WRH1	\$ 227.76	\$ 121.50	(46.65)		WRH1	\$ 1,125.63	\$ 1,215.00
WR91	\$ 61,636.09	\$ 63,873.37	3.63		WR91	\$ 246,197.70	\$ 189,367.46
W1LR	\$ 3,842.58	\$ 4,488.73	16.82		W1LR	\$ 15,210.07	\$ 11,916.58
W2LR	\$ 11,439.57	\$ 9,926.10	(13.23)		W2LR	\$ 46,606.44	\$ 35,896.56
W3LR	\$ 3,293.19	\$ 4,139.83	25.71		W3LR	\$ 13,068.37	\$ 10,598.03
W4LR	\$ 827.59	\$ 702.54	(15.11)		W4LR	\$ 3,032.36	\$ 2,006.76
T/L	\$ 22,794.60	\$ 23,207.63	1.81		T/L	\$ 90,103.35	\$ 69,746.02
LEIC36	\$ 4,391.33	\$ 4,775.88	8.76		LEIC36	\$ 17,101.92	\$ 13,895.07
TSPRING-W	\$ 11,877.54	\$ 13,484.03	13.53		TSPRING-W	\$ -	\$ 41,484.43
TOTALS	1,090,677.04	1,109,531.73	1.73			\$ 4,196,943.34	\$ 3,252,052.30

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Livingston County WSA
Vendor Activity - Cash Disbursements - Board Meeting - Capital Expense Overview
From 8/1/2026 through 8/31/2026

(14)

<u>Vendor Name</u>	<u>Date Paid</u>	<u>Transaction Description</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Expenses</u>	<u>Check #</u>
Clark Patterson Lee*						
	8/5/2026	P31450 - Regional Pro Svs 06/01/26 -C	1600	Work-In-Progress	3,609.76	6712
	8/5/2026	P31131 - Professional Svs 06/01/26 - 0	1600	Work-In-Progress	20,317.80	6712
	8/19/2026	P31455 - CLPS Prof Svs 07/04/26 - 07.	1600	Work-In-Progress	2,403.60	6751
	8/5/2026	P31455 - CLPS Prof Svs 06/01/26 - 07.	1600	Work-In-Progress	6,785.60	6712
Transaction Total					33,116.76	
Crane Hogan Structural Systems, Inc						
	8/5/2026	P31455 - Pay App 11	1600	Work-In-Progress	428,935.36	6718
Transaction Total					428,935.36	
DN LLC*						
	8/5/2026	P31131 - Pay App 6 07/01/26 - 07/31/2	1600	Work-In-Progress	329,545.26	6719
Transaction Total					329,545.26	
InnovatePro Management USA LLC*						
	8/26/2026	P31455-SCADA Software License Upg	1600	Work-In-Progress	24,219.00	6780
Transaction Total					24,219.00	
PlanTech*						
	8/5/2026	P31455 - Install Generator Airport Tank	1600	Work-In-Progress	7,500.00	6734
Transaction Total					7,500.00	
WJ Marquardt PLLC*						
	8/5/2026	P31450 - 2026 Line of Credit	1600	Work-In-Progress	5,000.00	6743
Transaction Total					5,000.00	
Grand Totals...					828,316.38	

Livingston County WSA
Vendor Activity - Cash Disbursements - Board Meeting - Debt Reserve Expense Overview
From 8/1/2026 through 8/31/2026

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<u>Vendor Name</u>	<u>Date Paid</u>	<u>Transaction Description</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Expenses</u>	<u>Check #</u>
Wilmington Trust*						
	8/10/2026	2024 Bond-Trustee Fee	8140	Debt Fees	1,500.00	427
	8/10/2026	C8-6449-04-00 -Trustee Fee	8140	Debt Fees	500.00	426
Transaction Total					2,000.00	
Grand Totals...					2,000.00	

Livingston County WSA
Vendor Activity - Cash Disbursements - Board Meeting - Operating Expense Overview
From 8/1/2026 through 8/31/2026

(16)

<u>Vendor Name</u>	<u>Date Paid</u>	<u>Transaction Description</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Expenses</u>	<u>Check #</u>
A. D. Call & Sons Excavating & Truck						
	8/5/2026	10E Sewer Force Main break	6315	Water/Sewer Repair	2,340.00	6706
Transaction Total					2,340.00	
ALS Group USA*						
	8/5/2026	Springwater Samples 07/16/26	6320	Laboratory Services	77.00	6707
	8/5/2026	Lakeville Samples 07/23/26	6320	Laboratory Services	264.00	6707
	8/5/2026	Groveland Samples 07/23/26	6320	Laboratory Services	202.00	6707
	8/19/2026	Springwater Samples 07/23/26	6320	Laboratory Services	268.00	6745
	8/19/2026	Water Samples 07/29/26	6320	Laboratory Services	235.00	6745
	8/19/2026	Water Samples 07/28/26	6320	Laboratory Services	375.00	6745
	8/5/2026	Lakeville Samples 07/16/26	6320	Laboratory Services	264.00	6707
	8/5/2026	Lakeville Samples 07/09/26	6320	Laboratory Services	264.00	6707
	8/5/2026	Water Samples 07/07/26	6320	Laboratory Services	231.42	6707
	8/5/2026	Water Samples 07/01/26	6320	Laboratory Services	264.00	6707
	8/5/2026	Springwater Samples 07/01/26	6320	Laboratory Services	53.00	6707
	8/5/2026	Groveland Samples 07/09/26	6320	Laboratory Services	202.00	6707
	8/5/2026	Springwater Samples 07/09/26	6320	Laboratory Services	216.00	6707
	8/5/2026	Water Samples 07/07/26	6320	Laboratory Services	38.58	6707
Transaction Total					2,954.00	
American Water Works Association*						
	8/19/2026	10/01/26 - 09/30/27 membership dues	6840	Travel & Training	15.39	6746
	8/19/2026	10/01/26 - 09/30/27 membership dues	6840	Travel & Training	465.61	6746
Transaction Total					481.00	
Barefoot Septic & Sewer Inc*						
	8/5/2026	10E Sewer Force Main Break	6315	Water/Sewer Repair	2,280.00	6708
Transaction Total					2,280.00	
Betsy Strom*						
	8/26/2026	5138 East Lake Rd Refund 1-11683 <i>permit refund</i>	2090	Other Accounts Payable	1,850.00	6779
Transaction Total					1,850.00	
CSEA Employee Benefit Fund Dental						
	8/19/2026	Dental and Vision 09/01/26 - 09/30/26	5050	Health Insurance	7.86	6747
	8/19/2026	Dental and Vision 09/01/26 - 09/30/26	5050	Health Insurance	329.24	6747
	8/19/2026	Dental and Vision 09/01/26 - 09/30/26	5050	Health Insurance	14.41	6747
	8/19/2026	Dental and Vision 09/01/26 - 09/30/26	5050	Health Insurance	7.86	6747
	8/19/2026	Dental and Vision 09/01/26 - 09/30/26	5050	Health Insurance	365.55	6747
	8/19/2026	Dental and Vision 09/01/26 - 09/30/26	5050	Health Insurance	228.87	6747
	8/19/2026	Dental and Vision 09/01/26 - 09/30/26	5050	Health Insurance	41.77	6747
	8/19/2026	Dental and Vision 09/01/26 - 09/30/26	5050	Health Insurance	158.25	6747
	8/19/2026	Dental and Vision 09/01/26 - 09/30/26	5050	Health Insurance	181.17	6747
	8/19/2026	Dental and Vision 09/01/26 - 09/30/26	5050	Health Insurance	3.28	6747
	8/19/2026	Dental and Vision 09/01/26 - 09/30/26	2050	Accrued Payroll	768.48	6747
	8/19/2026	Dental and Vision 09/01/26 - 09/30/26	5050	Health Insurance	2.62	6747
	8/19/2026	Dental and Vision 09/01/26 - 09/30/26	5050	Health Insurance	3.28	6747
Transaction Total					2,112.64	
CSEA, Inc*						
	8/5/2026	Union Dues 07/03/26, 07/17/26, 07/31/26	2050	Accrued Payroll	753.45	6709
Transaction Total					753.45	
Carmen Electric Inc*						
	8/5/2026	5802 Barber Hill Road	6310	Outside O & M Services	427.50	6710

Vendor Name	Date Paid	Transaction Description	GL Code	Account Description	Expenses	Check #
Casella Waste Services*					Transaction Total	427.50
	8/19/2026	Trash Removal 08/01/26 - 08/31/26	6310	Outside O & M Services	140.45	6748
	8/19/2026	Trash Removal 08/01/26 - 08/31/26	6310	Outside O & M Services	6.33	6748
	8/19/2026	Trash Removal 08/01/26 - 08/31/26	6310	Outside O & M Services	5.39	6748
	8/19/2026	Trash Removal 08/01/26 - 08/31/26	6310	Outside O & M Services	164.86	6748
					Transaction Total	317.03
Charter Communications*						
	8/19/2026	Internet Svs 1997 DAngelo 08/01/26-08/31/26	6140	Computer Services	3.80	6749
	8/19/2026	Internet Svs 1997 DAngelo 08/01/26-08/31/26	6140	Computer Services	99.22	6749
	8/19/2026	Internet Svs 1997 DAngelo 08/01/26-08/31/26	6140	Computer Services	3.25	6749
	8/5/2026	Internet Airport Tank 07/20/26 - 08/19/26	6140	Computer Services	100.40	6711
	8/19/2026	Internet Svs 1997 DAngelo 08/01/26-08/31/26	6140	Computer Services	84.53	6749
					Transaction Total	291.20
City Treasurer, Rochester, NY*						
	8/19/2026	06/29/26 - 07/31/26	6510	Purchased Water - CoRoche	42,411.98	6750
					Transaction Total	42,411.98
Clark Patterson Lee*						
	8/5/2026	General A/E Services 06/01/26 - 07/03/26	6120	Engineering Services	18.00	6712
	8/5/2026	General A/E Services 06/01/26 - 07/03/26	6120	Engineering Services	15.30	6712
	8/5/2026	General A/E Services 06/01/26 - 07/03/26	6120	Engineering Services	398.70	6712
	8/5/2026	06/01/26-07/03/26 Leicester / Mt Morris	6120	Engineering Services	1,116.00	6712
	8/5/2026	General A/E Services 06/01/26 - 07/03/26	6120	Engineering Services	468.00	6712
					Transaction Total	2,016.00
Colacino Industries Inc*						
	8/5/2026	Generator Maintenance Sloan	6310	Outside O & M Services	672.49	6713
					Transaction Total	672.49
Cold Springs Environmental*						
	8/5/2026	Lakeville Secondary Tank Scum Pipe A	6310	Outside O & M Services	2,265.00	6714
	8/5/2026	Influent Bldg Gas meter calibration	6310	Outside O & M Services	1,275.00	6714
					Transaction Total	3,540.00
Commercial Automotive*						
	8/19/2026	2022 RAM 1500 #110 Oil Chg, brakes,	6420	Vehicle Maint/Repair	16.15	6752
	8/5/2026	2023 Ford F150 #112 Oil Change, Tire	6420	Vehicle Maint/Repair	17.72	6715
	8/5/2026	2023 Ford F150 #112 Oil Change, Tire	6420	Vehicle Maint/Repair	15.27	6715
	8/5/2026	2022 Ford F150 #118 Oil Change	6420	Vehicle Maint/Repair	24.16	6715
	8/5/2026	2022 Ford F150 #118 Oil Change	6420	Vehicle Maint/Repair	20.83	6715
	8/19/2026	2022 Ford F150 #109 Oil Change	6420	Vehicle Maint/Repair	24.16	6752
	8/19/2026	2022 Ford F150 #109 Oil Change	6420	Vehicle Maint/Repair	20.83	6752
	8/19/2026	2022 RAM 1500 #110 Oil Chg, brakes,	6420	Vehicle Maint/Repair	419.71	6752
	8/19/2026	2022 RAM 1500 #110 Oil Chg, brakes,	6420	Vehicle Maint/Repair	357.56	6752
	8/19/2026	2022 RAM 1500 #110 Oil Chg, brakes,	6420	Vehicle Maint/Repair	13.72	6752
					Transaction Total	930.11
Commissioner of Tax & Finance*						
	8/14/2026	Employee tax garnishment	2050	Accrued Payroll	272.29	429
	8/28/2026	PR 18 Employee Tax Garnishment	2050	Accrued Payroll	248.45	434
					Transaction Total	520.74
Complete Payroll*						
	8/14/2026	Special One Time Payroll	6130	Financial Services	36.96	428
	8/14/2026	Special One Time Payroll	6130	Financial Services	31.48	428
	8/14/2026	Special One Time Payroll	6130	Financial Services	1.21	428
	8/14/2026	Special One Time Payroll	6130	Financial Services	1.42	428

<u>Vendor Name</u>	<u>Date Paid</u>	<u>Transaction Description</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Expenses</u>	<u>Check #</u>
	8/14/2026	Special One Time Payroll	5030	FICA	1,802.96	428
	8/14/2026	Special One Time Payroll	5010	Wages & Salaries	23,568.00	428
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5050	Health Insurance	747.50	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5010	Wages & Salaries	12,433.59	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5010	Overtime	334.58	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5010	Wages & Salaries	334.58	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5010	Wages & Salaries	9,377.81	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5010	Wages & Salaries	1,669.64	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5010	Wages & Salaries	138.43	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5010	Wages & Salaries	761.37	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5010	Wages & Salaries	99.35	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5010	Wages & Salaries	11,240.84	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5020	Overtime	13.38	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5030	FICA	638.10	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5020	Overtime	1,298.58	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5020	Overtime	1,564.99	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5020	Overtime	107.64	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5020	Overtime	107.64	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5020	Overtime	911.85	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5020	Overtime	196.99	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5020	Overtime	13.39	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5010	Wages & Salaries	99.35	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5010	Wages & Salaries	7,055.86	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5010	Wages & Salaries	8,036.13	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5070	Unemployment	43.01	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5070	Unemployment	1.65	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5070	Unemployment	1.94	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	6130	Financial Services	128.67	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	6130	Financial Services	109.62	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	6130	Financial Services	4.20	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	6130	Financial Services	4.94	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5050	Health Insurance	877.50	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5070	Unemployment	50.48	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5030	FICA	994.01	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5030	FICA	7.88	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5030	FICA	60.35	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5030	FICA	10.97	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5030	FICA	560.39	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5030	FICA	815.67	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5030	FICA	35.05	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5030	FICA	35.05	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5030	FICA	1,109.68	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5030	FICA	147.97	425
	8/14/2026	PR17 (07/26/26-08.08.26) PD 08.14.26	5030	FICA	7.88	425
	8/28/2026	PR 18 (08.09.26-08.22.26)	5030	FICA	1,019.68	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5030	FICA	28.58	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5030	FICA	28.58	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5030	FICA	814.06	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5030	FICA	142.62	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5030	FICA	10.96	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5030	FICA	60.31	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5030	FICA	7.87	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5030	FICA	7.87	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5030	FICA	920.61	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5070	Unemployment	47.60	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5050	Health Insurance	57.50	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5050	Health Insurance	67.50	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	6130	Financial Services	2.84	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	6130	Financial Services	2.42	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	6130	Financial Services	63.02	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	6130	Financial Services	73.98	431

Vendor Name	Date Paid	Transaction Description	GL Code	Account Description	Expenses	Check #
	8/28/2026	PR 18 (08.09.26-08.22.26)	5070	Unemployment	1.83	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5070	Unemployment	1.56	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5070	Unemployment	40.55	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5030	FICA	558.94	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5010	Wages & Salaries	761.37	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5010	Wages & Salaries	321.08	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5010	Wages & Salaries	9,470.51	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5010	Wages & Salaries	1,672.75	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5010	Wages & Salaries	138.43	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5010	Wages & Salaries	99.35	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5010	Wages & Salaries	99.35	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5010	Wages & Salaries	7,056.46	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5010	Wages & Salaries	8,036.71	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5010	Overtime	321.08	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5010	Wages & Salaries	12,570.00	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5030	FICA	636.60	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5020	Overtime	245.02	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5020	Overtime	303.20	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5020	Overtime	39.78	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5020	Overtime	39.78	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5020	Overtime	806.82	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5020	Overtime	127.78	431
	8/28/2026	PR 18 (08.09.26-08.22.26)	5010	Wages & Salaries	11,377.43	431

Transaction Total 145,712.91

Constellation NewEnergy, Inc*

8/5/2026	Electric 06/26/26 - 07/28/26	6210	Electricity	43.44	6716
8/5/2026	Electric 06/26/26 - 07/28/26	6210	Electricity	9.46	6716

Transaction Total 52.90

Core and Main LP*

8/5/2026	Sliker Hill Rd Repair, Valve Box Risers	6621	Maint & Repair (Bldg & Prop)	306.62	6717
8/5/2026	Brass Saddles	6620	Building Supply	603.52	6717
8/5/2026	Brass Saddles	6620	Building Supply	665.92	6717
8/5/2026	Brass Saddles	6620	Building Supply	688.95	6717
8/5/2026	Sliker Hill Rd Repair, Valve Box Risers	6620	Building Supply	156.26	6717

Transaction Total 2,421.27

Data Mail, Inc*

8/19/2026	Quarterly Billing 05/01/26 - 07/31/26	6310	Outside O & M Services	1,973.20	6753
8/19/2026	Quarterly Billing 05/01/26 - 07/31/26	6310	Outside O & M Services	75.72	6753
8/19/2026	Quarterly Billing 05/01/26 - 07/31/26	6310	Outside O & M Services	89.09	6753
8/19/2026	Quarterly Billing 05/01/26 - 07/31/26	6310	Outside O & M Services	2,316.17	6753

Transaction Total 4,454.18

Elan Financial Services*

8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	7.87	432
8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	3.95	432
8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6621	Maint & Repair (Bldg & Prop)	28.00	432
8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6620	Building Supply	15.81	432
8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	3.37	432
8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	87.72	432
8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	102.96	432
8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6810	Postage	2.27	432
8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6610	Equipment Repair/Supply	1,958.84	432
8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6610	Equipment Repair/Supply	64.75	432
8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6620	Building Supply	110.80	432
8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6310	Outside O & M Services	49.40	433
8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6420	Vehicle Maint/Repair	7.69	433
8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6340	Uniforms & Clothing	88.37	433
8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6620	Building Supply	5.44	433

