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*Minutes*  
**REGULAR MEETING**  
**October 16, 2024 at 8:00 a.m.**  
**Watershed Education Center (Vitale Park)**  
**Lakeville, NY 14480**

**Members Attending:** M. McKeown, B. Ceci, M. Falk, and S. Beardsley

**Others attending:** J. Molino (Executive Director), L. Monaghan (Deputy Director), R. Lewis (Principal Accountant), M. Kosakowski (Director of Operations), S. Wright (Secretary), and J. Campbell (Attorney), Brian Sibiga (Wendel), Jennifer Hill (Wendel), Thomas Reynold (Wendel), Charles Nesbitt (Wendel), Jackie Childs (Wendel)

**Call to Order:** 7:58 a.m.

**Approval of Agenda:**

*Motion: M. Falk moved, and B. Ceci seconded to approve the agenda. Carried unanimously.*

**Approval of Minutes:**

**September 18, 2024 - Regular Meeting**

*Motion: S. Beardsley moved, and B. Ceci seconded to approve the regular meeting minutes dated September 18, 2024. Carried unanimously.*

**October 2, 2024 – Audit & Finance Committee Meeting**

*Motion: M. Falk moved, and S. Beardsley seconded to approve the committee meeting minutes dated October 2, 2024. Carried unanimously.*

**Open Public Hearing:**

At 8:00 a.m., the public hearing for the proposed 2025 Rate and Fee Schedule.

*Motion: S. Beardsley moved, and M. Falk seconded to open the public hearing. Carried unanimously.*

**Reports:**

**Financial Report – September 2024**

R. Lewis reviewed the September Financial Report.

*Motion: S. Beardsley moved, and B. Ceci seconded to approve the September 2024 Financial Report. Carried unanimously.*

**Operations Report**

M. Kosakowski reviewed:

- Several hydrants in Hemlock have been replaced. There is one left.
- The crew repaired a water main break on Bronson Hill Road.
- The crew is installing about one new tap a week. We are caught up currently.

**Capital Report**

L. Monaghan reviewed the status of the capital projects.

**Executive Director Report**

J. Molino reviewed:

- The due diligence process is continuing with Springwater. The crew helped with cleanup at the plant.
- On September 26, 2024 the Governor authorized the application to apply for the transfer of the sewer plant at the DOCCS facility in Mt. Morris.
- The Authority received a \$1 million Local Government Efficiencies grant for the Regional Project.

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**Wendel Presentation**

- Jennifer Hill from Wendel presented on the findings from the Space Needs Assessment.

**Other Business:**

**Resolutions:**

- 2024-38 RESOLUTION AUTHORIZING THE TREASURER OF THE LIVINGSTON COUNTY WATER & SEWER AUTHORITY TO PREPARE AND TRANSMIT A LIST OF THOSE PROPERTIES WITH UNPAID WATER CHARGES AND UNPAID SEWER CHARGES TO LIVINGSTON COUNTY BOARD OF SUPERVISORS FOR LEVY ON 2025 TAX ROLLS  
*Motion: M. Falk moved, and B. Ceci seconded to approve Resolution 2024-38. Carried unanimously.*

**Close Public Hearing:**

*At 9:56 a.m., S. Beardsley moved, and B. Ceci seconded to close the public hearing for the proposed 2025 Rate and fee schedule.*

- 2024-39 RESOLUTION ADOPTING THE 2025 LIVINGSTON COUNTY WATER & SEWER AUTHORITY BUDGET & CAPITAL PLAN  
*Motion: M. Falk moved, and S. Beardsley seconded to approve Resolution 2024-39. Carried unanimously.*
- 2024-40 RESOLUTION ADOPTING THE 2025 RATE AND FEE SCHEDULE  
*Motion: B. Ceci moved, and M. Falk seconded to approve Resolution 2024-40. Carried unanimously.*
- 2024-41 RESOLUTION TO DESIGNATE \$82,000 IN DEBT SERVICE RESERVE FUNDS TO MEET DEBT SERVICE REQUIREMENTS PURSUANT TO THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY GENERAL RESOLUTION  
*Motion: S. Beardsley moved, and M. Falk seconded to approve Resolution 2024-41. Carried unanimously.*
- 2024-42 RESOLUTION AUTHORIZING THE CREATION OF ONE (1) ASSISTANT DIRECTOR OF OPERATION POSITION AND TO SET THE SALARY RANGE FOR THE ASSISTANT DIRECTOR OF OPERATION POSITION  
*Motion: M. Falk moved, and B. Ceci seconded to approve Resolution 2024-42. Carried unanimously.*

**Executive Session:**

*Motion: M. Falk moved, and S. Beardsley seconded that the board reconvene in Executive Session at 10:03 a.m. for discussions regarding collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law) and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Carried unanimously.*

*Motion: S. Beardsley moved, and M. Falk seconded to end the Executive Session at 11:03 a.m. with no action taken. Carried unanimously.*

**Adjournment: 11:06 a.m.**

*Motion: B. Ceci moved, and M. Falk seconded to close the meeting. Carried unanimously.*