
Agenda

October 16, 2024 at 8:00 a.m.
Watershed Education Center (Vitale Park)
Lakeville, NY 14480

All attachments and reports may be found at
www.lcwsa.us

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Open Public Hearing – Proposed 2025 Rate and Fee Schedule**
- 4. Approval of Minutes**
 - a. September 18, 2024 – Regular Meeting
 - b. October 2, 2024 – Audit & Finance Committee Meeting
- 5. Reports**
 - a. Financial Report – September 2024
 - b. Operations Report
 - c. Capital Report
 - d. Executive Director’s Report
 - e. Wendel Presentation - Space Needs Assessment

6. Other Business

Resolution No.: 2024 - 38 RESOLUTION AUTHORIZING THE TREASURER OF THE LIVINGSTON COUNTY WATER & SEWER AUTHORITY TO PREPARE AND TRANSMIT A LIST OF THOSE PROPERTIES WITH UNPAID WATER CHARGES AND UNPAID SEWER CHARGES TO LIVINGSTON COUNTY BOARD OF SUPERVISORS FOR LEVY ON 2025 TAX ROLLS

7. Close Public Hearing

Resolution No.: 2024 - 39 RESOLUTION ADOPTING THE 2025 LIVINGSTON COUNTY WATER & SEWER AUTHORITY BUDGET & CAPITAL PLAN

Resolution No.: 2024 - 40 RESOLUTION ADOPTING THE 2025 RATE AND FEE SCHEDULE

Resolution No.: 2024 - 41 RESOLUTION TO DESIGNATE \$82,000 IN DEBT SERVICE RESERVE FUNDS TO MEET DEBT SERVICE REQUIREMENTS PURSUANT TO THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY GENERAL RESOLUTION

Resolution No.: 2024 - 42 RESOLUTION AUTHORIZING THE CREATION OF ONE (1) ASSISTANT DIRECTOR OF OPERATION POSITION AND TO SET THE SALARY RANGE FOR THE ASSISTANT DIRECTOR OF OPERATION POSITION

8. Executive Session

9. Adjournment

Next Regular Meeting: Wednesday, November 20, 2024 @ 8:00 am

Livingston County Water & Sewer Authority
PO Box 396, 1997 D’Angelo Drive, Lakeville, NY 14480
(585) 346-3523
www.lcwsa.us

Livingston County Water & Sewer Authority
2025 Water and Sewer Permits
Effective 1/1/2025

Water Permit Applications & Related Fees			
	2024	2025	Inc/Dec
Residential User Application Fee	\$ 250.00	\$ 250.00	\$ -
Non-Residential User Application Fee	\$ 450.00	\$ 450.00	\$ -
Backflow Application Review Fee	\$ 1,000.00	\$ 1,000.00	\$ -
Temporary Water Use Application Fee (Hydrant Meter)		\$ 200.00	
Meter Pit for 5/8x3/4" Meter	\$ 1,030.00	\$ 1,030.00	\$ -
Meter Pit for 1" Meter	\$ 1,485.00	\$ 1,485.00	\$ -
New Water Service Tap (Short Side)	\$ 2,500.00	\$ 2,500.00	\$ -
New Water Service Tap (Long Side)	\$ 3,350.00	\$ 3,540.00	\$ 190.00
5/8x3/4" Water Meter	\$ 380.00	\$ 380.00	\$ -
1" Water Meter	\$ 585.00	\$ 585.00	\$ -
2" Water Meter	\$ 1,120.00	\$ 1,300.00	\$ 180.00
Water Cap-Off Inspection (includes leak detection)	\$ 100.00	\$ 100.00	\$ -
Water Trench Inspection	\$ 100.00	\$ 100.00	\$ -
Water Meter and/or Final Inspection	\$ 100.00	\$ 100.00	\$ -
Temporary Water Hydrant Meter Install/Removal Fee	\$ 100.00	\$ 100.00	\$ -
Installation over 2 inches calculated at cost of contractor plus permit price			
Prices subject to change periodically due to vendor availability and pricing			

Sewer Permit Applications & Related Fees			
	2024	2025	Inc/Dec
Residential Application Fee	\$ 200.00	\$ 200.00	\$ -
Commercial Application Fee	\$ 400.00	\$ 400.00	\$ -
Sewer Cap-Off Inspection (includes televising lateral)	\$ 100.00	\$ 100.00	\$ -
Sewer Trench Inspection	\$ 100.00	\$ 100.00	\$ -
Sewer Final Inspection	\$ 100.00	\$ 100.00	\$ -

New Sewer Lateral Installation Fees						
	Short Side			Long Side		
	Depth of Sewer Main at Connection					
	Up to 6'	6-12'	>12'	Up to 6'	6-12'	>12'
State Road	\$ 3,250.00	\$ 3,750.00	\$ 4,750.00	\$ 7,750.00	\$ 8,500.00	\$ 9,000.00
Non-State Road/Easement - Asphalt Surface	\$ 3,000.00	\$ 3,250.00	\$ 4,250.00	\$ 7,500.00	\$ 7,900.00	\$ 8,500.00
Non-State Road/Easement - Gravel or Grass Surface	\$ 2,250.00	\$ 3,000.00	\$ 4,000.00	\$ 7,000.00	\$ 7,500.00	\$ 8,250.00
Additional Fees when Required	Unit Price	Unit				
Erosion Control	\$ 3.00	/SF				
Sidewalk Replacement	\$ 17.50	/SF				
Granite Curbs	\$ 45.00	/LF				
Asphalt Shoulder	\$ 15.00	/SF				
Asbestos Concrete Pipe	\$ 1,850.00	LS				
Manhole Core	\$ 1,650.00	LS				

Prices subject to change periodically due to vendor availability and pricing

Livingston County Water & Sewer Authority
Effective 1/1/2025

2025 Miscellaneous Fees	2024	2025	Inc/Dec
Violation of Water/Sewer Rules/Regulations-chg per day	\$300.00	\$300.00	-
Replacement Checkvalve 3/4"	\$80.00	\$80.00	-
Replacement Checkvalve 1"	\$90.00	\$90.00	-
Replacement Meter Back Plate	\$11.00	\$11.00	-
Meter Resetter (may be required on vertical water meter installs)		\$85.00	
Bad Check (INSF)	\$20.00	\$20.00	-
Field Appointment and/or Water or Sewer Inspection (per each)	\$100.00	\$100.00	-
Manhole Raising	\$295.00	\$295.00	-
Water - Final Read/Re-read	\$35.00	\$35.00	-
Seasonal Water Turn-on/Turn-off Fee (during business hours)	\$25.00	\$25.00	-
Water Repair Turn-on/Turn-off Fee		\$50.00	
Emergency call-out during non-business hours	\$300.00	\$300.00	-
Sewer Camera and/or Cleaning use per hour - off road	\$120.00	\$120.00	-
Sewer Camera and/or Cleaning use per hour - on road	\$270.00	\$270.00	-
Straight-time rate per hour	\$53.00	57.00	4.00
Overtime rate per hour	\$80.00	82.00	2.00
No show on an appointment per incidence	\$60.00	\$60.00	-
Pick-up truck use per hour	\$23.00	\$36.00	13.00
Backhoe use per hour	\$44.00	\$58.00	14.00
Dump Truck use per hour	\$58.00	\$74.00	16.00
Truck & Trailer use per hour	\$75.00	\$91.00	16.00
Tapping Machine use per hour	\$23.00	\$24.00	1.00
Safety Equipment use per hour	\$19.00	\$20.00	1.00
Miscellaneous Equipment use per hour	\$19.00	\$20.00	1.00

****Prices subject to change periodically due to vendor availability and pricing****

Livingston County Water & Sewer Authority
2025 Sewer & Water Rates
Effective 11/1/2024

	Sewer Service Rate Per Quarter					
	Service Rate Per Unit/Quarter			Service Rate Per 1,000 gals.		
	2024	2025	Inc/Dec	2024	2025	Inc/Dec
Lakeville WWTP (SL,SL1, SL91)						
Lakeville, Livonia Center, Hemlock, Conesus, Village of Livonia, Town of Avon (South of I390)	\$ 86.00	\$ 90.00	4.00	\$ 6.14	\$ 6.15	0.01
Village of Avon WWTP (SA)						
Avon/Lakeville, Pole Bridge Ext.	\$ 86.00	\$ 90.00	4.00	\$ 6.14	\$ 6.15	0.01
Groveland Station WWTP (SD)						
Town of Groveland/Groveland Station	\$ 100.00	\$ 105.00	5.00	\$ 7.14	\$ 7.15	0.01
Village of Mt Morris WWTP (SM)						
Town of Groveland (ARS) & Leicester	\$ 100.00	\$ 105.00	5.00	\$ 7.14	\$ 7.15	0.01
Sewer Only Customers w/ no water (SL/SA)						
Lakeville WWTP Customers	\$ 100.00	\$ 115.00	15.00	\$ -	\$ -	-

*Each service unit charged shall equal 13,000 gallons of water used. Over 13,000 gallons, shall be charged the Service Rate per 1,000 gallons.