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<u>Vendor Name</u>	<u>Date Paid</u>	<u>Transaction Description</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Expenses</u>	<u>Check #</u>
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6620	Building Supply	164.54	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	20.78	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6340	Uniforms & Clothing	75.29	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6340	Uniforms & Clothing	2.88	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6420	Vehicle Maint/Repair	8.91	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	28.91	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	33.53	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6340	Uniforms & Clothing	3.41	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6840	Travel & Training	152.20	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6810	Postage	13.97	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6610	Equipment Repair/Supply	2.45	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6610	Equipment Repair/Supply	2.87	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6310	Outside O & M Services	16.95	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6310	Outside O & M Services	14.44	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6610	Equipment Repair/Supply	63.74	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6610	Equipment Repair/Supply	74.82	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6310	Outside O & M Services	1.89	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6310	Outside O & M Services	1.62	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6310	Outside O & M Services	42.09	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6620	Building Supply	67.95	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6310	Outside O & M Services	0.56	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6310	Outside O & M Services	0.64	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6420	Vehicle Maint/Repair	10.89	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6840	Travel & Training	5.45	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6840	Travel & Training	16.17	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6840	Travel & Training	13.93	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6420	Vehicle Maint/Repair	12.63	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6420	Vehicle Maint/Repair	18.27	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6610	Equipment Repair/Supply	40.97	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6610	Equipment Repair/Supply	35.33	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6610	Equipment Repair/Supply	130.78	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6420	Vehicle Maint/Repair	21.20	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	24.20	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6840	Travel & Training	205.00	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6620	Building Supply	181.97	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6610	Equipment Repair/Supply	0.88	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6610	Equipment Repair/Supply	19.11	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6820	Office Supplies	10.64	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6820	Office Supplies	12.35	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6610	Equipment Repair/Supply	16.29	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6610	Equipment Repair/Supply	13.99	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6621	Maint & Repair (Bldg & Prop)	57.37	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6621	Maint & Repair (Bldg & Prop)	67.34	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6820	Office Supplies	18.35	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6820	Office Supplies	21.38	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6140	Computer Services	130.56	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	1.79	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6620	Building Supply	299.94	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	636.59	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	636.59	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6620	Building Supply	50.13	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	142.89	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	121.74	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	39.87	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	46.79	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	5.48	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	4.68	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6621	Maint & Repair (Bldg & Prop)	2.21	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	9.12	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6620	Building Supply	7.98	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6310	Outside O & M Services	10.00	432

Vendor Name	Date Paid	Transaction Description	GL Code	Account Description	Expenses	Check #
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6620	Building Supply	34.66	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6340	Uniforms & Clothing	3.62	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6620	Building Supply	32.33	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6620	Building Supply	38.84	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	36.07	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	17.55	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	20.44	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6620	Building Supply	33.35	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6340	Uniforms & Clothing	3.08	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6340	Uniforms & Clothing	80.28	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6840	Travel & Training	44.47	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6610	Equipment Repair/Supply	10.15	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6610	Equipment Repair/Supply	11.83	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6621	Maint & Repair (Bldg & Prop)	2.57	432
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6820	Office Supplies	10.34	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6820	Office Supplies	8.88	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6340	Uniforms & Clothing	94.24	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6620	Building Supply	118.97	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	10.99	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6620	Building Supply	41.44	433
	8/25/2026	07/15/26 - 08/14/26 Five Star Bank CC	6625	Purchased Equipment	1.53	432

Transaction Total 7,088.16

Excellus Health Plan-Group*

8/19/2026	Health Coverage 09/01/26 - 09/30/26	5048	Retiree Health Insurance	1,771.56	6754
8/19/2026	Health Coverage 09/01/26 - 09/30/26	2050	Accrued Payroll	1,542.47	6754
8/19/2026	Health Coverage 09/01/26 - 09/30/26	5050	Health Insurance	136.31	6754
8/19/2026	Health Coverage 09/01/26 - 09/30/26	5050	Health Insurance	136.31	6754
8/19/2026	Health Coverage 09/01/26 - 09/30/26	5050	Health Insurance	4,292.59	6754
8/19/2026	Health Coverage 09/01/26 - 09/30/26	5050	Health Insurance	4,627.39	6754
8/19/2026	Health Coverage 09/01/26 - 09/30/26	5048	Retiree Health Insurance	2,054.70	6754
8/19/2026	Health Coverage 09/01/26 - 09/30/26	5050	Health Insurance	210.45	6754
8/19/2026	Health Coverage 09/01/26 - 09/30/26	5050	Health Insurance	38.26	6754
8/19/2026	Health Coverage 09/01/26 - 09/30/26	5050	Health Insurance	2,808.01	6754
8/19/2026	Health Coverage 09/01/26 - 09/30/26	5050	Health Insurance	278.12	6754
8/19/2026	Health Coverage 09/01/26 - 09/30/26	5050	Health Insurance	278.12	6754
8/19/2026	Health Coverage 09/01/26 - 09/30/26	5050	Health Insurance	10,095.67	6754
8/19/2026	Health Coverage 09/01/26 - 09/30/26	5050	Health Insurance	9,816.20	6754
8/19/2026	Health Coverage 09/01/26 - 09/30/26	5050	Health Insurance	511.29	6754

Transaction Total 38,597.45

Frey Municipal Software*

8/19/2026	Cubic Sensus Handheld interface Reac	6140	Computer Services	1,960.00	6756
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Transaction Total 1,960.00

G&G Municipal Consulting and Gran

8/5/2026	Town of Leicester	6190	Other Professional Services	10,293.18	6720
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Transaction Total 10,293.18

Genesee Lumber Inc*

8/5/2026	Chemical and Aeration Improvements	6620	Building Supply	93.26	6721
8/5/2026	Pipe Tape	6610	Equipment Repair/Supply	0.42	6721
8/5/2026	Pipe Tape	6610	Equipment Repair/Supply	9.12	6721
8/5/2026	Stone Hill Rd, Truck tools	6625	Purchased Equipment	27.03	6721
8/5/2026	Stone Hill Rd, Truck tools	6625	Purchased Equipment	23.03	6721
8/5/2026	Stone Hill Rd, Truck tools	6625	Purchased Equipment	0.89	6721
8/5/2026	Stone Hill Rd, Truck tools	6625	Purchased Equipment	1.03	6721
8/5/2026	Stone Hill Rd, Truck tools	6620	Building Supply	4.99	6721
8/5/2026	Sprayer, Black Top Patch	6620	Building Supply	7.40	6721
8/19/2026	Tarp for truck	6620	Building Supply	3.24	6757
8/19/2026	Tarp for truck	6620	Building Supply	3.75	6757

Vendor Name	Date Paid	Transaction Description	GL Code	Account Description	Expenses	Check #
	8/5/2026	Sprayer, Black Top Patch	6625	Purchased Equipment	10.73	6721
	8/5/2026	Sprayer, Black Top Patch	6625	Purchased Equipment	9.26	6721
	8/5/2026	Sprayer, Black Top Patch	6620	Building Supply	8.59	6721
	8/19/2026	For hydrants - Trash Bags, duct tape	6620	Building Supply	10.51	6757
	8/19/2026	For hydrants - Trash Bags, duct tape	6620	Building Supply	9.07	6757
	8/19/2026	Air Conditioner Server Room	6620	Building Supply	9.62	6757
	8/19/2026	Air Conditioner Server Room	6620	Building Supply	8.28	6757
	8/19/2026	Livonia Center, Adams Rd, Stock	6620	Building Supply	66.46	6757
	8/5/2026	Scrub Brush for Chlorine Stations	6625	Purchased Equipment	10.99	6721
	8/5/2026	Supplies to clean 10E	6620	Building Supply	38.97	6721
	8/5/2026	Truck tools - Wrench	6625	Purchased Equipment	15.27	6721
	8/5/2026	Truck tools - Wrench	6625	Purchased Equipment	17.72	6721
	8/5/2026	Truck supplies and tools	6625	Purchased Equipment	3.98	6721
	8/5/2026	Truck supplies and tools	6620	Building Supply	5.09	6721
	8/5/2026	Admin Server Room Air Conditioner du	6620	Building Supply	11.81	6721
	8/5/2026	Admin Server Room Air Conditioner du	6620	Building Supply	10.18	6721
	8/5/2026	Temp Main Line Valve Cover	6621	Maint & Repair (Bldg & Prop)	8.99	6721
	8/5/2026	Chemical / Electric Lines Springwater	6620	Building Supply	49.09	6721
	8/5/2026	Utility knife and vinyl tube	6620	Building Supply	8.96	6721
	8/5/2026	Ratchet Straps	6625	Purchased Equipment	35.43	6721
	8/5/2026	Ratchet Straps	6625	Purchased Equipment	30.55	6721
	8/5/2026	Utility knife and vinyl tube	6625	Purchased Equipment	8.59	6721
	8/5/2026	Truck supplies and tools	6625	Purchased Equipment	4.61	6721
	8/5/2026	Truck supplies and tools	6620	Building Supply	5.90	6721
	8/5/2026	Utility knife and vinyl tube	6625	Purchased Equipment	7.40	6721
	8/5/2026	Utility knife and vinyl tube	6620	Building Supply	7.72	6721

Transaction Total 587.93

Genesee Valley Contruction LLC*

8/19/2026	Sewer Lining	6620	Building Supply	30,000.00	6758
8/19/2026	Sewer Lining	6620	Building Supply	19,855.00	6758

Transaction Total 49,855.00

Glen Castle Enterprises LLC - MTEK

8/19/2026	Chemicals - Fog Blocks	6650	Chemicals	420.21	6759
8/19/2026	Chemicals - Fog Blocks	6650	Chemicals	420.20	6759

Transaction Total 840.41

Grainger*

8/19/2026	Chemical Supply Line	6620	Building Supply	166.64	6760
8/19/2026	Paper Towels	6620	Building Supply	132.37	6760
8/19/2026	Paper Towels	6620	Building Supply	112.77	6760
8/19/2026	Paper Towels	6620	Building Supply	4.32	6760
8/19/2026	Paper Towels	6620	Building Supply	5.10	6760
8/19/2026	Digester Bldg Jet Mixer	6620	Building Supply	149.79	6760
8/5/2026	Grease, Creek Flow meter	6620	Building Supply	17.60	6722
8/5/2026	Grease, Creek Flow meter	6620	Building Supply	7.64	6722
8/5/2026	Compactor Room Exhaust Fan motor	6620	Building Supply	151.78	6722
8/5/2026	Creek Flow Meter	6620	Building Supply	18.85	6722
8/5/2026	Sample Dipper tool	6625	Purchased Equipment	119.26	6722
8/5/2026	Creek Flow Meter	6620	Building Supply	113.98	6722
8/5/2026	Compactor Room Exhaust Fan Compa	6620	Building Supply	4.16	6722

Transaction Total 1,004.26

Heidelberg Materials Northeast LLC*

8/19/2026	Crusher Run for Restorations	6620	Building Supply	13.00	6761
8/19/2026	Crusher Run for Restorations	6620	Building Supply	287.92	6761
8/19/2026	Crusher Run for Restorations	6620	Building Supply	337.96	6761
8/19/2026	Crusher Run for Restorations	6620	Building Supply	11.05	6761

Transaction Total 649.93

Vendor Name	Date Paid	Transaction Description	GL Code	Account Description	Expenses	Check #
Holland Company*						
	8/5/2026	Chemicals for Springwater and Grovela	6650	Chemicals	678.33	6723
	8/5/2026	Chemicals for Springwater and Grovela	6650	Chemicals	1,982.43	6723
Transaction Total					2,660.76	
Integrated Corporate Health, LLC*						
	8/19/2026	Health Screening / Coaching	5050	Health Insurance	283.52	6762
	8/19/2026	Health Screening / Coaching	5050	Health Insurance	10.88	6762
	8/19/2026	Health Screening / Coaching	5050	Health Insurance	12.80	6762
	8/19/2026	Health Screening / Coaching	5050	Health Insurance	332.80	6762
Transaction Total					640.00	
Invoice Cloud*						
	8/10/2026	Bill Portal Fees 7/1/26-7/31/26	6310	Outside O & M Services	75.00	423
	8/10/2026	Bill Portal Fees 7/1/26-7/31/26	6310	Outside O & M Services	88.04	423
	8/10/2026	Bill Portal Fees 7/1/26-7/31/26	6310	Outside O & M Services	2.88	423
	8/10/2026	Bill Portal Fees 7/1/26-7/31/26	6310	Outside O & M Services	3.38	423
Transaction Total					169.30	
J Andrew Lange, Inc*						
	8/5/2026	Lakeville Secondary Tank Scum Pipe A	6620	Building Supply	3,598.35	6725
Transaction Total					3,598.35	
Jackson Welding & Gas Products*						
	8/5/2026	Cylinder Rental 08/01/26 - 08/31/26	6620	Building Supply	20.11	6726
	8/5/2026	Cylinder Rental 08/01/26 - 08/31/26	6620	Building Supply	23.32	6726
Transaction Total					43.43	
LandPro*						
	8/5/2026	Wheels for Lawn mowers	6610	Equipment Repair/Supply	17.18	6727
	8/5/2026	Wheels for Lawn mowers	6610	Equipment Repair/Supply	14.82	6727
Transaction Total					32.00	
Law Office of Susan M. McClaren, PL						
	8/5/2026	Legal Services 06/01/26 - 06/30/26	6120	Engineering Services	1,526.80	6728
	8/5/2026	Legal Services 06/01/26 - 06/30/26	6120	Engineering Services	1,792.18	6728
	8/5/2026	Legal Services 06/01/26 - 06/30/26	6120	Engineering Services	58.59	6728
	8/5/2026	Legal Services 06/01/26 - 06/30/26	6120	Engineering Services	68.93	6728
Transaction Total					3,446.50	
Layer 3 Technologies*						
	8/5/2026	Adobe for Teams, LD, JU, expire 02/22	6140	Computer Services	7.80	6729
	8/5/2026	Adobe for Teams, LD, JU, expire 02/22	6140	Computer Services	6.63	6729
	8/5/2026	Adobe for Teams, LD, JU, expire 02/22	6140	Computer Services	172.77	6729
	8/5/2026	Adobe for Teams, LD, JU, expire 02/22	6140	Computer Services	202.80	6729
	8/19/2026	Microsoft 365 Apps 09/19/26 - 09/18/27	6140	Computer Services	125.48	6763
	8/19/2026	Microsoft 365 Apps 09/19/26 - 09/18/27	6140	Computer Services	147.29	6763
	8/19/2026	Microsoft 365 Apps 09/19/26 - 09/18/27	6140	Computer Services	5.67	6763
	8/19/2026	Microsoft 365 Apps 09/19/26 - 09/18/27	1700	Prepaid Expenses	3,115.75	6763
	8/19/2026	Microsoft 365 Apps 09/19/26 - 09/18/27	6140	Computer Services	4.81	6763
Transaction Total					3,789.00	
Livingston Co Treasurer*						
	8/5/2026	Retiree Health Insurance 07/01/26 - 07	5048	Retiree Health Insurance	649.09	6730
	8/5/2026	Retiree Health Insurance 07/01/26 - 07	5048	Retiree Health Insurance	752.84	6730
Transaction Total					1,401.93	
Molino, Jason*						
	8/5/2026	Cell Phone Allowance 08/01/26 - 08/31	6230	Telephone	22.15	6731
	8/5/2026	Cell Phone Allowance 08/01/26 - 08/31	6230	Telephone	25.95	6731
	8/5/2026	Clothing Allowance JMolino	6340	Uniforms & Clothing	1.28	6731

Vendor Name	Date Paid	Transaction Description	GL Code	Account Description	Expenses	Check #
	8/5/2026	Cell Phone Allowance 08/01/26 - 08/31	6230	Telephone	0.85	6731
	8/5/2026	Cell Phone Allowance 08/01/26 - 08/31	6230	Telephone	1.05	6731
	8/5/2026	Clothing Allowance JMolino	6340	Uniforms & Clothing	1.11	6731
	8/5/2026	Clothing Allowance JMolino	6340	Uniforms & Clothing	28.79	6731
	8/5/2026	Clothing Allowance JMolino	6340	Uniforms & Clothing	33.79	6731
Transaction Total					114.97	
Monaghan, Lauren*						
	8/5/2026	Cell Phone Allowance LMonaghan	6230	Telephone	25.95	6732
	8/5/2026	Cell Phone Allowance LMonaghan	6230	Telephone	22.15	6732
	8/5/2026	Cell Phone Allowance LMonaghan	6230	Telephone	0.85	6732
	8/5/2026	Cell Phone Allowance LMonaghan	6230	Telephone	1.05	6732
Transaction Total					50.00	
Monroe County Water Authority*						
	8/19/2026	06/30/26 - 07/31/26 Village of Caledoni	6515	Purchased Water - MCWA	19,729.86	6764
Transaction Total					19,729.86	
NYS Deferred Compensation Plan*						
	8/28/2026	PR 18 08.09.26-08-22.26	2050	Accrued Payroll	1,925.93	430
	8/14/2026	PR17 457 Def Comp PD 08.14.26	2050	Accrued Payroll	1,969.34	424
Transaction Total					3,895.27	
NYS Employees Retirement System*						
	8/28/2026	August 2026 Employees Retirement	2050	Accrued Payroll	2,256.76	435
Transaction Total					2,256.76	
NYSEG*						
	8/19/2026	07/10/26-08/11/26	6210	Electricity	61.88	6765
	8/19/2026	07/10/26-08/11/26	6220	Gas/Heating	39.33	6765
	8/19/2026	07/10/26-08/11/26	6220	Gas/Heating	427.05	6765
	8/19/2026	07/10/26-08/11/26	6220	Gas/Heating	115.20	6765
	8/19/2026	07/10/26-08/11/26	6210	Electricity	129.80	6765
	8/19/2026	07/10/26-08/11/26	6210	Electricity	155.46	6765
	8/19/2026	07/10/26-08/11/26	6210	Electricity	709.15	6765
	8/19/2026	07/10/26-08/11/26	6210	Electricity	730.18	6765
Transaction Total					2,368.05	
National Grid*						
	8/19/2026	06/24/26 - 07/27/26	6210	Electricity	11,489.87	6766
	8/19/2026	06/24/26 - 07/27/26	6210	Electricity	5,216.64	6766
	8/19/2026	06/24/26 - 07/27/26	6210	Electricity	1,706.52	6766
Transaction Total					18,413.03	
PVS Nolwood Chemicals, Inc*						
	8/5/2026	Chlorine for booster stations and Spring	6650	Chemicals	1,144.90	6733
	8/5/2026	Chlorine for booster stations and Spring	6650	Chemicals	37.85	6733
	8/19/2026	Chlorine	6650	Chemicals	1,144.90	6767
	8/19/2026	Chlorine	6650	Chemicals	37.85	6767
Transaction Total					2,365.50	
Piranha Tec Dr LLC*						
	8/19/2026	09/01/26 - 09/30/26 Tec Drive Rent	6370	Building Rent	519.00	6768
	8/19/2026	09/01/26 - 09/30/26 Tec Drive Rent	6370	Building Rent	17.00	6768
	8/19/2026	09/01/26 - 09/30/26 Tec Drive Rent	6370	Building Rent	21.00	6768
	8/19/2026	09/01/26 - 09/30/26 Tec Drive Rent	6370	Building Rent	443.00	6768
Transaction Total					1,000.00	
PlanTech*						
	8/19/2026	Chart Recorder moved to Shop SCADA	6620	Building Supply	1,400.00	6769
	8/5/2026	Radios for 5E	6620	Building Supply	2,890.00	6734

