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*Minutes*  
**REGULAR MEETING**  
**January 21, 2026 at 8:00 a.m.**  
**Watershed Education Center (Vitale Park)**  
**Lakeville, NY 14480**

**Members Attending:** M. McKeown, B. Ceci, S. Beardsley, S. Caccamise, and T. Saunders

**Others attending:** J. Molino (Executive Director), L. Monaghan (Deputy Executive Director), M. Kosakowski (Director of Operations), R. Lewis (Principal Accountant), S. Wright (Secretary), J. Campbell (Attorney), and Andy English (Customer)

**Call to Order: 8:08 a.m.**

**Approval of Agenda:**

*Motion: T. Saunders moved, and S. Caccamise seconded to approve the agenda. Carried unanimously.*

M. McKeown invited visitor Andy English to speak to the Board. A. English stated the visit was to ask for a refund for surcharges relating to a Sewer Use Rules and Regulations violation charged on his daughter's (Sarah English) quarterly bills for three quarters of the fiscal year 2025 that were relieved to the 2026 Town and County property taxes. A. English explained that the violation did not exist when S. English took ownership of the house. He stated the violation was corrected prior to her taking ownership. He had been in contact with the previous owner who said the violation was corrected. He acknowledged that the Authority did mail letters to the mailing address, but that S. English did not read the violation letters sent. Nor did she review the quarterly invoice statements that itemized the charges including the violation surcharge. When A. English became aware of the surcharges, he asked the Authority to complete the required inspection which showed the violation was corrected. J. Molino agreed to remove the violation surcharges from the November 2025 quarterly bill as that quarter is in the current fiscal year. After A. English left the meeting, the Board discussed the situation which resulted in a motion from B. Ceci that no refund should be issued. M. McKeown seconded the motion and the vote was: T. Saunders – Aye, S. Beardsley – Nay, S. Caccamise – Aye, M. McKeown – Aye, B. Ceci – Aye. The motion passed.

**Approval of Minutes:**

**December 19, 2025 - Regular Meeting**

*Motion: T. Saunders moved, and S. Beardsley seconded to approve the regular meeting minutes dated December 19, 2025. Carried unanimously.*

**Reports:**

**Financial Report December 2025**

R. Lewis reviewed the Unaudited December 2025 Financial Report.

*Motion: S. Caccamise moved, and S. Beardsley seconded to approve the December 2025 Financial Report. Carried unanimously.*

**Operations Report**

M. Kosakowski reviewed the Operations Report.

**Capital Report**

L. Monaghan reviewed the Capital Report.

**Executive Director Report**

J. Molino reviewed:

- Staff have been working on the 2026 Work Plan. The biggest challenge will be resource allocation. The Work Plan will be made available to the Board once complete.
- Authority staff met with Livingston County officials to discuss the Regional Project. The changes in the County Murray Hill Campus were explained. The meeting was very positive, and discussion will occur

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internally at the County to determine a path forwards. There was discussion for fire protection for the larger buildings on the campus. It was recommended the County consider using sprinklers in the larger buildings as the campus is a closed loop system that cannot provide adequate fire protection.

- The Town of Leicester Board was presented with the Map, Plan, and Report for the proposed Pine Taverns Water District. The Board will be reviewing the MPR and will most likely have a subrecipient agreement available for the Authority to consider at the February meeting.
- The contract with GHD for engineering services for design for the Regional Project is being drafted. J. Campbell will be reviewing the contract prior to execution.
- The Town of Springwater was not awarded the WQIP grant for upgrades to the Wastewater Treatment Plant. The Authority will be working with CHA Consulting to determine an engineering solution for the plant without grant funding.
- The Town of Livonia was awarded a \$1.5 million CDBG grant for upgrades to the Hemlock Pump Stations. The Authority will be working with the Town to finalize a Project Management Agreement.
- The Town of Lima Water District #5 project is being reviewed for a possible alternate route that would eliminate a pump station.

**Other Business:**

**Resolutions:**

- 2026-02      RESOLUTION AWARDDING A BID FOR WATER & SEWER CONSTRUCTION AND MAINTENANCE MATERIALS  
*Motion: T. Saunders moved, and B. Ceci seconded to approve Resolution 2026-02. Carried unanimously.*
- 2026-03      RESOLUTION AWARDDING PROFESSIONAL ENGINEERING SERVICES CONTRACT TO CAVANAUGH SOLUTIONS FOR THE LIVINGSTON/WYOMING WATER LOSS PILOT PROGRAM  
*Motion: S. Beardsley moved, and S. Caccamise seconded to approve Resolution 2026-03. Carried unanimously.*

**Adjournment: 9:46 a.m.**

*Motion: S. Beardsley moved, and S. Caccamise seconded to close the meeting. Carried unanimously.*