	Water Service Rate Per Quarter					
	Service Rate Per Unit/Quarter			Service Rate Per 1,000 gals.		
	2024	2025	Inc/Dec	2024	2025	Inc/Dec
Hemlock Supply (WR)						
Town's of Conesus, Livonia, Geneseo, Groveland, Sparta	\$ 40.00	\$ 40.00	\$ -	\$ 3.95	\$ 4.25	\$ 0.30
Village of Livonia	\$ 38.50	\$ 40.00	\$ 1.50	\$ 3.59	\$ 3.75	\$ 0.16
Avon Supply (WB, WA,)						
South Avon, Town of Caledonia WD #3	\$ 40.00	\$ 40.00	\$ -	\$ 6.55	\$ 5.25	\$ (1.30)
MCWA Supply (WC, TL)						
Town of Caledonia WD #1 & Town of Lima	\$ 40.00	\$ 40.00	\$ -	\$ 5.25	\$ 5.25	\$ -
Geneseo Supply (TLe)						
Town of Leicester	\$ 37.00	\$ 40.00	\$ 3.00	\$ 6.25	\$ 5.25	\$ (1.00)

Livingston County Water & Sewer Authority
2025 Capital and Debt Charges
Effective 11/1/2024

Some areas may have multiple charges

	Sewer Capital Charges					
	Capital Charge per Unit/Quarter			Capital Charge per 1,000 gallons		
	2024	2025	Inc/Dec	2024	2025	Inc/Dec
Lakeville WWTP (SL)						
Lakeville, Livonia Center, Conesus, Hemlock	\$ 24.75	\$ 26.25	\$ 1.50	\$ -	\$ -	\$ -
Village of Livonia, Town of Avon-S I390 (SL1)	\$ 22.25	\$ 25.00	\$ 2.75	\$ 0.75	\$ 1.00	\$ 0.25
Avon & Mt. Morris WWTP (SA, SM)						
Lakeville WWTP Customers	\$ -	\$ -	\$ -	\$ -	\$ 0.25	\$ 0.25
Groveland Station WWTP (SD)						
Town of Groveland/Groveland Station	\$ 5.00	\$ 5.00	\$ -	\$ -	\$ -	\$ -
Sewer Only Customers w/ no water (SL)						
Lakeville WWTP Customers	\$ 25.00	\$ 30.00	\$ 5.00	\$ -	\$ -	\$ -

	Water Capital Charges					
	Capital Charge per Unit/Quarter			Capital Charge per 1,000 gallons		
	2024	2025	Inc/Dec	2024	2025	Inc/Dec
Hemlock Supply (WR)						
Town's of Conesus, Livonia, Geneseo, Groveland, Sparta, Village of Livonia	\$ 9.00	\$ 9.00	\$ -	\$ 0.25	\$ 0.35	\$ 0.10
Outside Supply (WB, WC, WA, TL)						
South Avon (AKZO), Town of Caledonia WD #1 & WD #3, Town of Lima	\$ 9.00	\$ 9.00	\$ -	\$ 0.25	\$ 0.35	\$ 0.10

	Sewer Debt Charges			
	2024	2025	Inc/Dec	
Town of Groveland (ARS), Leicester (SM)	15.00	15.00	-	Livingston Co. Project reimb (LCS8-D) & (LCS10-D)
Town of Avon, South of I390 (SL1)				
Avon/Lakeville, Polebridge Ext. (SA)				
Hemlock - Out of district users only (SL)	57.00	57.00	-	Town of Livonia Bond reimb (TLIV-SH-D)

	Water Debt Charges			
	2024	2025	Inc/Dec	
Scottsburg, out of district users (WR)	\$ 98.75	\$ 98.75	\$ -	Livingston Co. WR3-D
Town Groveland-Groveland Station (WR)	\$ 60.00	\$ 55.00	\$ (5.00)	WASA Capital WR10-D
Town of Leicester (TLe)	\$ 30.00	\$ 30.00	\$ -	Town of Leicester

Unreviewed Minutes
REGULAR MEETING
September 18, 2024 at 8:00 a.m.
Watershed Education Center (Vitale Park)
Lakeville, NY 14480

Members Attending: M. McKeown, B. Ceci, M. Falk, D. Higgins, and S. Beardsley

Others attending: J. Molino (Executive Director), L. Monaghan (Deputy Director), R. Lewis (Principal Accountant), M. Kosakowski (Director of Operations), S. Wright (Secretary), and J. Campbell (Attorney)

Call to Order: 8:00 a.m.

Approval of Agenda:

Motion: M. Falk moved, and S. Beardsley seconded to approve the agenda. Carried unanimously.

Approval of Minutes:

July 17, 2024 - Regular Meeting

Motion: D. Higgins moved, and M. Falk seconded to approve the regular meeting minutes dated July 17, 2024. Carried unanimously.

September 5, 2024 – Strategic Growth Initiatives Committee Meeting

Motion: S. Beardsley moved, and M. Falk seconded to approve the committee meeting minutes dated September 5, 2024. Carried unanimously.

Reports:

Financial Report – July and August 2024

R. Lewis reviewed the July and August financial report. She reported on the new billing system and gave a summary of online and electronic payments.

Motion: S. Beardsley moved, and B. Ceci seconded to approve the July and August 2024 Financial Report. Carried unanimously.

Operations Report

M. Kosakowski reviewed:

- Two leaks were repaired. One on Pebble Beach Road and one on Groveland Hill Road.
- Sampling stations are being installed throughout the system. Five will be installed this year and three next year.
- Six water service lines were transferred from the older 4” main to the newer 8” main on Spring Street.

Capital Report

L. Monaghan reviewed the status of the capital projects.

Executive Director Report

J. Molino reviewed the budget presentation.

Other Business:

Resolutions:

2024-37

RESOLUTION TO SET THE PUBLIC HEARING FOR THE 2025 RATE AND FEE SCHEDULE

Motion: M. Falk moved, and D. Higgins seconded to approve Resolution 2024-37. Carried unanimously.

Executive Session:

Motion: D. Higgins moved, and B. Ceci seconded that the board reconvene in Executive Session at 10:38 a.m. for discussions regarding collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law). Carried unanimously.

Motion: D. Higgins moved, and S. Beardsley seconded to end the Executive Session at 11:40 a.m. with no action taken. Carried unanimously.

Adjournment: 11:41 a.m.

Chairman McKeown closed the meeting.

Unreviewed Minutes
AUDIT & FINANCE COMMITTEE MEETING
October 7, 2024 at 8:00 a.m.
Watershed Education Center (Vitale Park)
Lakeville, NY 14480

Members Attending: Don Higgins, Mike Falk, and Steve Beardsley

Others attending: J. Molino (Executive Director), R. Lewis (Principal Accountant), and S. Wright (Secretary)

Meeting started: 8:02 a.m.

J. Molino reviewed:

- Current revenues and expenses.
- Larger budget variances.
- Operating cash flow status.
- Debt and Capital Reserves funds status.

J. Molino also discussed the Regional Project and the status of the Springwater due diligence process.

At 9:15 a.m., the committee entered executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Meeting ended: 9:35 a.m.

The Committee agreed to present the Required Communication Letter and Financial Statements to the Board for approval at the March 20, 2024 meeting.