Vendor Name	Date Paid	Transaction Description	GL Code	Account Description	Expenses	Check #
	8/5/2026	Trojan UV and Auto Sampler to SCADA/	6620	Building Supply	1,900.00	6734
	8/5/2026	Lakeville Tank SCADA	6620	Building Supply	600.00	6734
	8/5/2026	Trojan UV and Auto Sampler to SCADA/	6620	Building Supply	2,000.00	6734
Transaction Total					8,790.00	
Rochester Gas & Electric*						
	8/26/2026	07/10/26 - 08/12/26 Gas and Electric	6220	Gas/Heating	231.34	6781
	8/26/2026	07/10/26 - 08/12/26 Gas and Electric	6220	Gas/Heating	1,769.43	6781
	8/26/2026	07/10/26 - 08/12/26 Gas and Electric	6210	Electricity	94.95	6781
	8/26/2026	07/10/26 - 08/12/26 Gas and Electric	6220	Gas/Heating	22.75	6781
	8/26/2026	07/10/26 - 08/12/26 Gas and Electric	6210	Electricity	47.98	6781
Transaction Total					2,166.45	
ServiceMaster*						
	8/5/2026	Cleaning 07/01/26 - 07/31/26	6310	Outside O & M Services	156.00	6735
	8/5/2026	Cleaning 07/01/26 - 07/31/26	6310	Outside O & M Services	132.90	6735
	8/5/2026	Cleaning 07/01/26 - 07/31/26	6310	Outside O & M Services	5.10	6735
	8/5/2026	Cleaning 07/01/26 - 07/31/26	6310	Outside O & M Services	6.00	6735
Transaction Total					300.00	
Staples Contract & Commercial*						
	8/19/2026	Office Supplies	6820	Office Supplies	1.05	6770
	8/19/2026	Office Supplies	6820	Office Supplies	27.15	6770
	8/19/2026	Office Supplies	6820	Office Supplies	31.87	6770
	8/19/2026	Office Supplies	6820	Office Supplies	1.21	6770
	8/5/2026	Copy Paper, telephone cord	6820	Office Supplies	85.26	6736
	8/5/2026	Copy Paper, telephone cord	6820	Office Supplies	72.64	6736
	8/5/2026	Copy Paper, telephone cord	6820	Office Supplies	2.79	6736
	8/5/2026	Copy Paper, telephone cord	6820	Office Supplies	3.27	6736
	8/5/2026	Copy Paper, telephone cord	6610	Equipment Repair/Supply	3.02	6736
	8/5/2026	Copy Paper, telephone cord	6610	Equipment Repair/Supply	2.60	6736
Transaction Total					230.86	
T. Mina Supply East LLC*						
	8/5/2026	Meter Pit Lids Springwater	6620	Building Supply	789.00	6737
	8/19/2026	Curb Stops, Corp Stops, Couplings	6620	Building Supply	1,707.60	6771
Transaction Total					2,496.60	
Ti-Sales Inc*						
	8/19/2026	Neptune antennas for pits	6620	Building Supply	2,328.80	6772
	8/5/2026	Magnet Mounts for Meter Antennas	6610	Equipment Repair/Supply	155.27	6738
	8/5/2026	Magnet Mounts for Meter Antennas	6610	Equipment Repair/Supply	5.13	6738
Transaction Total					2,489.20	
Tompkins Insurance Agencies, Inc*						
	8/19/2026	Policy MPKLCWS0000001 08/18/25 - 08/18/26	1700	Prepaid Expenses	2.00	6773
	8/19/2026	Policy D2409C260901 08/18/26-08/18/27	1700	Prepaid Expenses	5,740.25	6773
	8/19/2026	Policy PHPK2748235-000 08/18/26 - 08/18/27	1700	Prepaid Expenses	106,500.00	6773
	8/19/2026	Policy PHPK2748238-000 08/18/26 - 08/18/27	1700	Prepaid Expenses	500.00	6773
	8/19/2026	Policy PHPK2748237-000 08/18/26 - 08/18/27	1700	Prepaid Expenses	4,539.00	6773
	8/19/2026	Policy PHUB931425-000 08/18/26 - 08/18/27	1700	Prepaid Expenses	15,016.00	6773
Transaction Total					132,297.25	
Toshiba American Business Solution						
	8/5/2026	Printer Lease 07/15/26 - 08/15/26	6635	Equipment Lease/Rental Con	184.84	6739
	8/5/2026	Printer Lease 07/15/26 - 08/15/26	6635	Equipment Lease/Rental Con	157.47	6739
	8/5/2026	Printer Lease 07/15/26 - 08/15/26	6635	Equipment Lease/Rental Con	7.09	6739
	8/5/2026	Printer Lease 07/15/26 - 08/15/26	6635	Equipment Lease/Rental Con	6.05	6739
	8/19/2026	HP 606 08/02/26 - 11/01/26	6820	Office Supplies	1.94	6774
	8/19/2026	HP 606 08/02/26 - 11/01/26	6820	Office Supplies	1.67	6774
	8/19/2026	HP 606 08/02/26 - 11/01/26	6820	Office Supplies	43.33	6774

<u>Vendor Name</u>	<u>Date Paid</u>	<u>Transaction Description</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Expenses</u>	<u>Check #</u>
	8/19/2026	HP 606 08/02/26 - 11/01/26	6820	Office Supplies	50.86	6774
Transaction Total					453.25	
Town of Avon*						
	8/5/2026	Water Usage 05/01/26 - 07/31/26	6510	Purchased Water - Tof Avon	2,640.76	6740
Transaction Total					2,640.76	
Travelers*						
	8/19/2026	Crime Policy 0106312353LB 08/18/26-	6150	Insurance	581.22	6775
	8/19/2026	Crime Policy 0106312353LB 08/18/26-	6150	Insurance	682.24	6775
	8/19/2026	Crime Policy 0106312353LB 08/18/26-	6150	Insurance	26.24	6775
	8/19/2026	Crime Policy 0106312353LB 08/18/26-	6150	Insurance	22.30	6775
Transaction Total					1,312.00	
USA Blue Book*						
	8/5/2026	Chlorine Test Reagents	6620	Building Supply	438.68	6741
	8/5/2026	Hose Springwater, PH Solution Grovlar	6610	Equipment Repair/Supply	61.85	6741
	8/5/2026	Hose Springwater, PH Solution Grovlar	6610	Equipment Repair/Supply	124.00	6741
	8/5/2026	Chlorine Test Reagents	6620	Building Supply	14.50	6741
Transaction Total					639.03	
Verizon*						
	8/19/2026	Cell Phone 07/02/26 - 08/01/26	6230	Telephone	335.61	6776
	8/19/2026	Cell Phone 07/02/26 - 08/01/26	6230	Telephone	285.91	6776
	8/19/2026	Cell Phone 07/02/26 - 08/01/26	6230	Telephone	10.98	6776
	8/19/2026	Cell Phone 07/02/26 - 08/01/26	6230	Telephone	12.89	6776
Transaction Total					645.39	
Village of Avon*						
	8/19/2026	Sewer 05/01/26-07/31/26	6520	Purchased Sewer Treatment	9,502.92	6777
	8/19/2026	Water 05/01/26 - 07/31/26	6510	Purchased Water - V of Avon	3,525.83	6777
Transaction Total					13,028.75	
Village of Lima*						
	8/19/2026	Town of Lima Water Charges - June 20	6510	Purchased Water - Lima	585.86	6778
	8/19/2026	Town of Lima Water Charges - July 20	6510	Purchased Water - Lima	1,992.53	6778
Transaction Total					2,578.39	
Village of Mt Morris*						
	8/5/2026	Sewer Treatment 05/01/26 - 07/31/26	6520	Purchased Sewer Treatment	14,878.10	6742
Transaction Total					14,878.10	
Wright, Sarah*						
	8/5/2026	Time Lapse Camera Monthly Cell Serv	6230	Telephone	35.00	6744
Transaction Total					35.00	
Grand Totals...					578,371.46	

LCWSA OPERATIONS REPORT

9/16/2026

Water and Sewer Work Program

Customer Work Orders	Staff completed 70 workorders.
UFPO	Staff completed 166 stakeouts
PM Maintenance	All PM maintenance was completed.
Sampling & Testing	All sampling and testing was completed.

Water Work Program

Meter Replacements	5 meter replacements. Staff also repaired 40 meters and put them back in circulation
Restoration	Staff continues to work on restoration.
Water Repair	Staff repaired two water leaks, East Ave Hemlock and West lake Road
Curb box replacements	Staff replaced 3 curb box and rods.
Hydrant Replacement	Staff replaced the hydrant on South Main Street Hemlock
Inspections	Staff replaced the hydrant on South Main Street Hemlock

Sewer Work Program

E-One Replacements	Happy to report no E-one pump issues.
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LCWSA CAPITAL PROJECTS REPORT	
September 16, 2026	
31450 Regional Water Supply Project	
	Final Design is almost complete and permitting is underway. We have created a public outreach plan and intend to hold both a virtual meeting (Sept. 21) and an on-site open house in October to begin engaging with any property owners along the proposed alignments. We have an initial list of potential easements and we have started conversations with owners for the land required for the new Perry Rd. tank and pump station.
31131 Countywide Water System Improvements	
Shelly Tank	Tank construction is complete, pipe and valve work will continue this month. We anticipate being ready to fill the tank in November. SCADA control panel design is complete and construction and install of the panels will determine when the tank will be operational which is estimated to be by December.
SCADA - Water Assets	The next sites to upgrade will be Lattimer Rd PRV sites due to issues with the existing PLC's relaying accurate data to SCADA for alarming.
31455 Conesus Lake Pump Station Improvements *	
	All 26 stations are now running with new control panels, pumps and new radio communication system. 2 new generators have been installed and started up, with 10 more remaining. There is still one site that require gas service/meter upgrades necessary to replace the generators. Additional electrical panel replacements will start at the WWTP to support the SCADA servers. Generator replacements will continue through the fall as the schedule has been held up due to gas pipe work and exhaust duct work not completed.
Hemlock Pump Station Improvements	
	Design is underway for the pump station upgrades to the 5 pump stations within the hamlet of Hemlock. Anticipate bidding this fall.
Big Tree - Lakeville Watermain Replacement	
	Design is complete and agency review has started. We have a meeting with DOT scheduled this month for coordination and anticipate bidding the watermain replacement this fall.
Groveland Water District #1 *	
	Construction on the new transmission main and PRV vault is continuing this month. The pump station is still ongoing and should be operational by the spring of 2027.
Lima Water District #5 *	
	Draft design has been submitted to the permitting agencies for review. CPL is waiting on other agency reviews before plans can be finalized for bidding.

* Visit our updated Project Websites!

<https://lcwsa.us/projects/>

2027 Recommended Budget

Livingston County Water
& Sewer Authority

September 16, 2026



The Bottom Line

- **Impact for Average Customer**
 - ❖ Average Water & Sewer customer - \$12.50/qtr. Increase (\$4.17/month)
- **Increase in Costs**
 - ❖ Long-term Capital Costs
 - ❖ Health Insurance
 - ❖ Maintenance Costs
 - ❖ Inflation
- **Rate Adjustments**
 - ❖ Operational and capital charge increases
- **Continued Capital Investment**
 - ❖ Supports continued operations and **\$75,000,000** of water & sewer capital improvements between 2019-2031.

Regulatory Updates

- **Lakeville WWTP** - Consent Order (R8-20180803-83)
 - ❖ Continue monitoring reports
- **Groveland Station WWTP** – Consent Order (R8-20250423-20)
 - ❖ UV Treatment on hold
 - ❖ Groveland Correctional WWTF conveyance 2028

2026 Grant/Loan Updates

- **\$700,000 Grant** – Cyber Security Improvement Grant: Congressional Member Item
- **\$3M Grant/\$6.75M Loan** - Countywide Water System Improvements (Project No.:18746)
- **\$3.75M Grant/\$5M Loan** - Conesus Lake Pump Station Improvements (C8-6449-06-00) – Received additional \$2.5M BIL Funding and interest free long-term financing.
- **\$642,150 Grant** – Livingston/Wyoming Water Loss Pilot Program: DOS Local Government Efficiency Grant Program
- **\$16,320,000 Grant** – Regional Water Supply Project
 - ❖ **\$14,320,000** – EFC Intermunicipal Grant (IMG) Program
 - ❖ **\$1,000,000** – DOS Local Government Efficiency Grant Program
 - ❖ **\$1,000,000** – Northern Border Regional Commission
- ▶ **\$1,500,000 Grant** (Town of Livonia) – Hemlock Pump Station Improvements

2026 Grants

➤ WIIA Application

1. \$2,000,000 – *Leicester/Mt. Morris Outbound PS Improvements*
2. \$100,000 – *Conesus Lake Force Main Assessment (EPG)*

➤ Supported Applications

1. \$1,000,000 – *Leicester Outbound PS Improvements (CDBG)*
2. \$6,000,000 – *Springwater WWTP Improvements (WIIA, WQIP, CDBG)*
3. \$6,971,000 – *Leicester West Town Water District (WIIA)*
4. \$23,000,000 – *Village of Avon WWTP Improvements (WIIA)*

A photograph of a water treatment facility featuring several large, teal-colored pumps and valves mounted on concrete bases. The equipment is interconnected by a network of white pipes. The scene is dimly lit, with some overhead lighting visible. A semi-transparent dark grey overlay covers the entire image, and a small green square with the number '6' is in the top right corner.

Proposed Water & Sewer Rates

Factors Driving Operating Expenditures

➤ Health Insurance

- ❖ Active health insurance increased 18.7%, \$80,000
- ❖ Retiree health insurance increased 101% , \$65,770

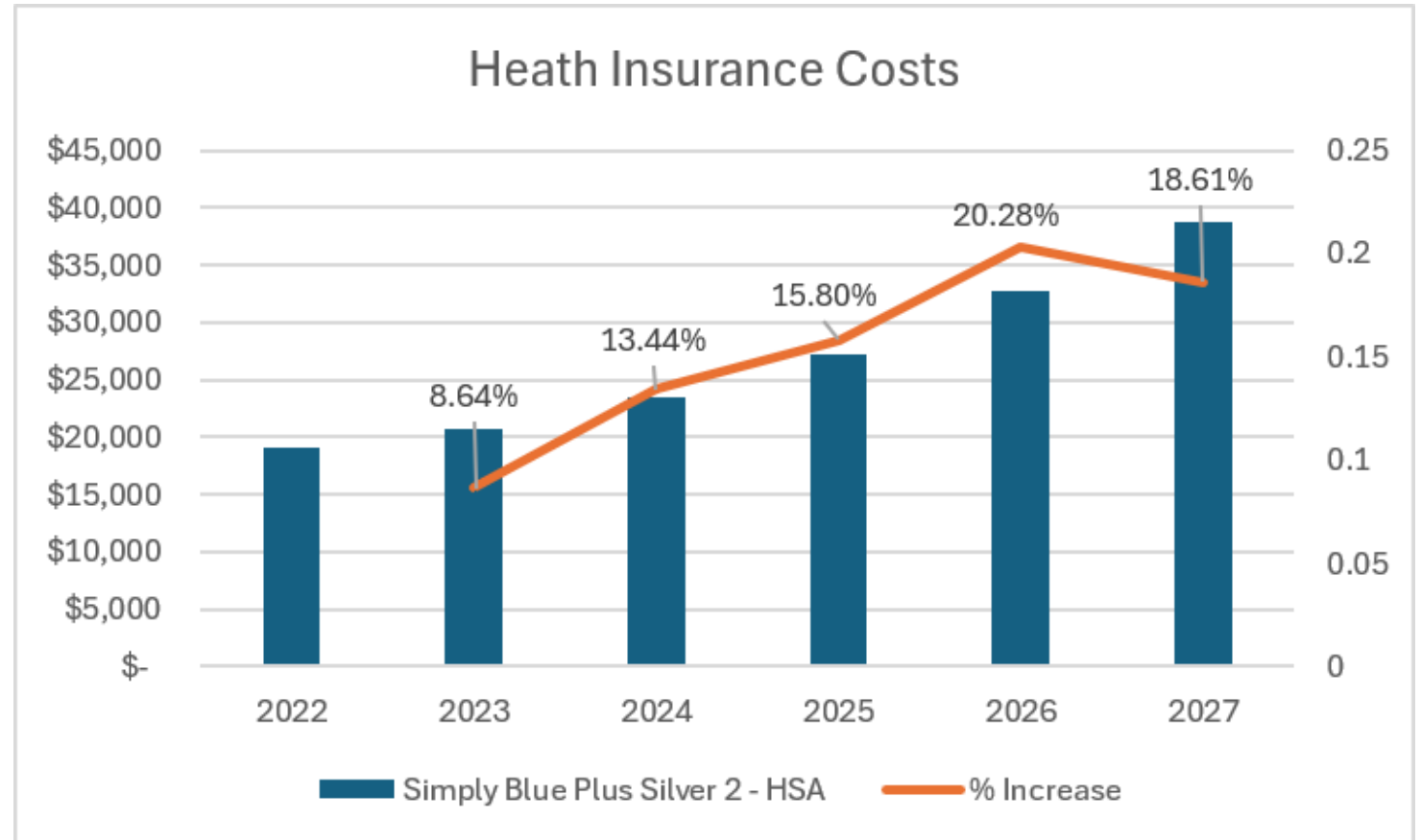
➤ General Maintenance Costs

- ❖ 10 new fire hydrants - \$40,000
- ❖ Increase in sewer lining - \$10,000
- ❖ Jet mixer pump and valve replacement - \$9,000
- ❖ Sludge line valve replacement - \$7,500
- ❖ Primary clarifier plug valve replacement - \$6,200
- ❖ Pick up truck replacement - \$60,000

