
Minutes
REGULAR MEETING
February 19, 2025 at 8:00 a.m.
Watershed Education Center (Vitale Park)
Lakeville, NY 14480

Members Attending: M. McKeown, B. Ceci, T. Saunders, R. White, M. Falk, and S. Beardsley

Others attending: J. Molino (Executive Director), L. Monaghan (Deputy Director), M. Kosakowski (Director of Operations), and S. Wright (Secretary)

Call to Order: 8:00 a.m.

Open Public Hearing:

At 8:02 a.m., the public hearing to set the water and sewer rates for the Town of Springwater Water and Sewer Customers was opened.

Motion: T. Saunders moved, and S. Beardsley seconded to open the public hearing. Carried unanimously.

Approval of Minutes:

January 15, 2025 - Organizational Meeting

Motion: T. Saunders moved, and M. Falk seconded to approve the organizational meeting minutes dated January 15, 2025. All aye.

January 15, 2025 - Regular Meeting

Motion: S. Beardsley moved, and B. Ceci seconded to approve the regular meeting minutes dated January 15, 2025. All aye.

January 29, 2025 – Governance Committee Meeting

Motion: B. Ceci moved, and T. Saunders seconded to approve the Governance Committee meeting minutes dated January 29, 2025. All aye.

Reports:

Financial Report January 2025

The January 2025 Financial Report was made available to the Board with the agenda.

Operations Report

M. Kosakowski reviewed the Operations Report. The crew performed two water main repairs for the Village of Leicester, repaired a service line in Livonia, and performed all preventative maintenance on Lake Stations.

Capital Report

L. Monaghan reviewed the status of the capital projects.

Executive Director Report

J. Molino reviewed:

- Groveland Water District #1 is moving forward with construction this year as the contractor will honor the bid price from 2024. This will be approximately an additional 135 customers for the Authority.
- The Central Livonia Water District has been formed and is in the 30-day permissive referendum period.
- The Town of Lima Water District #5 has positive support and a resolution for district creation will be on the next Board meeting agenda.
- We are learning about the Town of Springwater systems and its complexities. We are working on setting up SCADA for the system.

- DOCCS and Groveland Correctional is not moving forward with the bid for a Wastewater Treatment Plant Operator. J. Molino has requested information regarding the bid cancellation.
- The Authority received edits to the water supply agreement from the Village of Geneseo for the Regional Project. J. Molino will be scheduling a meeting to finalize the agreements for presentation to the Village of Geneseo Board.
- A meeting with NYS Parks to finalize the water supply agreement to Letchworth State Park is next week.

Other Business:

Resolutions:

- 2025-08 RESOLUTION AWARDDING A BID FOR WATER & SEWER SERVICE INSTALLATION AND REPAIRS AND WATER & SEWER MAIN REPAIRS
Motion: R. White moved, and S. Beardsley seconded to approve Resolution 2025-08. Carried unanimously.
- 2025-09 RESOLUTION DELCARING EQUIPMENT AS SUPRLUS PROPERTY
Motion: M. Falk moved, and T. Saunders seconded to approve Resolution 2025-09. Carried unanimously.
- 2025-10 RESOLUTION ADOPTING THE INVENTORY MANAGEMENT POLICY AND POOL FILLING EXEMPTION POLICY
Motion: B. Ceci moved, and T. Saunders seconded to approve Resolution 2025-10. Carried unanimously.
- 2025-11 RESOLUTION AMENDING THE WATER SERVICE RULES & REGULATIONS
Motion: M. Falk moved, and R. White seconded to approve Resolution 2025-11. Carried unanimously.

Close Public Hearing:

At 9:01 a.m., S. Beardsley moved, and B. Ceci seconded to close the public hearing to set the rates for the Town of Springwater Water and Sewer customers.

- 2054-12 RESOLUTION ADOPTING THE WATER AND SEWER RATES FOR THE TOWN OF SPRINGWATER WATER AND SEWER CUSTOMERS
Motion: S. Beardsley moved, and M. Falk seconded to approve Resolution 2025-12. Carried unanimously.

J. Molino continued the Executive Director Report:

- J. Molino provided a financial analysis of a potential water main extension on York Road in the Town of Lima to provide water to a large greenhouse and one additional residence. After a lengthy discussion, the Board agreed to move forward with the debt agreement discussion with the property owners. All costs included attorney fees would be added to the debt agreement.
- The Assistant Director of Operations interviews went well. However, as the staff discussed succession planning and expectations for someone in this position, the consensus was that two Water/Wastewater Maintenance Supervisors may be a better path than expecting one person to take on this role solely. M. Kosakowski has learned the system as its grown overtime. In order to pass all this knowledge on, he will need to split his time as well as manage current operations and upcoming projects. The positions would be hired six months apart allowing M. Kosakowski to focus on teaching and training one person at a time. Each role would have a specialization in either water or sewer but be able to cross over and help as needed. Potentially one of

the folks in this role could move into the Director of Operations position but this could be determined once someone is in place. The Board understood the depth of experience and knowledge M. Kosakowski has and was supportive of hiring one person to fill a manager position now and one in approximately six months allowing him to train and allow the staff to assess future needs through this transition period.

Executive Session:

Motion: M. Falk moved, and R. White seconded that the board reconvene in Executive Session at 10:45 a.m. for the purpose of discussions concerning the medical, financial, credit or employment history of a particular person or corporation, or matter leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Carried unanimously.

Motion: M. Falk moved, and R. White seconded to end the Executive Session at 10:56 a.m. with no action taken. Carried unanimously.

Adjournment: 10:56 a.m.

Motion: T. Saunders moved, and M. Falk seconded to close the meeting. Carried unanimously.