Livingston County Water and Sewer Authority

September 2024

Financial Report

	Page(s)
Revenue & Expense Summary	1
Revenue & Expense Report	2-5
2023 vs 2024 Purchased Water & Sewer	6-7
Balance Sheet	8-10
Cash	11
Work in Progress Report	12
Debt Report	13
<u>Disbursements 9/1/24-9/30/24</u>	
Operating \$452,225.22	14-20
Capital \$ 56,146.33	21
Debt \$0	
Total Disbursement \$508,371.55	

September 2024
Revenue & Expenses

REVENUE

2024 Budget Revenue 4,310,656

Year to date \$2,693,133 increase of \$317,557 over last year

Current Period \$ 57,554

-Retail Fees represents billing 1/1/24-7/31/24, next billing November 2024 for 8/1/24-10/31/24

-Retail Fees Increases \$339,545 units & rate increases, sewer rate over 14,000

EXPENSES

2024 Budget Expenses -\$4,360,682

Year to Date Expenses \$ 3,015,815 (approx. 69%) increase of \$257,830 over last year

Current Period \$ 311,168

-Wages \$ 151,585 wage increases, meter replacement credit, one retirement, 1 intern, 2 hydrant painters, 1 operator

-Retirement \$ 22,703

-Health Insurance \$ 79,103 plan increases, HSA increases, meter replacement credit

-Computer Services \$ 13,375 Ziptility

-Electricity \$ 40,962 Timing-rate increase

-Purchased Water \$69,015 T. Leicester, COR rate adj. & additional month (see attached p. 6).

-Purchased Sewer \$15,692 prev. year payables, timing V. Mt. Morris (see attached p. 7)

-Other Governments \$24,718 T. Livonia-gate repairs

Profit Loss Report - Grouping Report
 September 2024

Account Description	Current Period 9/2024	Year to Date 9/2024	Year to Date Pervious Year 9/2023	Current Year Change 2023 vs 2024	Budget	Uncollected/ Uncommitted
OPERATING REVENUE:						
Fees:						
4110 Retail Fees	13,106	2,350,363	2,010,818	339,545	3,907,036	1,556,673
4120 Wholesale Fees	0	506	776	(270)	0	(506)
4125 Wholesale Fees V Caledoni	15,073	132,772	150,288	(17,516)	210,000	77,228
Total Fees...	28,179	2,483,641	2,161,882	321,759	4,117,036	1,633,395
Permit Fees:						
4200 Permits	9,300	108,600	107,065	1,535	55,000	(53,600)
Total Permit Fees...	9,300	108,600	107,065	1,535	55,000	(53,600)
O&M Services:						
4130 O&M Services	0	23,230	23,000	230	23,230	0
Total O&M Services...	0	23,230	23,000	230	23,230	0
Other Income:						
4140 Late Fees	11,934	38,890	40,974	(2,084)	52,690	13,800
4160 Billing Services	0	9,375	12,028	(2,653)	0	(9,375)
4410 Miscellaneous Income	8,141	24,398	30,627	(6,229)	37,500	13,102
4415 Other Governments	0	5,000		5,000	25,200	20,200
Total Other Income...	20,075	77,662	83,629	(5,967)	115,390	37,728
Total OPERATING REVENUE...	57,554	2,693,133	2,375,576	317,557	4,310,656	1,617,523
OPERATING EXPENSE:						
Wages & Fringes:						
5010 Wages & Salaries	99,095	914,077	762,492	151,585	1,344,047	429,970
5020 Overtime	3,790	27,327	26,783	544	42,530	15,203
5030 FICA	7,622	70,193	57,968	12,225	107,502	37,309
5040 Retirement	0	37,561	8,742	28,819	156,018	118,458
5048 Retiree Health Insurance	4,159	33,270	16,290	16,980	56,600	23,330
5050 Health Insurance	33,772	340,239	261,136	79,103	440,257	100,018
5060 Workman's Comp/Disability	0	23,389	17,638	5,751	20,141	(3,248)
5070 Unemployment	199	10,069	8,794	1,275	15,000	4,931
Total Wages & Fringes...	148,636	1,456,125	1,159,843	296,282	2,182,095	725,970
Professional Services:						
6110 Legal Services	2,833	28,370	22,040	6,330	30,075	1,705

Profit Loss Report - Grouping Report
 September 2024

Account Description	Current Period 9/2024	Year to Date 9/2024	Year to Date Pervious Year 9/2023	Current Year Change 2023 vs 2024	Budget	Uncollected/ Uncommitted
6120 Engineering Services	0	15,239	12,369	2,870	53,200	37,961
6125 Project Engineering NC	0	0	11,050	(11,050)	59,900	59,900
6130 Financial Services	499	28,631	26,288	2,343	31,500	2,869
6140 Computer Services	(813)	36,435	31,563	4,872	35,700	(735)
6150 Insurance	11,321	92,391	91,747	644	127,000	34,609
6190 Other Professional Servic	0	21,615	45,900	(24,285)	15,000	(6,615)
Total Professional Ser...	13,839	222,681	240,957	(18,276)	352,375	129,694
Utilities:						
6210 Electricity	26,577	239,968	185,256	54,712	287,426	47,458
6220 Gas/Heating	2,006	18,539	15,125	3,414	28,100	9,561
6230 Telephone	3,890	15,934	12,494	3,440	29,325	13,391
Total Utilities...	32,474	274,441	212,875	61,566	344,851	70,410
Vehicle Expense:						
6420 Vehicle Mainteance	1,288	18,425	(30,542)	48,967	15,000	(3,425)
6430 Gasoline	0	20,636	20,332	304	44,562	23,926
Total Vehicle Expense...	1,288	39,061	(10,210)	49,271	59,562	20,501
Purchased Water/Sewer:						
6510 Purchased Water	47,714	300,375	231,360	69,015	513,866	213,491
6515 Purchased Water MCWA	15,073	108,637	135,100	(26,463)	210,000	101,363
6520 Purchased Sewer Treatment	21,985	53,505	37,813	15,692	79,500	25,996
Total Purchased WA/SW...	84,771	462,516	404,273	58,243	803,366	340,850
Equipment Maintenance:						
6610 Equipment Repair/Supply	499	4,746	10,727	(5,981)	15,085	10,339
6625 Equipment	1,363	39,457	22,656	16,801	65,200	24,505
6635 Equip Lease/Rental Contra	6,000	6,000	0	6,000	12,200	6,200
Total Equipment Mainte...	7,862	50,203	33,383	16,820	92,485	41,044
Building Maintenance:						
6300 Project Expense	0	0	75,186	(75,186)		
6305 Water/Sewer Installs	0	15,740	34,864	(19,124)	25,000	9,260

(6)

Profit Loss Report - Grouping Report

Period 09/2024

September 2024

Account Description	Current Period	Year to Date	Year to Date	Current Year	Budget	Uncollected/ Uncommitted
	9/2024	9/2024	Pervious Year 9/2023	Change 2023 vs 2024		
6310 Outside O&M Services	7,251	119,093	152,680	(33,587)	134,303	15,210
6315 Water/Sewer Repair	927	7,301	26,392	(19,091)	20,000	12,699
6320 Laboratory Services	3,456	22,081	19,840	2,241	42,000	19,919
6325 Sludge Hauling	0	0	204,851	(204,851)		
6350 Refuse Collection	0	1,958	3,631	(1,673)	3,000	1,042
6360 Cleaning Service	300	2,900	2,725	175	4,200	1,300
6370 Building Rent	(5,400)	0	0	0	0	0
6620 Building Repair/Supply	8,485	133,916	95,615	38,301	91,950	(41,966)
6640 Customer Installation Sup	5,142	38,899	44,782	(5,883)	39,000	101
6650 Chemicals	0	24,096	0	24,096	75,500	51,404
Total Building Maint...	20,161	365,985	660,566	(294,582)	434,953	68,968
Other Expenses:						
6340 Uniforms/Clothing	(42)	7,057	4,856	2,201	10,150	3,093
6641 Other Governments	0	24,718	0	24,718	22,000	(2,718)
6700 Permits, Fees, & Inspecti	0	5,422	2,867	2,555	24,200	18,778
6810 Postage & Freight	9	12,149	12,734	(585)	15,800	3,651
6820 Office Supplies	627	5,176	3,672	1,504	7,160	1,984
6830 Advertising	0	460	10,359	(9,899)	4,390	3,930
6840 Travel & Training	1,542	25,939	17,655	8,284	26,275	336
6885 Fine, Errors, Losses			55	(55)		
6890 Misc. Exp	0	0	(162)	162		
6899 Prior Year Expense	0	63,883	4,262	59,621	0	(63,883)
Total Other Expenses...	2,137	144,804	56,298	88,506	109,975	(34,829)
Easements & Judgements:						
6870 Easements & Landtaking	0	0	0	0	40,500	40,500
6880 Judgements & Claims	0	0	0	0	500	500
Total Easements & Judg...	0	0	0	0	41,000	41,000
Total OPERATING EXPENSE	311,168	3,015,815	2,757,985	257,830	4,420,662	1,403,608