➤ Decreased costs

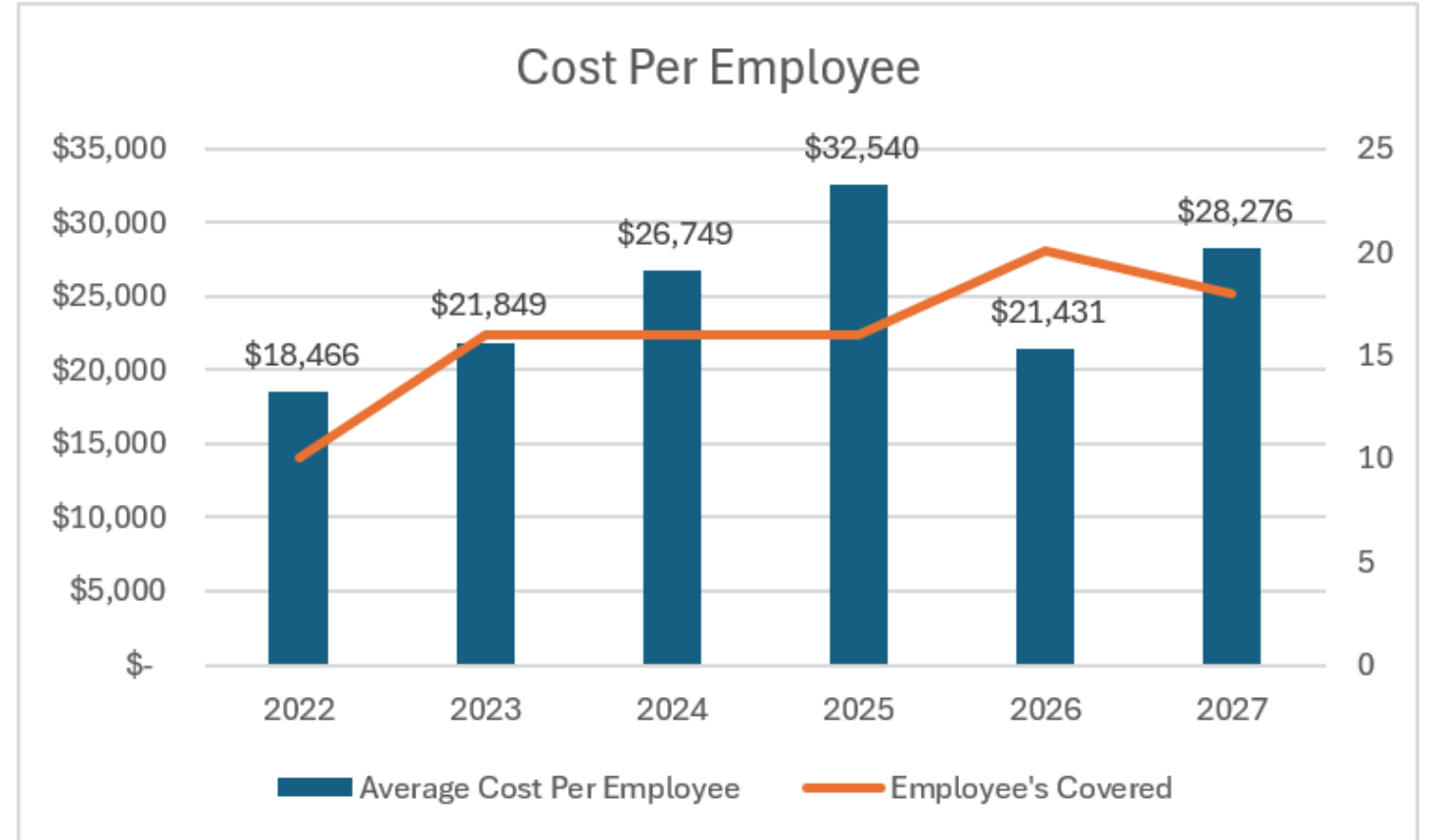
- ❖ Insurance costs has **decreased** \$27,000
- ❖ Chemical costs has **decreased** \$35,000
- ❖ Eliminated one Wastewater Treatment Operator - ~\$85,000

Health Insurance Trends



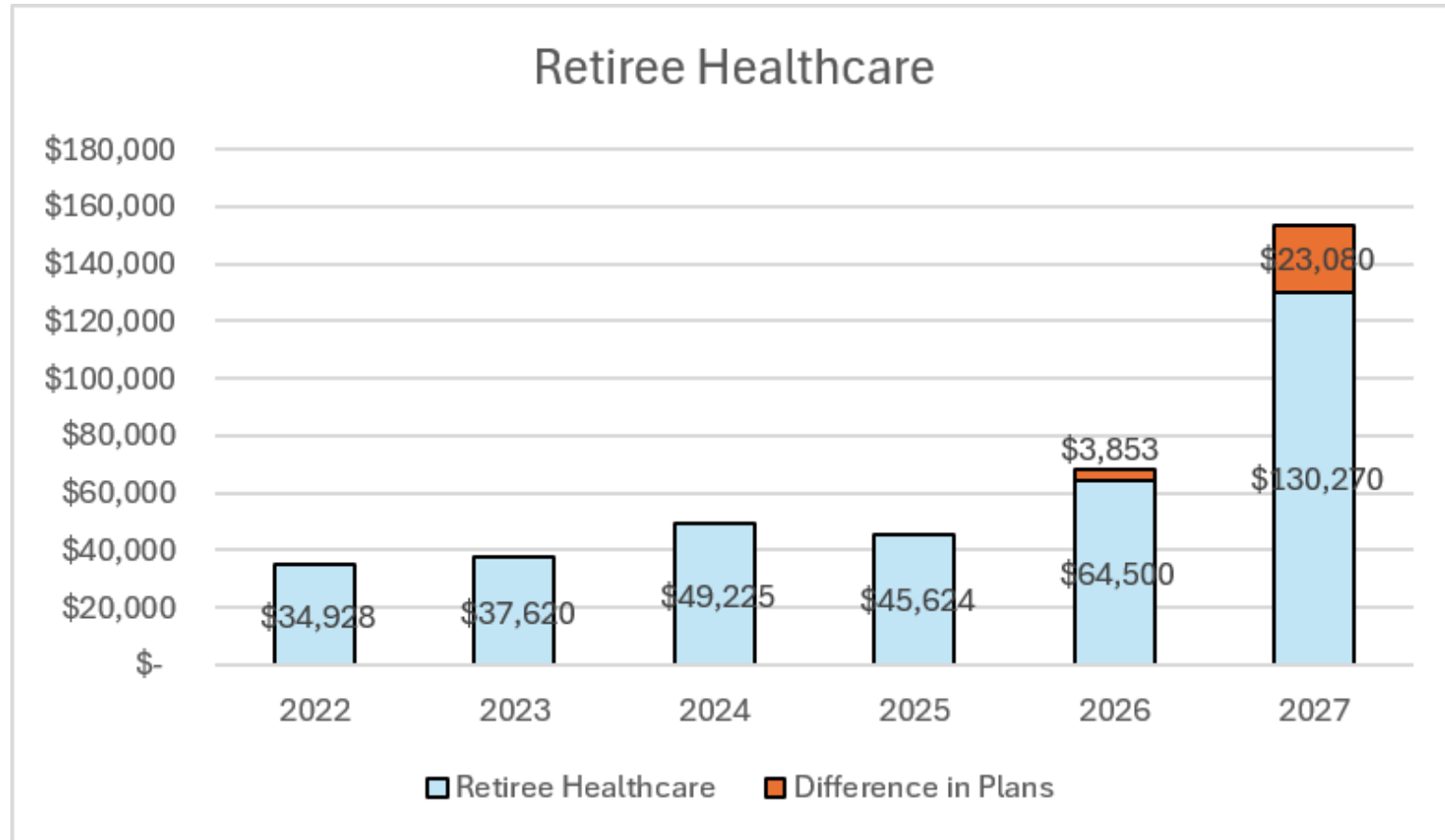
Family healthcare plan has increased 104%, or \$19,745, in six years (2022-2027)

Health Insurance Trends



2025 made switch to high-deductible plan for all employees

Health Insurance Trends



2025 made switch to high-deductible plan for all retirees.

Current Water Sources & Rates

Hemlock Lake - City of Rochester

83% of LCWSA Customers

- ❑ Town of Livonia rate: \$.78/1,000 gals
- ❑ Outside Town of Livonia rate: \$1.30/1,000 gals
- ❑ Outside Town water increase: \$0.05/1,000 gal.
- ❑ **Key Issue: Town of Livonia lease with ROC expires in 2028**

Non-Hemlock Sources

13% of LCWSA Customers

- ❑ MCWA, Conesus Lake, Silver Lake
- ❑ 4 separate water rate structures
- ❑ Includes: Lima, Caledonia, South Avon & Leicester

Proposed Water Rates

% of units	Current			Proposed	
70.1%	Hemlock	\$41.00/Unit	\$4.50/1,000 gals.	\$42.00/Unit	\$4.50/1,000 gals.
14.2%	Livonia (V)	\$41.00/Unit	\$3.95/1,000 gals.	\$42.00/Unit	\$4.15/1,000 gals.
12.6%	Outside Hemlock	\$41.00/Unit	\$5.50/1,000 gals.	\$42.00/Unit	\$5.50/1,000 gals.
3.1%	Springwater	\$41.00/Unit	\$3.95/1,000 gals.	\$42.00/Unit	\$4.15/1,000 gals.

Proposed rate increases:

- ▶ 0.88% (\$1.00/qtr.) increase for 83% of customers
- ▶ 4.0% (\$4.00/qtr.) increase for 17% of customers

Proposed Sewer Rates

% of units		Current		Proposed	
87%	Lakeville, Avon	\$90/Unit	\$6.15/1,000 gals.	\$96/Unit	\$6.15/1,000 gals.
6%	Mt. Morris, Groveland	\$110/Unit	\$7.25/1,000 gals.	\$116/Unit	\$7.25/1,000 gals.
5%	Springwater	\$90/Unit	\$4.00/1,000 gals.	\$102/Unit	\$4.00/1,000 gals.
2%	Sewer Only (Lakeville/Avon)	\$120/Unit		\$125/Unit	
1%	Sewer Only (Springwater)	\$150/Unit		\$160/Unit	
		12,000 gals./Unit allowance		12,000 gals./Unit allowance	

Increase in sewer unit rate is approximately a 5.5% (\$6.00/qtr.) increase for 87% of customers.

2027 Vehicle Replacement

14

<u>Equipment/Vehicle</u>	<u>Est. Cost</u>	<u>Funding Source</u>
Replace Pick-up truck	\$60,000	Operating Budget

- ✓ Currently have 10 pick-up trucks in daily use. Age between 2017-2026. Milage between 10,000 – 97,000.
- ✓ Should replace 2-3 trucks per year, turning over trucks on 4–5-year cycle.

Why Continued Capital Investment is Needed

Sewer Capital

- **Aging technology & controls**
 - ❖ SCADA and communications infrastructure is 20–25+ years old with inconsistent upgrades
- **Aging pump stations**
 - ❖ 19 outbound sewer pump stations are approaching the end of their useful life
- **Complex collection system**
 - ❖ Extensive force main infrastructure (Conesus Lake) requires ongoing operational, maintenance and capital investment
- **Long-term funding needs**
 - ❖ Recent and planned improvements require long-term financing

Water Capital

Large distribution system

- ❖ 160 miles of water main (*+55 miles in the next three years*)
- ❖ 13 storage tanks (*soon to be 14*)
- ❖ 32 PRVs
- ❖ 4 booster pump stations
- ❖ 9 re-chlorination stations
- ❖ 1 water plant

Complex topography

- ❖ Elevation changes create a complex system requiring additional infrastructure and ongoing investment

System reliability

- ❖ Continued capital investment is necessary to maintain capacity, reliability and functionality
- ❖ Replacement of end-of-life water mains (Hemlock & Lakeville)

Capital Charges

Sewer Capital Charge

- ❖ Supports debt for Lakeville WWTP improvements
- ❖ Supports upcoming Conesus Lake Pump Station improvements
- ❖ Contributes to Capital Reserve
- ❖ Supports approximately \$23.1 million in improvements (2019–2030)
- ❖ Includes future capital needs for Outbound Pump Station improvements serving Leicester, Mt. Morris and Avon customers

Water Capital Charge

- ❖ Supports debt for the Countywide Water Improvement Project
- ❖ Supports debt for the Regional Water Supply Project
- ❖ Contributes to Capital Reserve
- ❖ Supports approximately \$45.7 million in improvements (2021–2029)

Proposed Water/Sewer Capital Charges

	Current		Proposed	
All	\$10/Unit	\$.55/1,000 gals.	\$10/Unit	\$.80/1,000 gals.
Regional			\$162.50/Unit	

New customers that connect to water system under the Regional Water Project will pay \$650/unit annually for 30 years.

	Current		Proposed	
Lakeville	\$27.50/Unit	\$1.35/1,000 gals.	\$29.25/Unit	\$1.35/1,000 gals.
Avon/ Mt.Morris	\$2.50/Unit	\$.50/1,000 gals.	\$5.00/Unit	\$.50/1,000 gals.
Sewer Only	\$45/Unit		\$55/Unit	

Use of Reserve Funds

<u>Use</u>	<u>Est. Cost</u>	<u>Funding Source</u>
Pick-up Truck	\$55,000	Water/Sewer Debt Reserve
Split HVAC unit (server room)	\$10,000	
PRV Replacement	\$25,000	Water Debt Reserve
Last (V) Livonia Payment	\$20,000	Operating Reserve
Total	\$110,000	

- ✓ Will replace one truck in operational budget; 2 in total for 2027.
- ✓ No planned retirements in 2027

Sewer Debt, Capital Projects & Reserve Fund

Existing/Future Debt	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
2009 EFC Bond - Lakeville Sewer (C8-6449-04-00)	\$ 115,288	\$ 114,285	\$ 118,314	\$ 117,262	\$ 121,372	\$ 120,242	\$ 119,041	\$ 123,098	\$ 122,054	\$ 125,902	\$ 124,773
2012 EFC Bond - Lakeville Sewer (C8-6449-04-01)	\$ 54,189	\$ 55,721	\$ 54,697	\$ 53,967	\$ 53,487	\$ 52,986	\$ 57,132	\$ 55,867	\$ 54,769	\$ 54,801	\$ 53,735
2019 EFC Bond - Lakeville WWTP (C8-6449-05-00)	\$ 255,080	\$ 255,080	\$ 255,080	\$ 255,080	\$ 255,080	\$ 255,080	\$ 255,080	\$ 255,080	\$ 255,080	\$ 255,080	\$ 255,080
2024 Bond Collection System Impr.	\$ 119,250	\$ 121,250	\$ 118,000	\$ 119,750	\$ 121,250	\$ 117,500	\$ 118,750	\$ 119,750	\$ 120,500	\$ 121,000	\$ 121,250
Conesus Lake PS Imprv. (Est.)	\$ 70,000	\$ 166,667	\$ 166,667	\$ 166,667	\$ 166,667	\$ 166,667	\$ 166,667	\$ 166,667	\$ 166,667	\$ 166,667	\$ 166,667
Outbound PS Imprv. (Est.)	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total Sewer Debt	\$ 613,807	\$ 713,003	\$ 712,758	\$ 762,725	\$ 767,856	\$ 762,475	\$ 766,670	\$ 770,461	\$ 769,069	\$ 773,450	\$ 771,504
Capital Charge											
SL Capital Charge/Yr.	\$ 110.00	\$ 117.00	\$ 124.00	\$ 132.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00
SL Capital Volume Charge/ 1,000 gals.	\$ 1.35	\$ 1.35	\$ 1.35	\$ 1.35	\$ 1.35	\$ 1.35	\$ 1.35	\$ 1.35	\$ 1.35	\$ 1.35	\$ 1.35
SM/SA Capital Charge/Yr.	\$ 10.00	\$ 20.00	\$ 25.00	\$ 30.00	\$ 35.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
SA Capital Charge/Yr.	\$ 10.00	\$ 20.00	\$ 25.00	\$ 30.00	\$ 35.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
SM/SA Capital Volume Charge/ 1,000 gals.	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50
Proj. Sewer Capital Reserve Fund Balance	\$ 467,165	\$ 240,365	\$ 216,539	\$ 154,889	\$ 172,920	\$ 199,833	\$ 223,098	\$ 243,121	\$ 265,086	\$ 283,222	\$ 303,856

SL – Lakeville System

SM – Leicester/Mt. Morris System

SA – Avon System

Sewer Capital Investments

(Long-term Financing)

22

2009 Bond Installment - \$2,184,000

- ✓ Provided pump station upgrades, digester improvements, grit collector replacement, Consent Order Improvements.

2012 Bond Installment - \$1,323,000

- ✓ Provided trickling filter improvements, clarifier upgrades and influent structure improvements.

2019 Bond Installment - \$7,700,000

- ✓ Added bio-tower treatment, additional secondary clarifier upgrades, UV treatment, other major treatment upgrades and pump improvements.

2024 Bond Installment - \$1,150,000

- ✓ Provided sewer collection system improvements, manhole lining, and upgrades, valve and pump replacement added chemical feed building.

2027 Bond (est.) - \$5,000,000

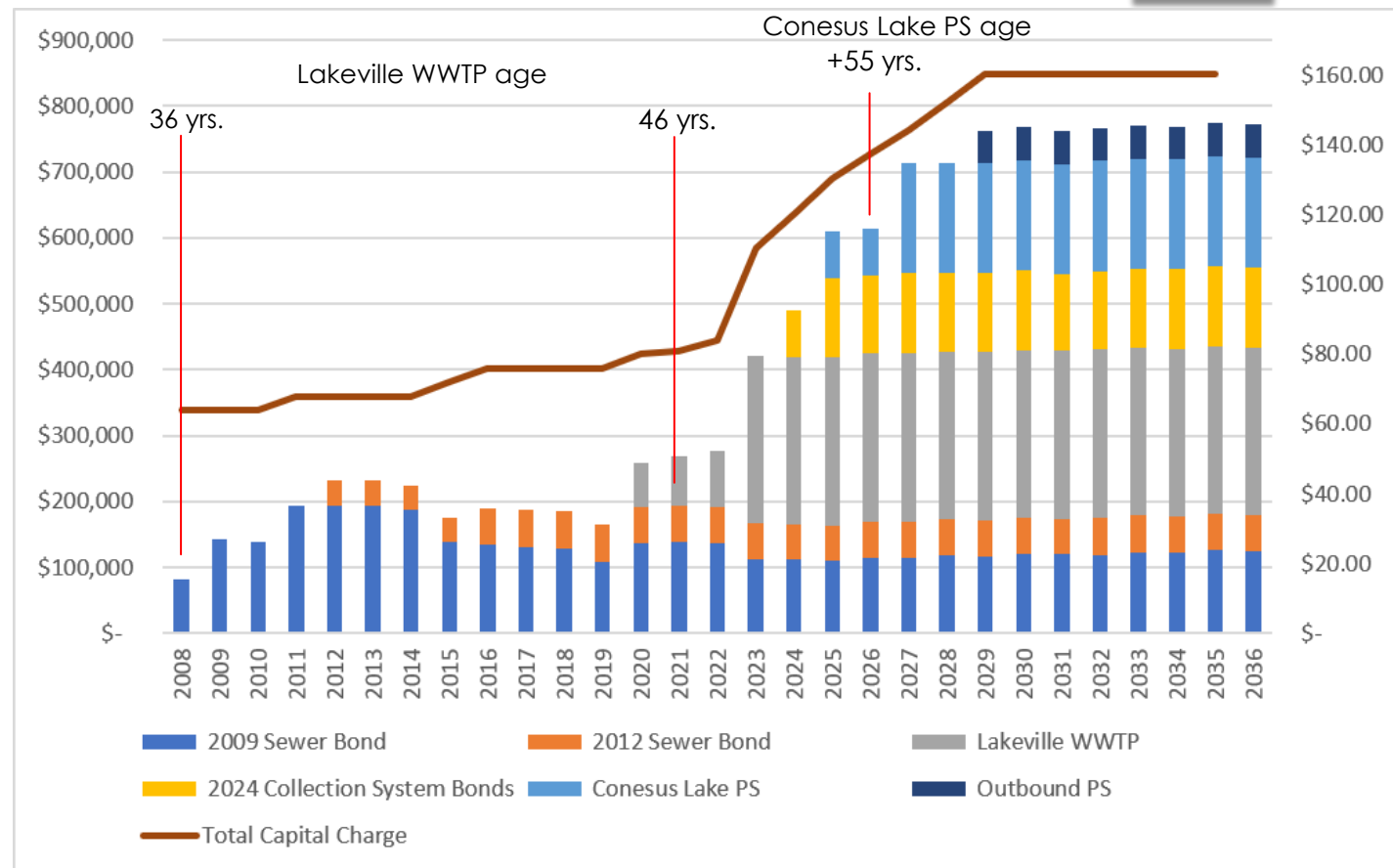
- ✓ Replace and upgrade 26 pump stations and SCADA system.