Profit Loss Report - Grouping Report
 September 2024

Account Description	Current Period	Year to Date	Year to Date	Current Year	Budget	Uncollected/ Uncommitted
	9/2024	9/2024	Pervious Year 9/2023	Change 2023 vs 2024		
Depreciation Expense:						
6910 Deprec Expense-non contri	71,993	644,331	569,545	74,786	0	(644,331)
6920 Deprec Expense-contribute	55,532	499,785	539,391	(39,606)	0	(499,785)
Total Depreciation Exp...	127,524	1,144,116	1,108,936	35,180	0	(1,144,116)
OPERATING GAIN/LOSS	(381,138)	(1,466,798)	(1,491,343)			
NON-OPERATING REVENUE/EXPENSE						
Non-Operating Income:						
4115 Retail Fees-Debt Related	2,891	459,553	314,250	145,303	723,779	264,226
4300 Restricted Revenue	43	17,104	8,978	8,126	0	(17,104)
7110 Interest Income	6,701	65,980	64,381	1,599	0	(65,980)
Total Non-Oper Income...	9,635	542,637	387,609	155,028	723,779	181,142
Non-Operating Expense:						
8110 Interest Expense	0	84,936	31,742	53,194	0	(84,936)
8120 G/L on sale of assets	0	0	19,350	(19,350)		
8140 Debt Fees	0	12,372	9,875	2,497	0	(12,372)
Total Non-Operat Expen...	0	97,308	60,967	36,341	0	97,308
Total NON-OPERATING	9,635	445,330	326,642	118,688	723,779	278,449
NET GAIN/LOSS BEFORE CONTRIB	9,635	445,330			723,779	278,449
CAPITAL CONTRIBUTIONS						
Grant Revenue:						
9110 Grant & Donation Revenue	0	365,785	289,508	76,277	0	(365,785)
Total Grant Revenue...	0	365,785	289,508	76,277	0	(365,785)

Purchased Sewer 2024 vs 2023

**As of
9/30/2024**

Payable

2023		
Village of Avon		\$ (4,733)
Village of Mt. Morris		\$ (11,491)

Payable

2024			
Village of Avon		\$ (3,508.00)	\$ 1,225
Village of Mt. Morris		\$ (7,558.00)	\$ 3,933

SA

Pd Date	VAvon	Period	Amount
2.15.23		11.4.22-2.3.23	7467
5.17.23		2.4.23-4.25.23	8051
8.16.23		5.1.23-7.31.23	6731.92
11.15.23		8.1.23-10.31.23	6186.98

SA

Pd Date	VAvon	Period	Amount	
2.21.24		11.1.23-1.31.24	9189.46	\$ 1,722
5.15.24		2.1.24-4.30.24	9148.14	\$ 1,097
				\$ (6,732)
9.4.24		5.1.24-7.31.24	8586	\$ 8,586

SM

Pd Date	VMt.Morris	Period	Amount
3.1.23		11.1.22-1.31.23	10682
6.7.23		2.1.23-4.30.23	11408
9.6.23		5.1.23-7.31.23	9697.14
11.15.23		8.1.23-10.31.23	13558.62

SM

Pd Date	VMt.Morris	Period	Amount	
2.21.24		11.1.24-1.31.24	13001	\$ 2,319
5.15.24		2.1.24-4.30.24	11247	\$ 11,247
				\$ (11,408)
9.4.24		5.1.24-7.31.24	13398.55	\$ 3,701

\$ 15,691

5

Purchased Water 2024 vs 2023 As of
9/30/2024

2023	
Vcaledonia Payable	\$ (239)
City of Roch Payable	\$ (25,000)
Tavon Payable	\$ (3,534)

2024		Increase/Decre
Vcaledonia Payable	\$ (1,169)	\$ (930)
V Avon	\$ (4,866)	\$ (4,866)
City of Roch Payable	\$ (35,025)	\$ (10,025)
Tavon Payable	\$ (3,780)	\$ (246)
Village of Lima	\$ (11,305)	\$ (11,305)
Town of Leicester	\$ (14,118)	\$ (14,118)

WB

Pd Date	TAVON	Period	Amount
2.1.23		10.28.22-1.25.23	\$ 4,893
5.3.23		1.26.23-4.25.23	\$ 5,219
8.2.23		4.23.23-7.26.23	\$ 5,716
11.1.23		7.27.23-10.24.23	\$ 6,069

WB

Pd Date	TAVON	Period	Amount	Increase/Decre
2.1.23		10.25.23-1.29.24	\$ 7,266	\$ 2,373
5.15.24		02.1.24-04.25.24	\$ 2,963	\$ (2,257)
9.18.24		4.26.24-7.29.24	\$ 2,709	\$ (3,007)

WA

Pd Date	VAVON	Period	Amount
2.15.23		11.1.22-1.30.23	\$ 8,144
6.7.23		2.1.23-4.30.23	\$ 9,825
8.1.23		5.1.23-7.31.23	\$ 5,799
11.1.23		8.1.23-10.31.23	\$ 5,427

WA

Pd Date	VAVON	Period	Amount	Increase/Decre
2.7.24		11.1.23-1.31.24	\$ 5,711	\$ (2,433)
5.15.24		02.01.24-04.30.24	\$ 6,587	\$ 6,587
8.7.24		5.1.24-7.31.24	\$ 4,971	\$ (4,854)

WC

VCaledonia	
4.5.23	\$ 942
7.19.23	\$ 1,075
10.4.23	\$ 1,021

WC

VCaledonia		Increase/Decre
1.10.24	\$ 968	\$ 968
4.4.24	\$ 1,075	\$ 133
7.16.24	\$ 950	\$ (125)

WR

City of Roch	
3.1.23	\$ 50,802
3.15.23	\$ 25,208
5.3.23	\$ 26,265
6.7.23	\$ 26,248
7.5.23	\$ 23,632
8.2.23	\$ 34,561
9.6.23	\$ 29,427
10.4.23	\$ 24,592
11.1.23	\$ 22,601
12.20.23	\$ 22,797
12.20.23	\$ 23,489

WR

City of Roch		Increase/Decre
1.17.24	\$ 22,025	\$ 22,025
2.9.24	\$ 26,999	\$ 26,999
3.20.24	\$ 43,503	\$ (7,299)
4.17.24	\$ 29,877	\$ 4,669
5.15.24	\$ 34,520	\$ 8,255
6.18.24	\$ 34,533	\$ 8,285
7.16.24	\$ 31,419	\$ 7,787
9.17.24	\$ 41,856	\$ (34,561)
		\$ 12,429

8.2.23	V Lima	\$ 8,175
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VLima

Pd Date	V Lima	Period	Amount	Increase/Decre
1.17.24		2023	\$ 5,517	\$ 5,517
7.3.24		1.1.24-5.31.24	\$ 6,159	\$ 6,159
9.18.24		5.21.24-6.22.24	\$ 3,150	\$ (5,025)

Tleicester (T. York)

2.7.24	\$ 14,118	\$ 14,118
4.17.24	\$ 19,173	\$ 19,173
7.3.24	\$ 15,239	\$ 15,239

VLeicester

7.16.24	4/1/24-6/30/24	\$ 9,263	\$ 9,263
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Over/Under Prev. Year \$ 68,927

Balance Sheet - Grouping
 September 2024



CURRENT ASSETS

Cash & Cash Equivalents:

01 Checking - Operating	8,816	
03 Checking - Reserve	1,146,034	
04 Checking - Debt Reserve	917,613	
Total Cash & Cash Equivalents	2,072,462

Accounts Receivable:

01.1210	A/R Retail Service Fees	0	
03.1210	A/R Retail Fees	343,602	
01.1215	A/R Fees-Debt	0	
04.1215	A/R Fees Debt	59,931	
01.1230	A/R Accrued Billing	0	
01.1235	A/R Relevy	0	
03.1290	Other Receivables	0	
03.1292	Grants Receivable	0	
	Total Accounts Receivable	403,533

Capital Contributions Receiv

03.1275	Contributions Receivable	25,220	
	Total Capital Contributions Re	25,220

Inventory:

Prepaid Expenses:

01.1700	Prepaid Expenses	135,158	
	Total Prepaid Expenses	135,158

Funds Held for Others:

02.1100	Checking - Clearing	19,898	
06.1185	Checking - Funds Held for Othe	1,426	
	Total Funds Held for Others	21,324

Total CURRENT ASSETS	585,235.05
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NON-CURRENT ASSETS

Restricted Cash:

05.1160	Checking - Restricted	12,076	
07.1171	Checking - 2023 BAN	0	
01.1181	SLGS Debt Reserve	110,634	
01.1182	C8-6449-05-00-Reserve	267,177	
	Total Restricted Cash	389,887

Capital Contrib Receivable

01.1380	Contributions Receivable-LT	109,053	
01.1382	Cont. Rec.-LT Dairy Knoll	123,991	

Balance Sheet - Grouping
 September 2024

9

Total Capital Contrib Receivab		233,045
Property & Equipment, Net Dep			
01.1410	Land	150,285	
01.1420	DP, Electronic, Comm Equip	643,360	
01.1430	Automotive Equipment	1,194,137	
01.1440	Bldg Maint, Tools, Machines	3,736,555	
01.1450	Water Distribution Systems	20,708,659	
01.1460	Sewer Collection Systems	30,143,793	
01.1470	Buildings	5,701,697	
01.1480	Leased Holdings Improvements	871,377	
01.1490	Right to Use Asset VLivonia	259,309	
01.1520	Accum Depr: Electronic Equip	(515,690)	
01.1530	Accum Depr: Automotive	(373,256)	
01.1540	Accum Depr: Tools, Machines	(2,181,632)	
01.1550	Accum Depr: Water Systems	(5,717,528)	
01.1560	Accum Depr: Sewer Systems	(12,664,093)	
01.1570	Accum Depr: Buildings	(3,165,830)	
01.1580	Accum. Dep-leased Holdings	(103,476)	
01.1590	Accum Depr Right to Use	(56,251)	
	Total Property & Equipment	38,631,414
Work-In-Progress			
01.1600	Work-In-Progress	5,654,068	
	Total Work-In-Progress	5,654,068
Deferred Outflow Asset			
01.2200	Deferred Outflow-Pension	573,996	
01.2210	Deferred Outflow -OPEB	303,621	
	Total Deferred Outflow Asset	877,617
Deferred Inflows			
Total NON-CURRENT ASSETS		45,786,029.49
TOTAL ASSETS		48,443,726.40
CURRENT LIABILITIES			
Accounts Payable			
01.2025	Accrued Interest Payable	0	
01.2050	Accrued Payroll	(5,264)	
04.2025	Accrued Interest	28,795	
	Total Accounts Payable	23,531
Current Portion Loans Payabl			
01.2019	Loans Pay ST-D0-8746	0	
01.2020	Current Debt Payable	0	
01.2021	Current Portion-VLivonia lease	0	
01.2022	Current Portion Debt C8-6449-0	0	
01.2023	2023 BAN	0	

Balance Sheet - Grouping
 September 2024

03.2019	Loan Pay ST-D0-18746	3,281,269	
04.2020	Current Debt Payable	(0)	
07.2023	2023 BAN	1,145,000	
	Total Current Portion Loans Pa	4,426,269
Other Current Liabilities			
01.2090	Other Accounts Payable	0	
	Total Other Current Liability	0
Fund Held for Others			
01.2080	Funds Held for Others	(1,363)	
02.2080	Funds Held For Others	(167,547)	
06.2080	Funds Held for others	223	
	Total Funds Held for Others	(168,687)
Total CURRENT LIABILITIES		4,281,112.77

NON-CURRENT LIABILITIES

System Revenue Notes Payable			
01.2100	LT Debt	0	
01.2101	LT Debt C8-6449-05-00	0	
01.2150	Lease Liability-V Livonia	151,790	
01.2215	Deferred Inflows	543,391	
01.2250	Deferred Inflow-Pension	28,676	
01.2270	Net Pension Liability	586,264	
01.2280	Total OPEB Liability	1,731,985	
01.2290	Compensated Absences	52,290	
01.2295	Retainage	0	
04.2100	LT Debt	3,097,600	
04.2101	LT Debt C8-6449-05-00	7,141,945	
	Total System Revenue Notes Pay	13,333,941
Total NON-CURRENT LIABILITIES		13,333,941.47

RETAIN EARNINGS & NET POSITION

Other			
01.3020	Unrestricted	11,639,018	
01.3030	Capital Assets, net debt	29,526,006	
01.3040	Restricted	389,506	
	Total Other	41,554,530
TOTAL LIABILITIES		59,169,584.28
	Equity Balance	(10,950,032)	
Total Liabilities:	And Equity Balance	(224,174.40)

	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24
Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Est	Est
Cash on hand 1st of each month	\$ 880	\$ 712	\$ 746	\$ 941	\$ 769	\$ 729	\$ 783	\$ 552	\$ 972	\$ 1,089	\$ 952	\$ 1,073	\$ 1,334	\$ 982
Cash Received														
Customer Billing	61	407.1	559.4	69.1	389.3	712.7	56.8	455.37	488.7	60.7	460	731	65	460
Miscellaneous	38.2	8.7	30.1	5.1	2	5.9	11.3	3	4.9	5.8	3	38.1	3	3
Debt/Project Related														
Billing Services/O & M Services		14.5	2.6			39.3		13.2	2.8		16			16
Relevy						262.6								
adj. pre. Month								30						
BAN/Debt/Grant/Contrib Receipts	322.7	297.8	451.1	297.7	50			451.1		249	198			
EFC		178.9						167.7						
Cash Balance before expenditures	\$ 1,302	\$ 1,619	\$ 1,789	\$ 1,313	\$ 1,210	\$ 1,487	\$ 1,114	\$ 1,672	\$ 1,468	\$ 1,405	\$ 1,629	\$ 1,842	\$ 1,402	\$ 1,461
Operating Vouchers	384.7	436.8	430.8	344.9	415.3	425.6	351.2	366.4	342.5	388.2	428.6	452	420	420
Transfer to Debt/Relevy								38.3						
Project Vouchers	205	436.6	417.5	198.9	65.8	278.1	210.8	295.8	36.3	64.3	128.1	56		
Estimated Expenditures														
Utilities														
Operating														
Projects														
Cash Balance after expenditures	\$ 712	\$ 746	\$ 941	\$ 769	\$ 729	\$ 783	\$ 552	\$ 972	\$ 1,089	\$ 952	\$ 1,073	\$ 1,334	\$ 982	\$ 1,041
Reserve Projects in Progress Budget Bal + Equipment to Purchase	336	330	280	280	266	266	265	265	265	265	265	265	265	265
Unallocated Cash Balance	\$ 376	\$ 416	\$ 661	\$ 489	\$ 463	\$ 517	\$ 287	\$ 707	\$ 824	\$ 687	\$ 808	\$ 1,069	\$ 717	\$ 776

(=)