2029 Bond (est.) - \$1,500,000

- ✓ Replace and upgrade several outbound pump stations and SCADA system.

Sewer Improvement, Debt & Capital Charges

(Past, Current & Projected)



- Capital charges increase with new long-term debt.
- Lakeville WWTP was 46 years old when improvements were completed in 2021.
- Conesus Lake pump stations were +55 years old.

Water Debt, Capital Projects & Reserve Fund

Existing/Future Debt	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
2009 EFC Bond - Grov. Water (#17369)	\$ 31,725	\$ 31,725	\$ 31,725	\$ 31,725	\$ 31,725	\$ 31,725	\$ 31,725	\$ 31,725	\$ 31,725	\$ 31,725	\$ 31,725
County Wide System Improvements (#18746)	\$ 90,000	\$ 70,000	\$ 341,271	\$ 341,271	\$ 341,271	\$ 341,271	\$ 341,271	\$ 341,271	\$ 341,271	\$ 341,271	\$ 341,271
Regional Water Supply Project (#19225)	\$ 10,000	\$ -	\$ -	\$ -	\$ 631,320	\$ 631,320	\$ 631,320	\$ 631,320	\$ 631,320	\$ 631,320	\$ 631,320
Total Water Debt	\$ 131,725	\$ 101,725	\$ 372,996	\$ 372,996	\$ 1,004,317	\$ 1,004,317	\$ 1,004,317	\$ 1,004,317	\$ 1,004,317	\$ 1,004,317	\$ 1,004,317
Capital Charge											
Groveland Water Charge/Yr.	\$ 210	\$ 210	\$ 210	\$ 210	\$ 210	\$ 210	\$ 210	\$ 210	\$ 210	\$ 210	\$ 210
WR Capital Charge/Yr.	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40
Capital Volume Charge/ 1,000 gals.	\$ 0.55	\$ 0.80	\$ 1.05	\$ 1.30	\$ 1.55	\$ 1.75	\$ 1.75	\$ 1.75	\$ 1.75	\$ 1.75	\$ 1.75
Proj. Water Capital Reserve Fund Balance	\$ 544,044	\$ 834,789	\$ 637,883	\$ 886,829	\$ 379,557	\$ 376,211	\$ 375,291	\$ 376,811	\$ 380,782	\$ 387,215	\$ 396,125

Water Capital Investments (Long-term Financing)

2011 Bond Installment - \$951,750

- ✓ Water line and water storage tank installation at Groveland Station.

2027 Bond Installment - \$6,750,000

- ✓ Provided water line installation, replacement of water meters, chlorination upgrades, THM removal, SCADA upgrades and new 2.0MG water storage tank.

2030 Bond Installment - \$16,000,000 est.

- ✓ Estimated debt related to the Regional Water Supply Project.

Current/In-Progress Capital Projects

<u>Capital Project</u>	<u>Total Project Costs</u>	<u>Status</u>	<u>Completion</u>
Lakeville WWTP Improvements	\$ 9,700,000	Completed	2022
Sewer Bond (various improvements)	\$ 1,200,000	Completed	2023
Conesus Lake Pump Station Improvements	\$ 8,750,000	In-Progress	2027
County Wide Water Improvements	\$ 9,750,000	In-Progress	2027
Hemlock PS Improvements	\$ 1,500,000	In-Progress	2027
Regional Water Project	\$ 36,000,000	In-Progress	2030
Leicester/Mt. Morris PS Improvements	\$ 2,000,000	Planned	2030
Springwater WWTP	\$ 6,000,000	Planned	2030
	\$ 74,900,000		

LCWSA has also been involved in assisting with the construction of the following projects:

- Groveland Water District #1 – \$6,400,000 (In-Progress – 2027)
- Lima Water District #5 - \$15,200,000 (In-Progress – 2028)

Future Capital Needs

Area

Looking Ahead

Facilities

Administration and maintenance facilities are at capacity; facility improvements likely within 5–10 years

Water & Sewer
Infrastructure

Asset management and I/I planning will guide priorities; continued investment needed to manage aging infrastructure

Groveland Station WWTF

Facility is approaching useful life; Groveland Correctional WWTF is potential long-term alternative

Regulatory Requirements

Emerging regulations may require additional treatment and compliance investments, including PFAS

Total Rate Impact

Average water/sewer customer will see a 4.4% in their annual water/sewer bill, or ~\$4.17 per month. This includes both operating and capital charges.

Service		Monthly Average	Annual Average
	Household Internet Typical home broadband (100–300 Mbps) in Western NY (fiber/cable).	\$70	\$840
	Cable TV Basic cable package (news, sports, local) in Western NY.	\$90	\$1,080
	Mobile Phone Plans Family plan (4 lines) with unlimited talk, text and data (typical in the region).	\$120	\$1,440
	Streaming Subscriptions Popular services (e.g., Netflix, Disney+, Hulu, Max, ESPN+) – average household cost.	\$46	\$552
	Household Electric Bill Average monthly electric bill for a typical household (National Grid).	\$179	\$2,148
	Household Gas Bill Average monthly natural gas bill for a typical household (National Grid).	\$124	\$1,488
	Household Water Bill Based on average annual consumption of 15,000 gallons per quarter.	\$44	\$528
	Household Sewer Bill Based on average annual consumption of 15,000 gallons per quarter.	\$55	\$660
Sources: 2024–2025 averages for Western New York (Rochester, Buffalo, Syracuse region). Costs can vary based on provider, service level, household size and energy usage.			

Challenges & Opportunities



Positive Impacts

➤ Meeting Infrastructure Needs

- ❖ Received over **\$34.2M** in grant funding since 2017 to support **\$66M** in committed capital projects.

➤ Water Loss Pilot Program

- ❖ Identified and corrected **45 leaks** over past **24 months**.
- ❖ Completed and validated **2024 water audit**.

➤ Water Infrastructure

- ❖ Groveland Water District #1 – Currently active; December 2026
- ❖ Lima Water District #5 – Currently active; Bid November 2026
- ❖ Regional Water Project (East I) – Currently active; Bid November 2026

➤ I/I Program Compliance

- ❖ Phase III: ~460 customers (Avon & Lakeville) contacted for I/I compliance

Investing in Our Future

➤ **Infrastructure & Resiliency**

- ❖ Replace/Improve legacy asbestos cement water and sewer force mains
- ❖ Strengthen outbound pump stations and system reliability
- ❖ Address long-term administrative facility and storage needs
- ❖ Advance proactive maintenance and asset management

➤ **People & Organizational Capacity**

- ❖ Prepare for upcoming workforce retirements (4 in the next 5-7 years)
- ❖ Preserve and transfer institutional knowledge
- ❖ Strengthen succession planning and workforce development
- ❖ Invest in mentoring, training and staff continuity

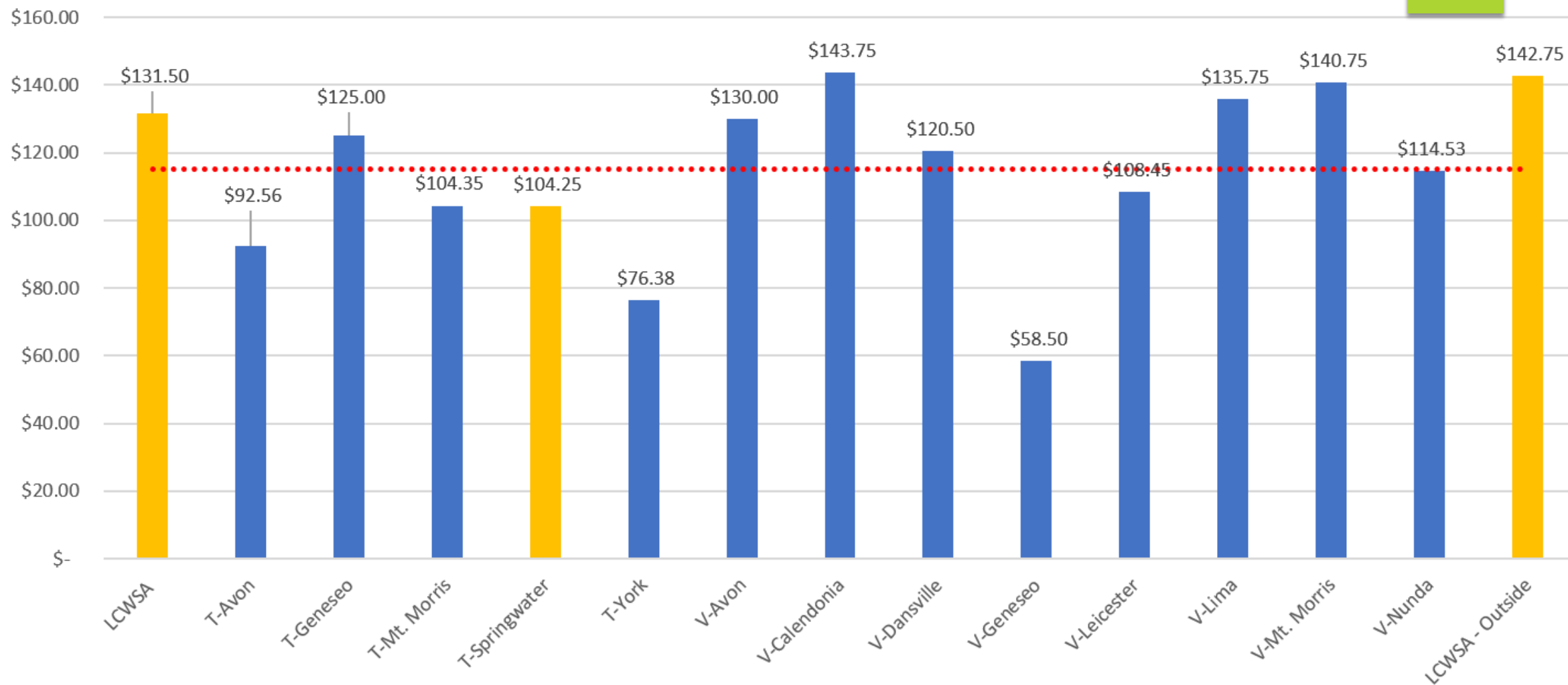
➤ **Financial Sustainability**

- ❖ Manage construction cost volatility and inflation
- ❖ Plan for increasing employee benefit costs
- ❖ Prioritize capital investments based on long-term value
- ❖ Maintain affordability while strengthening financial sustainability

2027 Strategic Priorities

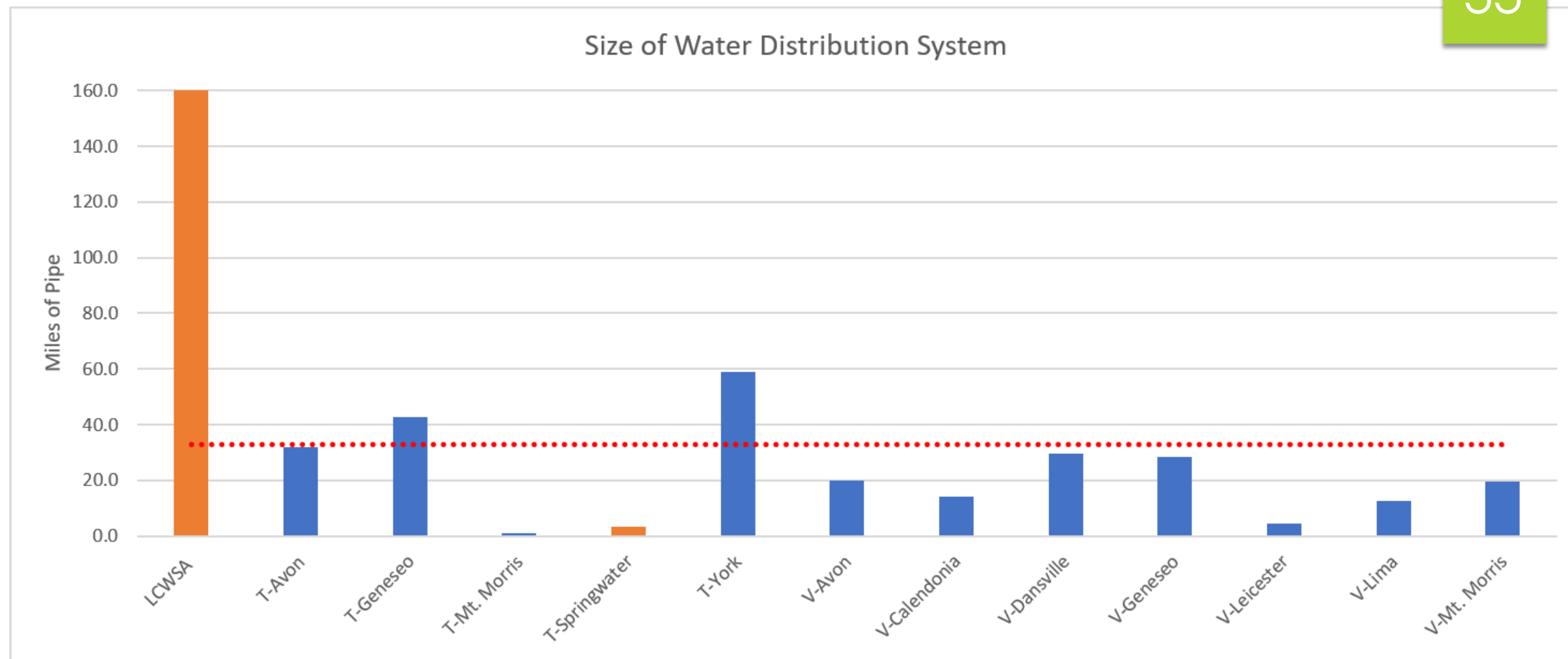
- ✓ (T) Groveland WD#1 – Operational since July/August 2026
- ✓ (T) Lima WD#5 – Construction starting Spring 2027/ Operational 2028
- ✓ Regional Water Supply Project – East I construction starting Spring 2027
- ✓ Leicester/Mt. Morris Pump Station Improvements (2026 WIIA/CDBG)
- ✓ Springwater WWTP Improvements (2026 WIIA/WQIP/CDBG)
- ✓ (T) Leicester – West Town water district
- ✓ (T) Mt. Morris – Water and Sewer Operations
- ✓ Continue streamlined operations and decision making with GIS and SCADA software upgrades.
- ✓ Water Loss Pilot Program = decrease in water expenditures and emergency repairs.

Quarterly Water Bill

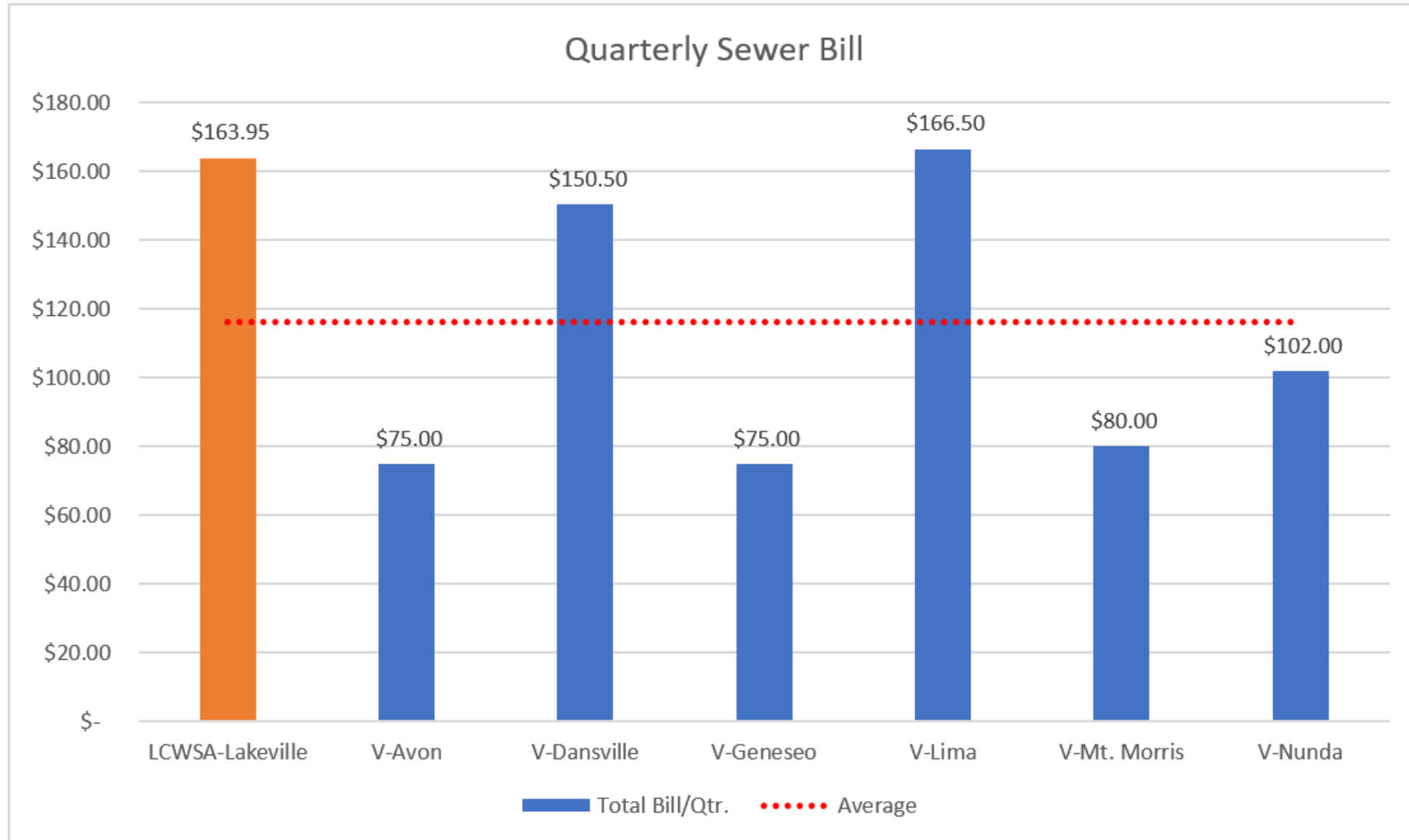


**Towns of Avon, Geneseo and York customers pay annual water district debt in addition to quarterly water usage.

■ Total Bill/Qtr. Avg./Qtr.