Project Code	Project Name	Expenditures		Budget			Financing			Date Began	End Date	
		Expenses	Capitalized	Budget	Balance	Service Area	Funding	Grant/Contributed	Reserve			Debt
DEBT & REIMBURSABLE PROJECTS												
31131	County Wide WaterSystem Improvements (EFC WIIA)	1,811,894.26	3,351,506.26	8,500,000	3,336,599.48	33WM/WR	DO 18746	\$ 3,000,000	\$ -	\$ 3,842,000	7/12/2019	12/31/2024
31142	LakevilleWWTP Plant Phase 2 (EFC WIIA)	1,378,437.16	4,309,052.41	5,525,016.06	(162,473.51)	32SLV	C8-6449-05-00	\$ 2,179,750	\$ -	\$ 5,525,016.06	1/1/2022	8/31/2023
31132	Groveland Sta WWTP UV/ Disinfection (WQIP)	53,701.48		657,524	603,822.52	32SD	01584GG	\$ 367,576	\$ 66,600	\$ 313,348	1/1/2022 on hold	
31121	Lakeville WWTP Chemical Feed Facility (WQIP)	495,406.00		484,850	(10,556.00)	32SLV	111711	\$ 198,055	\$ 38,000	\$ 248,795	1/1/2022	12/31/2023
31450	Leicester/York Regional Water Project	285,511.75										
31455	Conesus Lake PS Improvements (EFC WIIA)	512,818.21		5,000,000	4,487,181.79		C8-6449-06-00	\$ 1,250,000	\$ -	\$ 3,750,000		
31475	2023 Sewer Collection Improvements	883,612.64		1,500,000	616,387.36							
		<u>5,421,381.50</u>			<u>8,870,961.64</u>							
GENERAL RESERVE PROJECTS												
	Reserve Cash for Debt & Reimbursable Projects				\$ 104,600.00							
31148	SCADA System Wide Improvements	\$ 232,686.11		\$ 370,000	\$ 137,313.89						1/1/2022	12/31/2023
	Total General Reserve Projects	232,686.11			241,913.89							
	Total WIP Expense (GL 1600)	5,654,067.61										

	2023				2024			
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Est
	Jan-Mar	Apr-Jun	Jul-Sept	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sept	Oct-Dec
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Est
Cash on hand as of 1st of each month	\$ 852,252	\$ 930,326	\$ 1,083,023	\$ 813,762	\$ 941,289	\$ 1,084,965	\$ 1,005,190	\$ 917,614
Cash Received - Customer Billing:	120,363	123,079	125,581	118,683	176,517	175,652	190,426	185,000
Cash Received - Miscellaneous	6,549	7,296	7,242	8,844	10,101	12,632	9,713	10,000
Cash Received - Relay		28,436				38,360		
Cash Balance before expenditures	\$ 979,164	\$ 1,089,137	\$ 1,215,846	\$ 941,289	\$ 1,127,906	\$ 1,311,609	\$ 1,205,329	\$ 1,112,614
Admin Fees Paid								
Debt Payments (Principal & Interest):								
Grove Station Water			31,725		500		31,725	
EFC 2009 Sewer Bond C8-6449-04-00		5,700	105,361		3,354	4,462	104,882	
EFC 2012 Sewer Bond (as of June 2012) C8-6449-04-01	48,088		7,771		2,337	44,054		
EFC Sewer Bond C8-6449-05-00	750		255,080			255,080		
EFC Short Term D0 18746		414	2,147		36,000	2,823		
2023 BAN					750		69,108	
Set up CD's							82,000	
Cash Balance after expenditures	\$ 930,326	\$ 1,083,023	\$ 813,762	\$ 941,289	\$ 1,084,965	\$ 1,005,190	\$ 917,614	\$ 1,112,614
<u>NYS EFC-Grov Sta Water - DO 17369:</u>								
Beginning Balance	571,050	571,050	571,050	539,325	539,325	539,325	539,325	507,600
Drawdown	-	-	-	-	-	-	-	-
Principal Payment	-	-	31,725	-	-	-	31,725	-
Ending Balance	571,050	571,050	539,325	539,325	539,325	539,325	507,600	507,600
<u>8/27/09->8/27/39 Sewer Bond (SL) C8-6449-04-00</u>								
Beginning Balance	1,880,000	1,880,000	1,880,000	1,785,000	1,785,000	1,785,000	1,785,000	1,690,000
Principal Payment	-	-	95,000	-	-	-	95,000	-
Ending Balance	1,880,000	1,880,000	1,785,000	1,785,000	1,785,000	1,785,000	1,690,000	1,690,000
<u>6/21/12->11/1/42 Sewer Bond (SL) C8-6449-01-01</u>								
Beginning Balance	970,000	935,000	935,000	935,000	935,000	900,000	900,000	900,000
Drawdown	-	-	-	-	-	-	-	-
Principal Payment	35,000	-	-	-	35,000	-	-	-
Ending Balance	935,000	935,000	935,000	935,000	900,000	900,000	900,000	900,000
<u>EFC Series 2022 Sewer Bond(SL) C8-6449-05-00</u>								
Beginning Balance	7,652,105	7,652,105	7,652,105	7,397,025	7,397,025	7,397,025	7,397,025	7,141,945
Principal Payment			255,080				255,080	
Ending Balance	7,652,105	7,652,105	7,397,025	7,397,025	7,397,025	7,397,025	7,141,945	7,141,945
Total Debt Balance	\$ 11,038,155	\$ 11,038,155	\$ 10,656,350	\$ 10,656,350	\$ 10,621,350	\$ 10,621,350	\$ 10,239,545	\$ 10,239,545
	\$ 930,326	\$ 1,083,023	\$ 813,762	\$ 941,289	\$ 1,084,965	\$ 1,005,190	\$ 917,614	\$ 1,112,614
12 mos pmts =	\$ 457,036		1.20% =	\$ 548,443	12 mos pmts =	\$ 637,074	1.20% =	\$ 764,489

Livingston County WSA

Vendor Activity - Cash Disbursements - Board Meeting - Operating Expense Overview
From 9/1/2024 through 9/30/2024

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<u>Vendor Name</u>	<u>Date Paid</u>	<u>Transaction Description</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Expenses</u>	<u>Check #</u>
ALS Group USA*						
	9/4/2024	Samples 08/08/24	6320	Laboratory Services	264.00	4852
	9/18/2024	Samples 08/19/24	6320	Laboratory Services	1,620.00	4888
	9/18/2024	Samples 08/20/24	6320	Laboratory Services	191.00	4888
	9/18/2024	Samples 08/15/24	6320	Laboratory Services	202.00	4888
	9/18/2024	Samples 08/15/24	6320	Laboratory Services	364.00	4888
	9/18/2024	Samples 08/22/24	6320	Laboratory Services	410.00	4888
					Transaction Total	3,051.00
Avon Power Equipment*						
	9/4/2024	Weed Eater filters	6610	Equipment Repair/Supply	25.56	4853
					Transaction Total	25.56
Benefactor Funding Corp*						
	9/4/2024	Samples 08/05/24	6320	Laboratory Services	243.00	4854
	9/4/2024	Samples 07/29/24	6320	Laboratory Services	81.00	4854
	9/4/2024	Samples 07/24/24	6320	Laboratory Services	81.00	4854
					Transaction Total	405.00
Blodgett, Ronald*						
	9/4/2024	Hydrant 1173 York Rd Lima 1-15747	2080	Funds Held for Others	1,840.60	4855
					Transaction Total	1,840.60
Bob Johnson Auto Group*						
	9/18/2024	Flat Tire #112 Treatment 2023 Ford vin	6420	Vehicle Maint/Repair	30.95	4889
					Transaction Total	30.95
Briggs Tire & Farm Service Inc*						
	9/18/2024	Truck 114 - 3 new tires	6420	Vehicle Maint/Repair	705.00	4890
					Transaction Total	705.00
C & B Small Engine Repair*						
	9/4/2024	Echo trimmer parts	6610	Equipment Repair/Supply	49.38	4857
					Transaction Total	49.38
CSEA Employee Benefit Fund Dental						
	9/18/2024	Vision and Dental 10/01/24 - 10/31/24	5050	Health Insurance	512.03	4891
	9/18/2024	Vision and Dental 10/01/24 - 10/31/24	2050	Accrued Payroll	769.59	4891
	9/18/2024	Vision and Dental 10/01/24 - 10/31/24	5050	Health Insurance	217.23	4891
	9/18/2024	Vision and Dental 10/01/24 - 10/31/24	5050	Health Insurance	11.16	4891
	9/18/2024	Vision and Dental 10/01/24 - 10/31/24	5050	Health Insurance	15.96	4891
	9/18/2024	Vision and Dental 10/01/24 - 10/31/24	5050	Health Insurance	296.94	4891
					Transaction Total	1,822.91
CSEA, Inc*						
	9/4/2024	Union Dues 08/02, 08/16, 08/30/24	2050	Accrued Payroll	803.13	4858
					Transaction Total	803.13
Charter Communications*						
	9/18/2024	09/08/24 - 10/07/24	6140	Computer Services	184.98	4892
					Transaction Total	184.98
Chase Card Services*						
	9/13/2024	08/03/24 - 09/02/24	6620	Building Repair/Supply	59.96	148
	9/13/2024	08/03/24 - 09/02/24	6620	Building Repair/Supply	143.36	148
	9/13/2024	08/03/24 - 09/02/24	6620	Building Repair/Supply	45.97	148

Vendor Name	Date Paid	Transaction Description	GL Code	Account Description	Expenses	Check #
	9/13/2024	08/03/24 - 09/02/24	6625	Purchased Equipment	49.99	148
	9/13/2024	08/03/24 - 09/02/24	6620	Building Repair/Supply	59.98	148
	9/13/2024	08/03/24 - 09/02/24	6620	Building Repair/Supply	175.27	148
	9/13/2024	08/03/24 - 09/02/24	6840	Travel & Training	13.80	148
	9/13/2024	08/03/24 - 09/02/24	6620	Building Repair/Supply	134.97	148
	9/13/2024	08/03/24 - 09/02/24	6310	Outside O & M Services	31.01	148
	9/13/2024	08/03/24 - 09/02/24	6620	Building Repair/Supply	62.70	148
	9/13/2024	08/03/24 - 09/02/24	6625	Purchased Equipment	14.99	148
	9/13/2024	08/03/24 - 09/02/24	6620	Building Repair/Supply	19.97	148
	9/13/2024	08/03/24 - 09/02/24	6620	Building Repair/Supply	172.44	148
	9/13/2024	08/03/24 - 09/02/24	6840	Travel & Training	112.00	148
	9/13/2024	08/03/24 - 09/02/24	6625	Purchased Equipment	270.19	148
	9/13/2024	08/03/24 - 09/02/24	6610	Equipment Repair/Supply	49.98	148
	9/13/2024	08/03/24 - 09/02/24	6840	Travel & Training	63.14	148
	9/13/2024	08/03/24 - 09/02/24	6420	Vehicle Maint/Repair	-18.00	148
	9/13/2024	08/03/24 - 09/02/24	6420	Vehicle Maint/Repair	178.57	148
	9/13/2024	08/03/24 - 09/02/24	6620	Building Repair/Supply	77.50	148
	9/13/2024	08/03/24 - 09/02/24	6620	Building Repair/Supply	77.50	148
	9/13/2024	08/03/24 - 09/02/24	6340	Uniforms & Clothing	174.41	148
	9/13/2024	08/03/24 - 09/02/24	6810	Postage	8.95	148
	9/13/2024	08/03/24 - 09/02/24	6840	Travel & Training	480.92	148
	9/13/2024	08/03/24 - 09/02/24	6840	Travel & Training	62.13	148
	9/13/2024	08/03/24 - 09/02/24	6810	Postage	0.28	148
	9/13/2024	08/03/24 - 09/02/24	6820	Office Supplies	44.20	148

Transaction Total 2,566.18

City Treasurer, Rochester, NY*

9/18/2024	06/26/24 - 07/31/24	6510	Purchased Water	41,855.93	4893
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Transaction Total 41,855.93

Clark Patterson Lee*

9/4/2024	Professional Services 06/29/24 - 07/26	6310	Outside O & M Services	150.00	4859
9/4/2024	Professional Services 06/29/24 - 07/26	6310	Outside O & M Services	200.00	4859

Transaction Total 350.00

Colacino Industries Inc*

9/4/2024	Network Modem Monitoring 09/01/24 -	6230	Telephone	90.00	4860
9/18/2024	Network Modem Monitoring 10/01/24-1	6230	Telephone	90.00	4894
9/18/2024	Network Modem Monitoring 10/01/24-1	6230	Telephone	45.00	4894
9/18/2024	Network Modem Monitoring 10/01/24-1	6230	Telephone	445.00	4894
9/4/2024	Network Modem Monitoring 09/01/24 -	6230	Telephone	445.00	4860
9/4/2024	Network Modem Monitoring 09/01/24 -	6230	Telephone	45.00	4860

Transaction Total 1,160.00

Commercial Automotive*

9/4/2024	Truck 103 - 2019 Ram 1500 BC3584	6420	Vehicle Maint/Repair	346.10	4861
9/4/2024	Truck 114 - 2022 Ram BF9923 Oil Cha	6420	Vehicle Maint/Repair	44.99	4861

Transaction Total 391.09

Complete Payroll*

9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	6130	Financial Services	227.49	146
9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	5070	Unemployment	95.69	146
9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	5030	FICA	1,920.05	146
9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	5030	FICA	762.81	146
9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	5010	Wages & Salaries	21,401.09	146
9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	5010	Wages & Salaries	8,807.26	146
9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	5010	Wages & Salaries	13,715.85	146
9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	5010	Wages & Salaries	847.47	146
9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	5020	Overtime	10.48	146
9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	5020	Overtime	33.03	146
9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	5020	Overtime	538.90	146

<u>Vendor Name</u>	<u>Date Paid</u>	<u>Transaction Description</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Expenses</u>	<u>Check #</u>
	9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	5030	FICA	48.24	146
	9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	5030	FICA	69.17	146
	9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	5030	FICA	1,120.31	146
	9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	5020	Overtime	2,123.78	146
	9/13/2024	PR 19 (08.25.24-09.07.24) PD 09.13.2.	5010	Wages & Salaries	558.00	146
	9/27/2024	PR 20 (9.8.24-9.21.24)	5010	Wages & Salaries	515.96	149
	9/27/2024	PR 20 (9.8.24-9.21.24)	5030	FICA	45.08	149
	9/27/2024	PR 20 (9.8.24-9.21.24)	5010	Wages & Salaries	21,164.84	149
	9/27/2024	PR 20 (9.8.24-9.21.24)	5030	FICA	68.91	149
	9/27/2024	PR 20 (9.8.24-9.21.24)	5030	FICA	1,117.33	149
	9/27/2024	PR 20 (9.8.24-9.21.24)	5020	Overtime	570.84	149
	9/27/2024	PR 20 (9.8.24-9.21.24)	5020	Overtime	449.17	149
	9/27/2024	PR 20 (9.8.24-9.21.24)	5020	Overtime	38.52	149
	9/27/2024	PR 20 (9.8.24-9.21.24)	5010	Wages & Salaries	8,191.77	149
	9/27/2024	PR 20 (9.8.24-9.21.24)	5020	Overtime	24.83	149
	9/27/2024	PR 20 (9.8.24-9.21.24)	5010	Wages & Salaries	847.47	149
	9/27/2024	PR 20 (9.8.24-9.21.24)	6130	Financial Services	121.30	149
	9/27/2024	PR 20 (9.8.24-9.21.24)	5070	Unemployment	102.86	149
	9/27/2024	PR 20 (9.8.24-9.21.24)	5030	FICA	1,767.44	149
	9/27/2024	PR 20 (9.8.24-9.21.24)	5030	FICA	702.64	149
	9/27/2024	PR 20 (9.8.24-9.21.24)	5010	Wages & Salaries	13,715.86	149

Transaction Total 101,724.44

Constellation NewEnergy, Inc*

9/18/2024	08/01/24 - 08/31/24	6210	Electricity	239.30	4895
9/18/2024	08/01/24 - 08/31/24	6210	Electricity	-32.13	4895