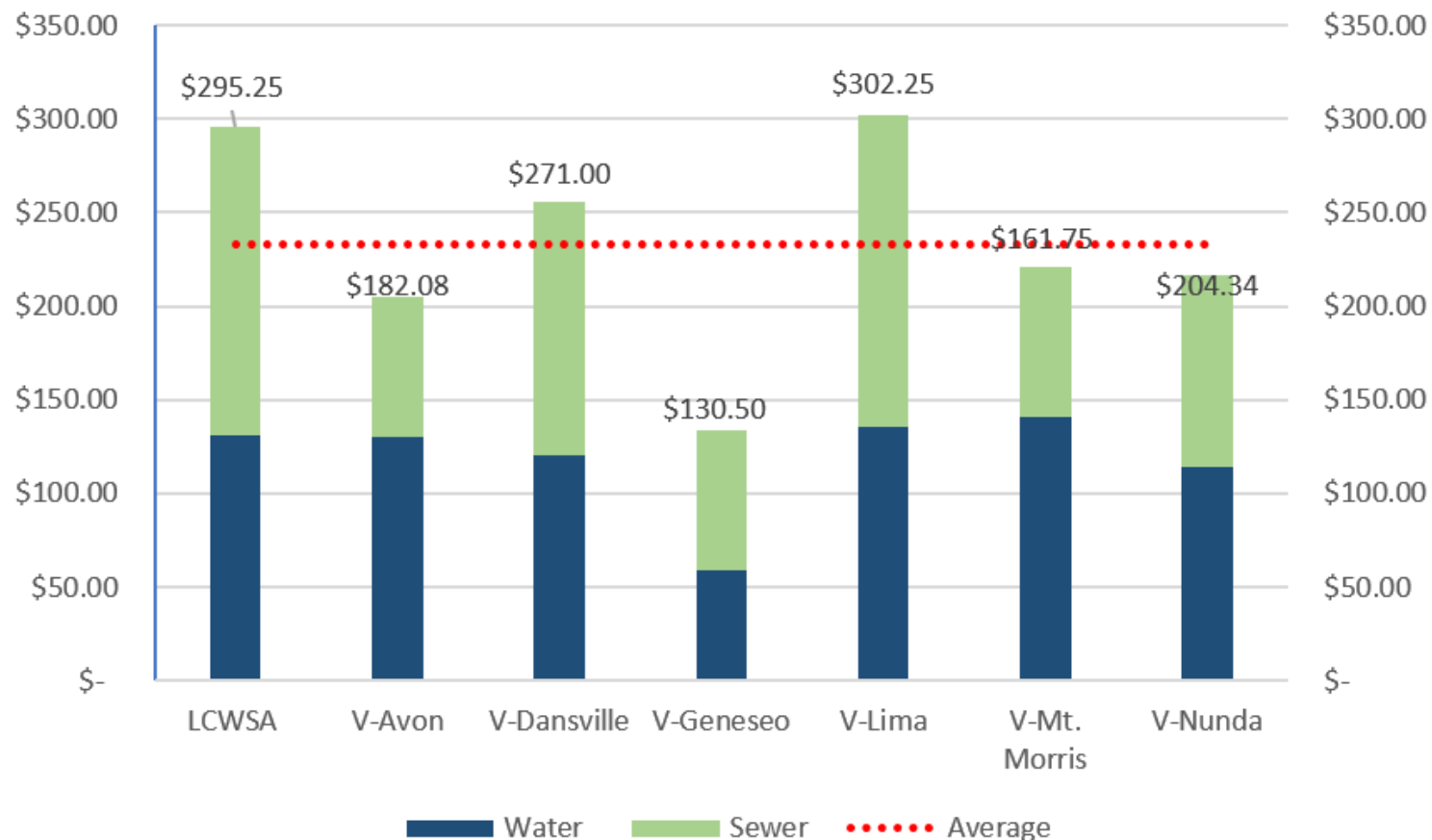


LCWSA has 13 water storage tanks. Ten communities have 0-1 tanks; two communities have 2-3 tanks.
LCWSA has 4 booster stations. All other communities have 0-1 booster stations.



LCWSA has 45 sewer lift stations. Most Villages have 0-5 sewer lift stations.

Combined Water/Sewer Quarterly Bill



- LCWSA rates include continued proactive investment in both water and sewer systems and capital reserve contributions into future years.
- Other municipal rates do not account for infrastructure deficits and higher risk due to reactive capital investment approach.





RESOLUTION NO. 2026 - 21

**RESOLUTION TO SET A PUBLIC HEARING FOR THE 2027 WATER AND SEWER RATES
AND FEE SCHEDULE FOR OCTOBER 21, 2026 AT 8:00AM**

WHEREAS, the Livingston County Water & Sewer Authority ("Authority") has presented the proposed 2027 Water and Sewer Rates and Fee Schedule to the Authority Board (the "Board") (attached as Appendix A), and

WHEREAS, the public hearing will be set for October 21, 2026 at 8:00am to hear comments on the proposed 2027 Water and Sewer Rates and Fee Schedule attached hereto, and now therefore be it,

RESOLVED, that the Livingston County Water & Sewer Authority Board set the public hearing for October 21, 2026 at 8:00am.

September 16, 2026

Livingston County Water & Sewer Authority

Moved By:

Seconded By:

AYES:

NAYS:

Livingston County Water & Sewer Authority
2027 Sewer & Water Rates
Effective 11/1/2026

	Sewer Service Rate Per Quarter					
	Service Rate Per Unit/Quarter			Service Rate Per 1,000 gals.		
	2026	2027	Inc/Dec	2026	2027	Inc/Dec
Lakeville WWTP (SL,SL1,SL91)						
Lakeville, Livonia Center, Hemlock, Conesus, Village of Livonia, Town of Avon (South of I390)	\$ 90.00	\$ 96.00	6.00	\$ 6.15	\$ 6.15	-
Village of Avon WWTP (SA)						
Avon/Lakeville, Pole Bridge Ext.	\$ 90.00	\$ 96.00	6.00	\$ 6.15	\$ 6.15	-
Groveland Station WWTP (SD)						
Town of Groveland/Groveland Station	\$ 110.00	\$ 116.00	6.00	\$ 7.25	\$ 7.25	-
Village of Mt Morris WWTP (SM)						
Town of Groveland (ARS) & Leicester	\$ 110.00	\$ 116.00	6.00	\$ 7.25	\$ 7.25	-
Town of Springwater						
Town of Springwater	\$ 90.00	\$ 102.00	12.00	\$ 4.00	\$ 4.00	-
Town of Springwater sewer only						
Town of Springwater sewer only	\$ 150.00	\$ 160.00	10.00			
Sewer Only Customers w/ no water (SL/SA)						
Lakeville WWTP Customers	\$ 120.00	\$ 125.00	5.00	\$ -	\$ -	-

*With the exception of the Town of Springwater each service unit charged shall equal 12,000 gallons of water used. Over 12,000 gallons, shall be charged the Service Rate per 1,000 gallons.

	Water Service Rate Per Quarter					
	Service Rate Per Unit/Quarter			Service Rate Per 1,000 gals.		
	2026	2027	Inc/Dec	2026	2027	Inc/Dec
Hemlock Supply (WR)						
Town's of Conesus, Livonia, Geneseo, Groveland, Sparta	\$ 41.00	\$ 42.00	\$ 1.00	\$ 4.50	\$ 4.50	\$ -
Village of Livonia	\$ 41.00	\$ 42.00	\$ 1.00	\$ 3.95	\$ 4.15	\$ 0.20
Wholesale				\$ 2.25	\$ 2.30	\$ 0.05
Avon Supply (WB, WA,)						
South Avon, Town of Caledonia WD #3	\$ 41.00	\$ 42.00	\$ 1.00	\$ 5.50	\$ 5.50	\$ -
MCWA Supply (WC, TL)						
Town of Caledonia WD #1 & Town of Lima	\$ 41.00	\$ 42.00	\$ 1.00	\$ 5.50	\$ 5.50	\$ -
Geneseo Supply (TL)						
Town of Leicester	\$ 41.00	\$ 42.00	\$ 1.00	\$ 5.50	\$ 5.50	\$ -
Town of Springwater						
Town of Springwater	\$ 41.00	\$ 42.00	\$ 1.00	\$ 3.95	\$ 4.15	\$ 0.20

Livingston County Water & Sewer Authority
2027 Capital and Debt Charges
Effective 11/1/2026
Some areas may have multiple charges

	Sewer Capital Charges					
	Capital Charge per Unit/Quarter			Capital Charge per 1,000 gallons		
	2026	2027	Inc/Dec	2026	2027	Inc/Dec
Lakeville WWTP (SL)						
Lakeville, Livonia Center, Conesus, Hemlock Village of Livonia, Town of Avon-S I390 (SL1)	\$ 27.50	\$ 29.25	\$ 1.75	\$ 1.35	\$ 1.35	\$ -
Avon & Mt. Morris WWTP (SA, SM)						
Lakeville WWTP Customers	\$ 2.50	\$ 5.00	2.50	\$ 0.50	\$ 0.50	-
Groveland Station WWTP (SD)						
Town of Groveland/Groveland Station	\$ 5.00	\$ 5.00	\$ -	\$ -	\$ -	\$ -
Sewer Only Customers w/ no water (SL)						
Lakeville WWTP Customers	\$ 45.00	\$ 55.00	10.00	\$ -	\$ -	-

	Water Capital Charges					
	Capital Charge per Unit/Quarter			Capital Charge per 1,000 gallons		
	2026	2027	Inc/Dec	2026	2027	Inc/Dec
Hemlock Supply (WR)						
Town's of Conesus, Livonia, Geneseo, Groveland, Sparta, Village of Livonia & Wholesale Customers	\$ 9.00	\$ 10.00	\$ 1.00	\$ 0.55	\$ 0.80	\$ 0.25
Outside Supply (WB, WC, WA, TL)						
South Avon (AKZO), Town of Caledonia WD #1 & WD #3, Town of Lima	\$ 9.00	\$ 10.00	\$ 1.00	\$ 0.55	\$ 0.80	\$ 0.25

Sewer Debt Charges						
Town of Groveland (ARS), Leicester (SM)	15.00	15.00	-	Livingston Co. Project reimb (LCS8-D) & (LCS10-D)		
Town of Avon, South of I390 (SL1)						
Avon/Lakeville, Polebridge Ext. (SA)						
Hemlock - Out of district users only (SL)	57.00	57.00	-	Town of Livonia Bond reimb (TLIV-SH-D)		

Water Debt Charges						
Scottsburg, out of district users (WR)	\$ 98.75	\$ 98.75	\$ -	Livingston Co. WR3-D		
Town Groveland-Groveland Station (WR)	\$ 52.50	\$ 52.50	\$ -	WSA Capital WR10-D		
Regional Water Project Service Area		\$ 162.50	\$ 162.50	Regional Water Project		

Livingston County Water & Sewer Authority
2027 Water and Sewer Permits
Effective 1/1/2027

Water Permit Applications & Related Fees			
	2026	2027	Inc/Dec
Residential User Application Fee	\$ 250.00	\$ 250.00	\$ -
Non-Residential User Application Fee	\$ 450.00	\$ 450.00	\$ -
Backflow Application (existing customers modification)	\$ 500.00	\$ 500.00	\$ -
New Customer Backflow Application Review Fee	\$ 1,000.00	\$ 1,000.00	\$ -
Temporary Water Use Application Fee (Hydrant Meter)	\$ 200.00	\$ 200.00	
Application Extension Fee (1 year extension)		50% of Original Application Fee	
Meter Pit for 5/8x3/4" Meter	\$ 1,030.00	\$ 1,030.00	\$ -
Meter Pit for 1" Meter	\$ 1,485.00	\$ 1,485.00	\$ -
New Short Side Water Service Tap	\$ 2,500.00	\$ 2,500.00	\$ -
New Long Side Water Service Tap (Non-County Highway)	\$ 3,540.00	\$ 3,540.00	\$ -
New Water Service Tap up to 1" Long Side on County Highway	\$ 4,100.00	\$ 4,100.00	\$ -
New Water Service Tap 2" Long Side on County Highway	\$ 4,350.00	\$ 4,350.00	\$ -
New Short Side Water Service Tap in the Regional Project Service Area		\$ 1,500.00	New
New Long Side Water Service Tap in the Regional Project Service Area		\$ 2,000.00	New
5/8x3/4" Water Meter	\$ 420.00	\$ 420.00	\$ -
1" Water Meter	\$ 640.00	\$ 640.00	\$ -
2" Water Meter	\$ 1,330.00	\$ 1,330.00	\$ -
Water Cap-Off Inspection (includes leak detection)	\$ 100.00	\$ 100.00	\$ -
Water Trench Inspection	\$ 100.00	\$ 100.00	\$ -
Water Meter and/or Final Inspection	\$ 100.00	\$ 100.00	\$ -
Temporary Water Hydrant Meter Install/Removal Fee	\$ 100.00	\$ 100.00	\$ -
Installation over 2 inches calculated at cost of contractor plus permit price			

Sewer Permit Applications & Related Fees			
	2026	2027	Inc/Dec
Residential Application Fee	\$ 200.00	\$ 200.00	\$ -
Commercial Application Fee	\$ 400.00	\$ 400.00	\$ -
Sewer Cap-Off Inspection (includes televising lateral)	\$ 100.00	\$ 100.00	\$ -
Sewer Trench Inspection	\$ 100.00	\$ 100.00	\$ -
Sewer Final Inspection	\$ 100.00	\$ 100.00	\$ -

New Sewer Lateral Installation Fees						
	Short Side			Long Side		
	Depth of Sewer Main at Connection					
	Up to 6'	6-12'	>12'	Up to 6'	6-12'	>12'
State Road	\$ 3,250.00	\$ 3,750.00	\$ 4,750.00	\$ 7,750.00	\$ 8,500.00	\$ 9,000.00
Non-State Road/Easement - Asphalt Surface	\$ 3,000.00	\$ 3,250.00	\$ 4,250.00	\$ 7,500.00	\$ 7,900.00	\$ 8,500.00
Non-State Road/Easement - Gravel or Grass Surface	\$ 2,250.00	\$ 3,000.00	\$ 4,000.00	\$ 7,000.00	\$ 7,500.00	\$ 8,250.00
Additional Fees when Required	Unit Price	Unit				
Erosion Control	\$ 3.00	/SF				
Sidewalk Replacement	\$ 17.50	/SF				
Granite Curbs	\$ 45.00	/LF				
Asphalt Shoulder	\$ 15.00	/SF				
Asbestos Concrete Pipe	\$ 1,850.00	LS				
Manhole Core	\$ 1,650.00	LS				

****Pricing for services and materials that are pass through costs to customers, are not fees but are reimbursable expenses advanced by the Authority and are subject to change due to vendor and market availability and pricing.****

Livingston County Water & Sewer Authority
Effective 1/1/2027

2027 Miscellaneous Fees	2026	2027	Inc/Dec
Violation of Water/Sewer Rules/Regulations-chg per day	\$300.00	\$300.00	-
Replacement Checkvalve 3/4"	\$80.00	\$80.00	-
Replacement Checkvalve 1"	\$90.00	\$90.00	-
Replacement Pressure Reducing Valve 3/4"	\$90.00	\$90.00	
Meter Repair Kit for 5/8" x 3/4" residential water meter		\$35.00	New
Replacement Meter Antenna (Pit Install)	\$33.00	\$33.00	-
Meter Resetter (may be required on vertical water meter installs)	\$85.00	\$85.00	-
Unmetered fire service fee per unit	\$40.00	\$40.00	-
Returned Payment Fee	\$20.00	\$20.00	-
Field Appointment and/or Water or Sewer Inspection (per each)	\$100.00	\$100.00	-
Manhole Raising	\$295.00	\$295.00	-
Water - Final Read/Re-read	\$35.00	\$35.00	-
Seasonal Water Turn-on/Turn-off Fee (during business hours)	\$30.00	\$30.00	-
Customer Service Request Fee (during business hours)	\$60.00	\$60.00	-
Emergency call-out during non-business hours	\$300.00	\$300.00	-
Water Sample (customer request) per sample	\$50.00	\$50.00	-
Sewer Camera and/or Cleaning use per hour - off road	\$120.00	\$120.00	-
Sewer Camera and/or Cleaning use per hour - on road	\$270.00	\$270.00	-
Same Day Service Appointment Fee		\$50.00	
Straight-time rate per hour	\$57.00	59.00	2.00
Overtime rate per hour	\$82.00	82.00	-
No show on an appointment per incidence	\$60.00	\$60.00	-
Vacuum Truck use per hour	\$200.00	\$200.00	-
Pick-up truck use per hour	\$42.00	\$42.00	-
Backhoe use per hour	\$110.00	\$110.00	-
Mini Excavator	\$60.00	\$60.00	-
Dump Truck use per hour	\$100.00	\$100.00	-
Truck & Trailer use per hour	\$91.00	\$91.00	-
Tapping Machine use per hour	\$24.00	\$24.00	-
Safety Equipment use per hour	\$20.00	\$20.00	-
Miscellaneous Equipment use per hour	\$20.00	\$20.00	-

****Pricing for services and materials that are pass through costs to customers, are not fees but are reimbursable expenses advanced by the Authority and are subject to change due to vendor and market availability and pricing.****



RESOLUTION NO. 2026 - 22

**RESOLUTION AUTHORIZING THE USE OF SEWER CAPITAL RESERVE FUNDS FOR
THE PURCHASE AND INSTALLATION OF A 3-INCH PARSHALL FLUME FOR THE
AVON SEWER FLOW METER**

WHEREAS, the Livingston County Water and Sewer Authority operates and maintains a sewer flow meter located along East Main Street in the Village of Avon for the purpose of accurately measuring and monitoring wastewater flows through the Authority's sewer system coming from the Town of Avon; and

WHEREAS, the existing sewer flow meter has experienced calibration issues and inconsistent flow measurements over the past several years; and

WHEREAS, an evaluation of the existing meter installation, it has been determined that the existing 9-inch flume is oversized for the actual range of wastewater flows being measured at this location, which can result in reduced measurement accuracy, particularly during periods of lower flow; and

WHEREAS, the replacement of the existing 9-inch flume with a properly sized 3-inch flume will allow the sewer flow meter to operate more effectively within the anticipated range of flows at the East Main Street, Avon location, thereby improving measurement accuracy and reliability; and

WHEREAS, the Authority has a dedicated Sewer Capital Reserve Fund for improvements to the Avon sewer system that has a current balance of approximately \$12,997.80, and now, therefore be it,

RESOLVED, The Livingston County Water and Sewer Authority Board approves the expenditure of an amount not to exceed Five Thousand Dollars (\$5,000) from the Authority's SA-Sewer Capital Reserve funds for the purchase and installation of the flume and any necessary associated work.

September 16, 2026

Livingston County Water & Sewer Authority

Moved By:

Seconded By:

AYES:

NAYS:



RESOLUTION NO. 2026 - 23

**RESOLUTION AMENDING THE LIVINGSTON COUNTY WATER AND SEWER
AUTHORITY PROCUREMENT POLICY**

WHEREAS, the Livingston County Water & Sewer Authority (“Authority”) has adopted the Livingston County Water and Sewer Authority Procurement Policy which governs the procurement of goods and services for use by the Authority; and

WHEREAS, the Executive Director and Authority staff have reviewed the current Procurement Policy and have recommended changes to Section VI. Insurance and Section VII. Repair and Maintenance Contracts; and

WHEREAS, the Executive Director and Authority staff recommend the current Procurement Policy changes, to Section VI. Insurance and Section VII. Repair and Maintenance Contracts be amended with Attachment A; and now therefore be it,

RESOLVED, that the Authority Board adopts Attachment A as an amendment to the existing Livingston County Water and Sewer Authority Procurement Policy Section VI. Insurance and Section VII. Repair and Maintenance Contracts, to become effective September 16, 2026.

September 16, 2026
Livingston County Water & Sewer Authority
Moved By:
Seconded By:
AYES:
NAYS:

Attachment A

Amend Section VI. Insurance:

The RFP process is used to choose Authority insurance. The Authority and its agent or designee will investigate agreements for insurance coverage. If competition is available in the market, RFP's will be requested to evaluate potential insurance carriers. If no competition is available, a contract will be negotiated between the Authority and the respective insurance carriers.

Amend Section VII: Repair and Maintenance Contracts:

All repair and maintenance contracts shall be reviewed by the Procurement Officer. All contracts for repair and maintenance must be executed in the manner set forth in Article 1 of this Procurement Policy.

Repair and maintenance contracts include contracts for "per call" services where equipment is serviced upon request and service contracts which include preventative annual maintenance. If the estimated value of the repair and maintenance contract is more than \$20,000, the Authority shall issue an invitation for sealed bid for the services; if the estimated value for the contract is between \$3,000 and \$20,000, refer to Section III. Purchases for Goods, Equipment, and Services Not Related to Construction.

Repair and maintenance services provided by the original equipment manufacturer, supplier or installer may be exempt from the quoting aspect of this policy if their services are required due to a specific or proprietary type of equipment that would qualify the services to be procured as a sole source pursuant Articles 9 of this Policy.

Procurement Policy

VI. Insurance

~~The Authority is a member of the New York Municipal Insurance Reciprocal (NYMIR), a not for profit insurance company. It is the Authority's intent to purchase insurance coverage from NYMIR. If NYMIR cannot provide the coverage required by the Authority, the Authority will go through an insurance agent. The RFP process is used to choose the Authority insurance agent. The Authority and its agent or designee will investigate agreements for insurance coverage. If competition is available in the market, RFP's will be requested to evaluate potential insurance carriers. If no competition is available, a contract will be negotiated between the Authority and the respective insurance carriers.~~

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VII. Repair and Maintenance Contracts

All repair and maintenance contracts shall be reviewed by the Procurement Officer. All contracts for repair and maintenance must be executed in the manner set forth in Article 1 of this Procurement Policy.

Repair and maintenance contracts include contracts for "per call" services where equipment is serviced upon request and service contracts which include preventative annual maintenance. If the estimated value of the repair and maintenance contract is for more than \$20,000, the Authority shall issue an invitation for sealed bid for the services; if the estimated value for the contract is between \$3,000 and \$20,000, the Authority shall obtain written quotations from at least three vendors; if the estimated value for the contract is less than \$1,000, the Authority shall obtain, where possible, three verbal quotes. refer to Section III. Purchases for Goods, Equipment, and Services Not Related to Construction.

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Repair and maintenance services provided by the original equipment manufacturer, supplier or installer may be exempt from the quoting aspect of this policy if their services are required due to a specific or proprietary type of equipment that would qualify the services to be procured as a sole source pursuant Articles 9 of this Policy.

VIII. Standardization

Section 103 of the General Municipal Law makes it possible for the Authority to standardize on a particular type of material or equipment. A standardization resolution must be approved by at least two thirds of all Board members and must state that for reasons of efficiency or economy, there is a need for standardization. The resolution will contain a full explanation supporting such action.

The adoption of such a resolution does not eliminate the necessity for conformance to the competitive bidding requirements.

Standardization, as the word implies, restricts a purchase to a specific model or type of equipment or supply, but does not limit the vendors it can be purchased from.

The list of such Board approved standardization material or equipment shall be attached to this Policy as Appendix A.

IX. Sole Source Procurements

When only one source can provide a particular good, piece of equipment or service, such procurement is defined as sole source. Sole source procurements include sole providers of a licensed or patented good or

Adopted 07/16/2025

PURPOSE & SCOPE

The Livingston County Water and Sewer Authority (the “Authority”) is a local public benefit corporation created by a special act of the New York State Legislature, codified as Article 5, Title 8G, of the Public Authorities Law (the “Enabling Statute”) for the express purpose of providing water and sewer services within Livingston County, New York. As outlined in its enabling statute, the Authority was created “for the benefit of the people of the county and the state, for the improvement of their health, welfare and prosperity, and that such purposes are public purposes, and that the authority is and will be performing an essential governmental function in the exercise of the powers conferred upon it”.

The Authority actively solicits competition for all procurements, unless otherwise specified in this Policy. By promoting the competitive securing of goods and services, the Authority seeks to ensure the prudent and economic use of public monies in the best interest of the public, its customers, and its bondholders. The Authority seeks to facilitate the acquisition of goods and services of maximum quality at the lowest possible price.

In enacting this Procurement Policy, the Authority intends to guard against favoritism, extravagance, fraud, and corruption. Wherever possible within existing laws, the Authority seeks to promote and support local businesses and industry. The Authority intends for the adoption of this Procurement Policy to foster a greater degree of public accountability of the Authority’s personnel and others involved in the procurement process to provide assurance to its customers and the public that the Authority’s procurements are in their best interests.

The Procurement Policy governs the procurement of goods and services for use by the Authority. Authority personnel are directed to comply with the Procurement Policy. Authority personnel shall retain the necessary documentation as required in this Policy to substantiate compliance with it. The Procurement Policy will be posted on the Authority’s website.

This Procurement Policy is intended to conform the Authority’s procurement process to the requirements of the New York State Finance Law §139-j and 139-k, as well as to General Municipal Law (“GML”) §103 and 104-b. In the event of a conflict between the Procurement Policy and the requirements of any applicable law, the law will prevail.

Procedures for the Procurement of Goods and Services

The Authority formally adopts the following written policies applicable to all purchases of goods and services. These policies are meant to actively promote competitive procurement of all goods and services, with very limited exceptions, as set forth in this Procurement Policy. Authority personnel are directed to comply with these policies and to retain the necessary documentation as required in this Procurement Policy to substantiate such compliance.

Procurement Authority and Responsibility

The Finance Office is charged with the responsibility to procure materials, supplies, equipment, and services as needed by the Authority in pursuing its mission. All such purchases shall be made in accordance with the New York State Finance Law, the Enabling Statute, and this Procurement Policy.

The Authority Board of Director designates the Executive Director as the Authority's Procurement Officer. The Procurement Officer, or their designee, is directed and authorized to do the following:

- A. Create purchase orders on behalf of the Authority for the acquisition of supplies, materials, equipment, and services necessary to support the functions of the Authority in accordance with this Procurement Policy.
- B. Prepare and recommend revisions and amendments to the Procurement Policy and submit them periodically to the Board for approval.
- C. Develop and implement written procedures and forms to ensure compliance with the Procurement Policy within ninety (90) days of adoption of this Procurement Policy and update such procedures and forms as necessary.
- D. Supervise the receipt and inspection of all materials, supplies, equipment, and services purchased to ensure conformance with specifications.
- E. Recommend the disposition of surplus and unused supplies, materials, equipment, and scrap through sale or other means. Maintain necessary records for the efficient operation of the Finance Office.
- F. Develop, or cause to be developed, a purchasing schedule for Invitations to Bid and Requests for Proposals.

The Procurement Officer, or their designee, shall perform the following functions:

- A. Analyze purchase orders from Authority departments to ensure the proper authorizations are present, and that the procurement is tailored to meet the Authority's needs and is not unnecessary nor duplicative. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives and any other appropriate analysis to determine the most economical approach.
- B. Assist Department Heads in the preparation of invitations for bids, requests for proposals, informal solicitations and notices of procurement opportunities, as needed.
- C. Remain current and in compliance with applicable federal, State and local laws.
- D. Maintain vendor files.
- E. Maintain all supporting documentation including small purchase procurement authorizations, sole source documentation, and quotations.

POLICY

I. Board Approval of Contracts and Authorization for the Approval of Certain Contracts Advertisement of Bids and the Solicitation of Requests for Proposals or Information

Board approval is required for all contracts requiring execution by the Executive Director, including:

- A. Any construction-related contract for goods, equipment or services with an actual or estimated value of Thirty-Five Thousand Dollars (\$35,000) or more; and
- B. Any other contract for goods, equipment, or services with an actual or estimated value of Twenty Thousand Dollars (\$20,000) or more.

The Board delegates and vests the power and duty to sign and execute any construction-related contracts for goods, equipment or services with an actual or estimated value of less than \$35,000 where performance will be completed in a period of one year or less to the Executive Director without Board approval.

The Board delegates and vests the power and duty to sign and execute any other contract for goods, equipment or services with an actual or estimated value of less than \$20,000 where performance will be completed in period of one year or less to the Executive Director without Board approval.

The Board delegates and vests the power and duty to authorize the advertisement of bid notices, the solicitation of requests for proposals, and the solicitation of requests for information to the Authority's Staff, consisting of the Executive Director, Deputy Executive Director, Director of Operations, Wastewater Treatment Manager, Principal Financial Clerk, Authority Attorney and Secretary to the Authority. The Authority Staff has the duty to report to the Board at each of its meetings all advertisements of bid notices, solicitations of requests for proposals and solicitations of requests for information that have been posted to the Authority's website since the prior Board meeting.

II. Purchases for Goods, Equipment, and Services Related to Construction

All contracts related to construction with a value over \$35,000 must be awarded pursuant to a Resolution of the Authority's Board of Directors. The Authority must issue an invitation for sealed bids for contracts for work, materials or supplies related to construction. The Authority may issue a request for sealed proposals for professional service contracts for consulting engineers on construction projects.

The Authority complies with the New York State Department of Labor's prevailing wage requirements on all contracts for public works.

The Authority complies with the requirements of General Municipal Law § 101 for all contracts for public works in excess of \$500,000.

All sealed bids shall be publicly opened by Authority personnel designated by the Authority's Procurement Officer. All sealed bids shall be awarded to the lowest responsible, responsive bidder pursuant to the criteria under Articles 14 and 15 regarding bid openings.

The Authority has the exclusive right to declare a bid rejected in its discretion.

The following guidelines are established for contracts related to construction involving an annual expenditure up to \$34,999,

<u>Purchase Amount</u>	<u>Quotes</u>
\$0 - \$9,999	One (1) written quote
\$10,000 up to \$19,999	Two (2) written quotes
\$20,000 up to \$34,999	Three (3) written quotes
\$35,000 and over	Sealed bid

Note: Exceptions to all the above procurement requirements are purchase contracts with vendors holding a NYS OGS Contract or other authorized Piggyback Contract as defined by General Municipal Law 103, Preferred Source, or documented Sole Source.

The Procurement Officer shall review all quotations prior to a purchase. In all instances where practicable the Procurement Officer shall retain copies of such quotes for a period of not less than six (6) years. In any instance where less than three written quotes have been obtained the Procurement Officer shall ensure the circumstances underlying the purchase are documented in a memorandum maintained in the purchasing system.

The Authority reserves the right to not award any contract to a person or corporation who is in arrears to the Authority, in litigation or potential litigation with the Authority, or in a fee dispute with the Authority.

III. Purchases for Goods, Equipment, and Services Not Related to Construction

The following guidelines are established for purchases of goods, equipment or services involving an annual expenditure up to \$19,999. In all instances, purchase orders are required to be completed for all purchases in excess of \$3,000 with the exception of emergency purchases.

<u>Purchase Amount</u>	<u>PO Required</u>	<u>Quotes Needed</u>	<u>Type of Quotes</u>
\$0 - \$3000	No	No	N/A
\$3000 - \$9,999	Yes	2	Written
\$10,000 - \$19,999	Yes	3	Written
\$20,000 and over	Yes	Sealed bid	

Note: Exceptions to all the above procurement requirements are purchase contracts with vendors holding a NYS OGS Contract or other authorized Piggyback Contract as defined by General Municipal Law 103, Preferred Source, or documented Sole Source.

All awards shall be made to the lowest responsible bidder if possible. Circumstances may dictate a purchase from other than lowest bidder, in which case documentation shall be provided to the Procurement Officer explaining the reason and justification for not selecting the lowest bidder (i.e. delivery requirement, quantity requirement if a pick-up, location of vendor, known past experience of vendor, etc.).

All purchases for goods, equipment, and services which will involve an annual expenditure of \$20,000 or greater shall be awarded after an invitation for sealed bids has been issued. All such sealed bids shall be awarded to the lowest responsible, responsive bidder pursuant to the criteria under Articles 14 and 15 regarding bid openings.

The Procurement Officer shall review all quotations prior to a purchase. In all instances where practicable the Procurement Officer shall retain copies of such quotes for a period of not less than six (6) years. In any instance where less than three written quotes have been obtained, the Procurement Officer shall ensure the circumstances underlying the purchase are documented in a memorandum maintained in the purchasing system.

The Authority reserves the right to not award any contract to a person or corporation who is in arrears to the Authority, in litigation or potential litigation with the Authority, or in a fee dispute with the Authority.

IV. Purchases for Professional Services

The following guidelines are established for purchases related to professional services.

<u>Purchase Amount</u>	<u>Quotes</u>
\$0 - \$24,999	One (1) written proposal.
\$25,000 and over	Request for Proposal

The Procurement Officer shall review all proposals prior to a purchase. In all instances where practicable, the Procurement Officer shall retain copies of such proposals for a period of not less than six (6) years. In any instance where less than three written proposals have been obtained, the Procurement Officer shall ensure the circumstances underlying the purchase are documented in a memorandum maintained in the purchasing system.

The Authority reserves the right to not award any contract to a person or corporation who is in arrears to the Authority, in litigation or potential litigation with the Authority, or in a fee dispute with the Authority.

V. Professional Service Contracts

Professional services are those which require a State license to practice, special skills and training (i.e., creative, technological), or those which require professional methods, character or standards. Professional services shall be procured after the Authority issues a Request for Proposals (“RFP”) and the proposals have been reviewed by Authority personnel in accordance with Article 16 of this Policy. Every attempt shall be made to issue the Request for Proposal to three or more firms. The RFP shall define the scope of work, required qualifications, deliverables, and may request a proposed fee for the services, as well as an estimated time frame for completion of the scope of work. The proposed fee may include, as is relevant to the scope of work, any lump sum costs as set for in the RFP, direct labor costs, hourly billing rates and relevant estimated indirect costs.

Professional service contracts may include retainer type agreements where the selected firm provides services to the Authority upon approval of Authority personnel within a general scope of services and at previously set billing rates.

VI. Insurance

The RFP process is used to choose Authority insurance. The Authority and its agent or designee will investigate agreements for insurance coverage. If competition is available in the market, RFP's will be requested to evaluate potential insurance carriers. If no competition is available, a contract will be negotiated between the Authority and the respective insurance carriers.

VII. Repair and Maintenance Contracts

All repair and maintenance contracts shall be reviewed by the Procurement Officer. All contracts for repair and maintenance must be executed in the manner set forth in Article 1 of this Procurement Policy.

Repair and maintenance contracts include contracts for "per call" services where equipment is serviced upon request and service contracts which include preventative annual maintenance. If the estimated value of the repair and maintenance contract is more than \$20,000, the Authority shall issue an invitation for sealed bid for the services; if the estimated value for the contract is between \$3,000 and \$20,000, refer to Section III. Purchases for Goods, Equipment, and Services Not Related to Construction.

Repair and maintenance services provided by the original equipment manufacturer, supplier or installer may be exempt from the quoting aspect of this policy if their services are required due to a specific or proprietary type of equipment that would qualify the services to be procured as a sole source pursuant Articles 9 of this Policy.

VIII. Standardization

Section 103 of the General Municipal Law makes it possible for the Authority to standardize on a particular type of material or equipment. A standardization resolution must be approved by at least two thirds of all Board members and must state that for reasons of efficiency or economy, there is a need for standardization. The resolution will contain a full explanation supporting such action.

The adoption of such a resolution does not eliminate the necessity for conformance to the competitive bidding requirements.

Standardization, as the word implies, restricts a purchase to a specific model or type of equipment or supply, but does not limit the vendors it can be purchased from.

The list of such Board approved standardization material or equipment shall be attached to this Policy as Appendix A.

IX. Sole Source Procurements

When only one source can provide a particular good, piece of equipment or service, such procurement is defined as sole source. Sole source procurements include sole providers of a licensed or patented good or service, sole providers of a factory-authorized warranty service, items manufactured by a single manufacturer, or exclusive distributors. The Procurement Officer will review all requests for sole source purchases. Requests should be accompanied by a letter from the manufacturer confirming that the product is a sole source item, and a quote for the purchase.

X. Emergency Purchases

Emergency purchases may be allowed in cases where a genuine emergency or necessity for immediate action exists. Notwithstanding any of the other provisions in this policy, in the case of (1) a public emergency arising out of an accident or other unforeseen occurrence or condition whereby circumstances affecting Authority buildings, property, or the life, health, safety or property of Authority employees, customers or the general public; and/or (2) the prospect of interruption of service to a community due to an unforeseen circumstance; and/or (3) the disruption of the efficient operation of the Authority arising from an unforeseen circumstance requires immediate action which cannot await a competitive process or competitive bidding, the Authority may enter into contracts for public work or the purchase of supplies, materials, equipment or services.

Declarations of Emergency shall be documented in writing. A declaration may be approved by any of the **two (2) following individuals**: Executive Director or Deputy Executive Director.

Documentation and justification of a Declaration of Emergency shall be provided to the Procurement Officer prior to any purchase under such Declaration.

In any emergency procurement, the quantity to be purchased should only be that necessary to meet the circumstance. If time, nature of the requirements, and other circumstances permit, verbal or written price quotations should be obtained from more than one potential source. All purchases under a Declaration of Emergency must be made with thirty (30) days of the Declaration of Emergency.

All emergency purchases shall be reported to the Board as reasonably possible following the emergency and at the next Board meeting following the purchase.

XI. “Piggybacking” Exception to Competitive Bidding

Pursuant to GML § 103(16), in lieu of complying with competitive bidding requirements, the Authority may purchase apparatus, materials, equipment or supplies, or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment and supplies through the use of a contract let by the United States of America or an agency thereof, any state, or any other county or political subdivision or district therein (i.e., the Authority may “piggyback” onto a contract let by another governmental entity)¹.

In order to take advantage of the Piggybacking Exception, the general requirements² set forth below must be met:

1. The contract must have been made available for use by other governmental entities (typically by inclusion in the contract of a clause extending the terms and conditions of the contract to other governmental entities); and
2. The contract must have been let in a manner that constitutes competitive bidding consistent with New York law³;

¹ This exception is effective August 1, 2017, unless extended by the state legislature.

² See NY State Office of the Comptroller Memorandum “New ‘Piggybacking’ Law – Exception to Competitive Bidding,” November 2012.

³ Note, that the NY Comptroller has opined that this requirement does not mean that the contract be let precisely according to NY GML § 103, rather, the contract must be let in “harmony or general agreement with” competitive bidding principles. NY State Office of the Comptroller Memorandum “New ‘Piggybacking’ Law – Exception to Competitive Bidding,” November 2012.

3. The terms of the contract should be carefully reviewed for consistency with New York law and regulations (which may for example prohibit advance payment for goods and services);
4. The payment to the contract vendor must be subject to standard procedures for claims processing;
5. A cost-benefit analysis should be used to confirm that “piggybacking” is cost justified in light of all pertinent cost factors including any potential savings on administrative expense;
6. The Authority must maintain appropriate documentation (including copies of the contract, an analysis showing compliance with the criteria set forth in this Article 13 and a cost saving analysis) to allow a thorough review of any decision to use “piggybacking” by Authority officials, external auditors and regulators; and
7. With respect to contracts let by non-New York entities, the following elements should also be present: (i) public solicitation of bids or in the case of best value, offers, (ii) submission of sealed bids or offers, or analogous procedures to secure and preserve the integrity of the process and confidentiality of the bids or offers submitted, (iii) preparation of bid specifications, or a similar document that provides a common standard for bidders or offerors to compete fairly, and (iv) award to the lowest bidder who materially or substantially meets the bid specifications and is determined to be a responsible bidder, or in the case of a best value process, an award to the responsive and responsible offeror.

XII. Preferred Source Exception to Competitive Bidding

Pursuant to State Finance Law § 162(4), the Authority is required to purchase certain approved products and services from “preferred sources,” provided they meet the Authority’s needs for form, function and utility. Preferred Sources include veterans, not-for-profit organizations that serve and employ people who are blind and severally disabled, and the correctional industries program to DOCS. Procurement from such preferred sources takes precedence over all other sources of supply and is an exception to the competitive bidding requirements otherwise applicable under GML §103. Purchases from preferred sources shall be made from the List of Preferred Source Offerings and in compliance with the NYS Procurement Bulletin-Preferred Source Guidelines, as promulgated and amended by the Office of General Services.

XIII. Award on the Basis of Best Value

Pursuant to GML §103, purchase contracts may be awarded by the Authority to a responsive and responsible offeror on the basis of “best value” (i.e. a “competitive offering”), instead of to the lowest responsible bidder. This includes contracts for service work, but excludes contracts necessary for the completion of a public works contract covered by the prevailing wage provisions of article 8 of the Labor Law, such as for building construction.

“Best value” is defined for this purpose as a basis for awarding contracts “to the offeror which optimizes quality, cost and efficiency, among responsive and responsible offerors.” In assessing best value, non-price factors can be considered by the Authority when awarding the purchase contract. Non-price factors can include, but are not limited to, reliability of a product, efficiency of operation, difficulty/ease of maintenance, useful lifespan, ability to meet needs regarding timeliness of performance, and experience of a service provider with similar contracts. The basis for a best value award by the Authority, however, shall reflect, whenever possible, objective and quantifiable analysis. For purposes of best value, a responsive offeror is an

offeror meeting the minimum specifications. In assessing whether an offeror is responsible, the Authority should consider an offeror's capacity and financial ability to complete the contract, accountability, past performance, reliability and integrity.

In order to make an award on the basis of "best value," the Authority must be prepared to show that: (1) the offeror is responsive and responsible; and (2) the Authority applied objective and quantifiable standards, whenever possible, to determine that the offer optimizes quality, cost and efficiency. The Authority shall have a written justification if it bases a best value award on criteria that are not objective and quantifiable.

The best value specification shall describe the general manner in which the evaluation and award of offers will be conducted by the Authority and, as appropriate, identify the relative importance or weighting of price and non-price factors. In evaluating and determining to accept a higher priced offer, the Authority shall use a cost-benefit analysis to show quantifiable value or savings from non-price factors that offset the price differential of the lower price offers and maintain documentation of this analysis as part of the Procurement Record.

XIV. Advertisement and Opening of Bids

Advertisements for bids may be published in any of the following, but not limited to: the New York State Contract Reporter, the Dodge Report, Construction Exchange, Livingston News and/or such other appropriate publication. The advertisement shall contain a statement of the time when, and place where all bids received, pursuant to such notice, will be publicly opened and read. The Authority encourages its personnel to take all such additional measures as possible to maximize the response to the bid invitation, including broad direct solicitation by letter and telephone and notice to additional public listings.

As set forth in Article 1, a formal resolution is not required prior to advertisement of a bid notice.

In accordance with State Finance Law §139-j and §139-k, all questions about meaning or intent of the bidding documents shall be submitted to the designated contact person in writing.

Bid openings for contracts are conducted by the Procurement Officer, or their representative, at 1997 D'Angelo Drive, Geneseo, NY 14454 or designated location at the specified time and day. All bids received shall be publicly opened and read at the time and place so specified. At least one (1) week shall elapse between the first publication of such advertisement and the date so specified for the opening and reading of the bids.

XV. Rejection of Bids

The Authority reserves the right to reject any and all bids or to accept any bid deemed to be for the best interests of the Authority even though the bid chosen may result in the award of the contract to a bidder whose bid is not mathematically lowest.

In the event the Authority reviews the bids and decides to reject the bids, the bidders will then be notified of the rejection and the necessary steps will be taken to return their bid security (whether in the form of a bid bond or certified check). Upon written request, bidders, or offerors whose bid or proposal has been rejected shall be advised of the reasons for rejection.

In evaluating the responsiveness of an apparent low bidder, the Authority may consider the following factors:

-
1. Has all required information been provided?
 2. Does the bid contain mistakes?
 3. Has the bidder failed to commit to a firm price?
 4. Are there unacceptable qualifications or conditions tied to the bid?
 5. Has the bid been prepared in accordance with the bidding instructions?
 6. Are unacceptable provisions included in the bid?
 7. Has the bidder altered or limited any of the contract or solicitation provisions?
 8. Has the bidder offered non-conforming products or services?
 9. Has the bidder failed to acknowledge addendums to the invitation to bid issued by the Authority?

The foregoing list is not exhaustive. Minor deviations which are immaterial and do not affect quantity, quality or delivery may be waived by the Authority if such waiver does not prejudice or affect the relative standing of bidders.

In evaluating the responsibility of an apparent low bidder, the Authority may consider, among other factors, whether the bidders' records with the Authority or other owners includes or demonstrates:

1. Being listed on a Federal or State debarred contractors list.
2. Poor prior performance on an Authority contract.
3. Lack of adequate expertise; prior experience with comparable projects; or financial resources to perform the work outlined in a timely, competent, and acceptable manner. Evidence of such factors may include failure to submit satisfactory evidence of insurance, surety bonds, or financial responsibility, or a history of terminations for cause.
4. Engagement in criminal conduct in connection with any other government contract or the conduct of business activity that involves such crimes as extortion, racketeering, bribery, fraud, bid-rigging, and embezzlement.
5. Grave disregard for the safety of employees, Authority personnel, or members of the public.
6. Willful noncompliance with the State's Labor Law requirements regarding prevailing wages and supplemental benefits, including consideration of any pending violations.
7. Disregard for other State Labor Laws, including child labor, proper and timely wage payments, and unemployment insurance laws.
8. Violation of the State Workers' Compensation Law, including failure to provide proof of proper workers' compensation or disability coverage.

9. Violations of the State's Environmental Conservation Law or violations of any other Federal or State environmental statutes.
10. Failure to abide by State and Federal statutes and regulations regarding efforts to solicit and utilize disadvantaged, minority, and women-owned business enterprises as potential subcontractors.
11. Submission of a bid which is mathematically or materially unbalanced.
12. Submission of a bid which is so much lower than the Authority's confidential engineers estimate that it appears unlikely that the contractor will be able to complete the project satisfactorily at the price bid.
13. The presentation of false or misleading statements or any other issue that raises serious questions about the responsibility of the bidder.

XVI. Requests for Proposals

A Request for Proposal (RFP) is used when goods and services are complex, do not have standardized specifications, and where price is not the only determining factor. An RFP is the best source of competition when obtaining professional services. Professional services include services rendered by attorneys, engineers, insurance companies and certain other services requiring specialized or technical skills, expertise or knowledge. Circumstances which may dictate the use of an RFP include:

- A. Multiple solutions are available that will fit the need.
- B. Multiple suppliers can provide the same solution.
- C. There is a requirement to determine the "best value" of the suppliers' available solutions.
- D. Products/services for the project cannot be clearly specified.
- E. Different skills, expertise and technical capabilities are required from the consultants.
- F. Price is not the determining criterion for awarding the contract. When reviewing RFPs, project approach and understanding, firm experience, and individual experience shall take precedence.

As set forth in Article 1, a formal resolution is not required prior to issuance of an RFP.

Upon receipt of all proposals, a review committee shall be set up to include at least three employees of the Authority to review all proposals. After proposals are received, evaluated and terms negotiated, the contract(s) can be awarded to the supplier(s) presenting the best combination of price, delivery, compliance to specifications, capacity to perform, and quality of service. A recommendation to award shall be presented to the Board for final approval and execution of contract.

Request for Proposal for Independent Auditor Services will request pricing for a period of no more than five (5) consecutive years.

XVII. Requests for Information/Request for Qualifications

A Request for Information (RFI)/ Request for Qualifications is a method of soliciting information from different suppliers prior to formally sourcing products or services. It is normally used where there are many potential suppliers and not enough information is known about them. It is a structured process where an extensive list of potential suppliers can be reduced to a concise list of those organizations that are willing and able to fulfill the Authority's requirements.

As set forth in Article 1, a formal resolution is not required prior to issuance of an RFI.

XVIII. Requests for Quotes/Informal Quotations

A Request for Quotes is a written request for quotes that is emailed or mailed. There is no public reading of bids or quotations. Items are to be purchased at the lowest cost consistent with the quality and service required. If the bids are tied, the location of the product and delivery time of the product will be considered. Request for Quotes may be used for procurements of under \$20,000 or for procurements of under \$35,000 for construction contracts. The Request for Quotes must be issued to at least three potential vendors, and in all instances where practicable, at least three quotes should be obtained for the services or goods to be purchased. The Procurement Officer shall retain copies of all quotations for a period of not less than six (6) years.

XIX. Quotation Process

Documentation of quotations is required. Written or verbal quotations shall be documented on or attached to existing Authority forms. Bid or quote solicitations must provide, where applicable, that shipping, handling, and other ancillary charges are included in bids. Quotes and proposals must be considered in determining the lowest responsible and responsive provider.

XX. Expenses not Subject to Negotiation

The Authority recognizes that prompt payment of invoices for utilities, including, but not limited to, electrical, telephone, cellular, natural gas, governmental fees of any sort, legal notice publications, postage, medical examinations, mileage, travel, conference reimbursement, subscriptions, contracts for professional services which are exempt under the General Municipal Law and delivery services is important and represents a good business practice. The fees for such services are not subject to negotiation. The Authority may make such payment upon receipt of an invoice for the same without Board approval, provided that the cumulative dollar amount for such purchases for the year is within the amounts budgeted and approved by the Board.

The Board delegates and vests the power and duty to make payments for these services upon receipt of an invoice for the same without further Board action to the Executive Director or their designee.

XXI. Statement of Non-Collusion Regarding Bids and Proposals

Every sealed bid to provide work, services or equipment to the Authority shall contain a detailed statement subscribed by the bidder or proposer, under penalty of perjury, certifying that the prices were arrived at independently without collusion, consultation, communication or agreement; that the prices have not been

disclosed and will not knowingly be disclosed by the bidder prior to the opening; and that no attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition. No contract shall be awarded where the statement of non-collusion required herein is not properly completed and submitted with the bid or proposal.

XXII. Procurement Compliance Requirements

All Authority procurements are subject to the restrictions on contacts during the procurement process set forth in State Finance Law § 139-j, as well as the disclosure of contacts and the responsibility of offerors set forth in State Finance Law § 139-k (“Lobbying Law”).

Pursuant to the Lobbying Laws, all “contacts” (defined as oral, written or electronic communications with the Authority intended to influence a procurement) during procurement must be made with the designated Point of Contact only. Exceptions to this rule include written questions during the bid process, communications with regard to protests, contract negotiations and RFP conference participants. Nothing in the Lobbying Law inhibits any rights to make an appeal, protest or complaint under existing administrative or judicial procedures.

Violations of the policy regarding permissible contacts must be reported to the appropriate Authority officer and investigated accordingly. First violation may result in a determination of non-responsibility and ineligibility for award to the violator and its subsidiaries, affiliates and related entities. The penalty for a second violation within four (4) years is ineligibility for bidding/proposing on a procurement and/or ineligibility from being awarded any contract for a period of four (4) years. The Authority will notify the New York State Office of General Services (the “OGS”) of any determinations on non-responsibility or debarments due to violations of the Lobbying Law. Violations found to be “knowing and willful” must be reported to the Authority Chairman and OGS.

Moreover, the statutes require the Authority to obtain certain affirmation and certifications from bidders and proposers. Exhibit B contains the forms to comply, with additional information and instructions.

The Authority’s Board members, officers, and employees shall conduct themselves at all times in accordance with the Authority’s Code of Ethics, as amended.

XXIII. Performance Security and Bonding Requirements

- A. Bid Security: All formal bids for construction contracts shall require bid security equal to five percent (5%) of the total bid price in the form of a bid bond or a certified check. Bid security may be required for product contracts at the discretion of the Procurement Officer in consultation with the Attorney Counsel and Executive Director.
- B. Performance Bond: All construction contracts shall require a performance bond guaranteeing the contractor’s faithful performance equal to the contract amount. The Performance Bond shall remain in full force and effect for the duration of the contract and for one full year after final acceptance of the project. Performance security may be required for product contracts at the discretion of the Procurement Officer in consultation with the Authority Counsel and Executive Director.
- C. Payment Bond: All construction contracts shall require Payment Bonds in an amount equal to the contract amount which shall remain in full force and effect for the duration of the contract and for a

period of one year following final acceptance of the contract.

Any section of this article can be waived or altered in instances where project securities and/or bonding would be prohibitive to getting qualified bidders and/or reasonable pricing. The decision to waiver or alter security or bonding requirements can be made by the Executive Director after consultation with the Authority Attorney and Authority Engineer, and notification to the Board.

XXIV. Contractor Insurance

Contracts, Invitations to Bid, and Requests for Proposals shall require bidders/contractors to obtain insurance on behalf of the Authority as a condition of doing business with the Authority. All vendors and contractors are required to meet New York State's requirements for appropriate Workers' Compensation and Disability Coverage. Prior to issuing an Invitation to Bid or Request for Proposals, the Authority's Claims Representative/Risk Manager shall review and approve the insurance requirements. Additionally, prior to entering into any contract the Authority Attorney shall review and approve compliance with the insurance requirements.

XXV. Support for Minority and Women-Owned Business Enterprises

Pursuant to New State Executive Law Article 15-A, the Authority recognizes its obligations under the law to promote opportunities for maximum feasible participation of certified minority-and women-owned business enterprises when awarding contracts in purchasing goods, services, and equipment. The Authority will encourage active participation by minority-owned and women-owned businesses in its procurement process and will fully support equal opportunity and fair treatment of all people in its contracting.

It is the desire of the Authority to promote and assist participation by MBE's and WBE's and facilitate a fair share of the awarding of contracts and bids. The Authority aims to solicit proposals from NYS-certified MWBE's that are qualified to perform the required work. For goods and services contracts in excess of \$25,000 and construction contracts in excess of \$100,000 the Authority shall attempt to utilize, in good faith, any MBE's or WBE's will strive to achieve a minimum MWBE contractor participation based on the Authority's Annual MWBE Goal Plan, project funding requirements as determined by funding agencies, or Article 15-A, as amended.

XXVI. Annual Review

The Board shall annually review and re-adopt this Policy at its Annual Meeting in January. The Procurement Officer shall be responsible for assisting the Authority in conducting an annual review of this Procurement Policy, for an evaluation of the internal control structure established to ensure compliance with this Procurement Policy and for reviewing and recommending standardized and sole source vendors for Board consideration annually.

APPENDIX A

STANDARDIZED MATERIALS AND EQUIPMENT

PRODUCT	USE
General Electric iFix (SCADA)	Software, maintenance, support, professional services
Neptune Automatic Meter Reading System (AMR)	Water meters for residential, commercial and industrial meters
Schneider electric – Modicon - PLCs, Field Operator Terminals, Variable Speed Drives	Equipment, parts, service, support
EsTeem – Mesh Radios	Equipment, parts, service, support
Hirschmann – Managed Ethernet Switches, Cellular Modems	Equipment, parts, service, support
Endress and Hauser – Flow meters	Equipment, parts, service, support
Ashcroft – Pressure Transmitters, Level Transmitters	Equipment, parts, service, support
Mueller – Meter pits, all brass fittings for water service-related items	
AY McDonald – Meter pits, all brass fittings for water service-related items	Equipment, parts, service, support
Kenndey – Fire Hydrants	Equipment, parts, service, support
Kupferle Eclipses – Auto flusher, water sampling stations	Equipment, parts, service, support
Smith and Blair; Ford – Water main repair bands	Equipment, parts, service, support
Baldor Electric; US Motor – Electric motors	Equipment, parts, service, support
Liberty Pumps; Dayton – Sump pump	Equipment, parts, service, support
Dezurik; Pratt – Plug valve	Equipment, parts, service, support
Kennedy Valve; Pratt – Check Valve	Equipment, parts, service, support
Peplink Works – Cellular Modems	Equipment, parts, service, support
CLA-VAL – Control Valves	Equipment, parts, service, support