Transaction Total 207.17

Core and Main LP*

9/18/2024	Emergency repair parts	6620	Building Repair/Supply	566.63	4896
9/18/2024	Tapping Machine Bits	6625	Purchased Equipment	808.47	4896
9/18/2024	Spring Street	6620	Building Repair/Supply	132.12	4896
9/18/2024	Cap off Spring Street	6620	Building Repair/Supply	264.24	4896
9/18/2024	Stock	6620	Building Repair/Supply	1,602.15	4896
9/4/2024	Meter pits and supplies	6640	Customer Installation Supplie	2,569.72	4862
9/4/2024	Stock parts	6315	Water/Sewer Repair	926.78	4862
9/4/2024	Installation parts	6625	Purchased Equipment	172.75	4862
9/4/2024	Installation parts	6640	Customer Installation Supplie	486.03	4862
9/4/2024	Shop parts	6640	Customer Installation Supplie	152.36	4862

Transaction Total 7,681.25

Excellus Health Plan-Group*

9/18/2024	10/01/24 - 10/31/24	5050	Health Insurance	513.46	4898
9/18/2024	10/01/24 - 10/31/24	5050	Health Insurance	9,053.65	4898
9/18/2024	10/01/24 - 10/31/24	5048	Retiree Health Insurance	2,053.83	4898
9/18/2024	10/01/24 - 10/31/24	2050	Accrued Payroll	2,105.27	4898
9/18/2024	10/01/24 - 10/31/24	5050	Health Insurance	5,226.95	4898
9/18/2024	10/01/24 - 10/31/24	5050	Health Insurance	17,670.03	4898
9/18/2024	10/01/24 - 10/31/24	5050	Health Insurance	254.52	4898

Transaction Total 36,877.71

F.W. Webb*

9/18/2024	Stock - Saddles	6640	Customer Installation Supplie	1,934.20	4899
9/18/2024	Stock - clamps	6620	Building Repair/Supply	773.64	4899

Transaction Total 2,707.84

Five Corners Repair*

9/18/2024	Repair Gate of Groveland Tank	6620	Building Repair/Supply	600.00	4900
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Transaction Total 600.00

Frontier*

Vendor Name	Date Paid	Transaction Description	GL Code	Account Description	Expenses	Check #
	9/4/2024	07/23/24 - 08/22/24	6230	Telephone	42.94	4863
Transaction Total					42.94	
GHD Services Inc*						
	9/4/2024	SCADA Improvements On Call 08/01 -	6310	Outside O & M Services	791.85	4864
Transaction Total					791.85	
Genesee Lumber Inc*						
	9/4/2024	Shop	6620	Building Repair/Supply	78.02	4865
	9/4/2024	Primary Tank Painting Supplies	6620	Building Repair/Supply	11.99	4865
	9/4/2024	Lakeville Plant	6620	Building Repair/Supply	9.99	4866
	9/4/2024	Lakeville Clarifier Sandblasting Sand	6620	Building Repair/Supply	134.00	4865
	9/4/2024	Lakeville Clarifier Sandblasting Sand	6620	Building Repair/Supply	100.50	4865
	9/4/2024	Supplies	6620	Building Repair/Supply	32.76	4865
	9/4/2024	Respirators for Clarifier sanding	6620	Building Repair/Supply	9.98	4865
	9/4/2024	Bug Spray for stations	6620	Building Repair/Supply	13.77	4865
	9/4/2024	ELR manhole, frame and cover replace	6620	Building Repair/Supply	-8.25	4865
	9/4/2024	ELR manhole frame and cover replace	6625	Purchased Equipment	21.98	4865
	9/4/2024	Chemical room Lakeville	6620	Building Repair/Supply	2.97	4865
	9/4/2024	Chemical room Lakeville	6620	Building Repair/Supply	95.95	4865
	9/4/2024	Shop	6625	Purchased Equipment	24.98	4865
	9/4/2024	Block for Digs	6620	Building Repair/Supply	82.20	4865
	9/4/2024	Block for Digs	6620	Building Repair/Supply	164.40	4865
	9/4/2024	Chemical Tubing - Lakeville	6620	Building Repair/Supply	19.47	4865
	9/4/2024	ELR manhole frame and cover replace	6620	Building Repair/Supply	16.50	4865
	9/4/2024	Parts for Cipriano Station	6620	Building Repair/Supply	15.68	4866
Transaction Total					826.89	
Grainger*						
	9/18/2024	paper towels, toilet paper	6620	Building Repair/Supply	231.41	4901
	9/18/2024	Boots returned Trevor F	6340	Uniforms & Clothing	-216.42	4901
Transaction Total					14.99	
Hach Company*						
	9/18/2024	Battery Charger	6610	Equipment Repair/Supply	374.00	4902
Transaction Total					374.00	
Heidelberg Materials*						
	9/4/2024	Crusher Run	6620	Building Repair/Supply	454.75	4867
	9/4/2024	Crusher Run	6620	Building Repair/Supply	115.28	4867
Transaction Total					570.03	
Invoice Cloud*						
	9/5/2024	08/01/24 - 08/31/24	6310	Outside O & M Services	150.00	147
Transaction Total					150.00	
Jackson Welding & Gas Products*						
	9/4/2024	Cylinder Rental	6620	Building Repair/Supply	43.43	4868
Transaction Total					43.43	
Kenyon Digital*						
	9/4/2024	Website Hosting Annual	6140	Computer Services	480.00	4869
	9/4/2024	Website Hosting	6140	Computer Services	500.00	4869
Transaction Total					980.00	
Kinsley Power, Inc*						
	9/18/2024	Kohler Generator <i>Resolution 2024-03</i>	1440	Bldg Maint, Tools, Machines	27,466.50	4903
Transaction Total					27,466.50	
Layer 3 Technologies*						
	9/18/2024	Microsoft 365 Apps 11/29/24 - 11/28/25	6140	Computer Services	22.00	4904



<u>Vendor Name</u>	<u>Date Paid</u>	<u>Transaction Description</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Expenses</u>	<u>Check #</u>
Transaction Total					22.00	
Lifetime Benefit Solution*						
	9/30/2024	9.17.24 JM	2050	Accrued Payroll	40.00	156
	9/30/2024	9.15.24 JM	2050	Accrued Payroll	10.00	155
	9/30/2024	9.12.24 JM	2050	Accrued Payroll	80.00	154
	9/30/2024	Admin Fees	6130	Financial Services	75.00	153
	9/30/2024	J. Molino 8.24.24	2080	Funds Held for Others	113.22	143
	9/30/2024	9.9.24 Jm	2050	Accrued Payroll	10.00	152
	9/30/2024	9.25.24 Jm	2050	Accrued Payroll	120.00	157
Transaction Total					448.22	
Livingston Co Treasurer*						
	9/4/2024	Retiree Health Insurance 08/01/24 - 08	5048	Retiree Health Insurance	2,105.28	4870
Transaction Total					2,105.28	
Livingston County News*						
	9/4/2024	Newspaper 11/01/24 - 10/31/25	6840	Travel & Training	85.50	4871
Transaction Total					85.50	
Molino, Jason*						
	9/4/2024	Phone Allowance 09/01/24 - 09/30/24	6230	Telephone	50.00	4872
Transaction Total					50.00	
Monaghan, Lauren*						
	9/4/2024	Cell phone allowance 09/01/24 - 09/30/	6230	Telephone	50.00	4873
Transaction Total					50.00	
Monroe County Water Authority*						
	9/18/2024	07/31/24 - 08/30/24	6515	Purchased Water MCWA	15,072.52	4905
Transaction Total					15,072.52	
NYS Employees Retirement System*						
	9/26/2024	September 2024 Employee Retirement	2050	Accrued Payroll	2,205.83	151
Transaction Total					2,205.83	
NYS Deferred Compensation Plan*						
	9/13/2024	PR19 (08.25.24-09.07.24) PD 09.13.24	2050	Accrued Payroll	1,618.36	145
	9/27/2024	PR 20 (9.8.24-9.21.24)	2050	Accrued Payroll	1,517.42	150
Transaction Total					3,135.78	
NYS Department of Labor*						
	9/18/2024	Asbestos Certificate	6840	Travel & Training	75.00	4906
Transaction Total					75.00	
NYSEG*						
	9/18/2024	08/10/24 - 09/09/24	6210	Electricity	109.48	4907
	9/18/2024	08/10/24 - 09/09/24	6220	Gas/Heating	493.56	4907
	9/18/2024	08/10/24 - 09/09/24	6210	Electricity	135.14	4907
	9/18/2024	08/10/24 - 09/09/24	6220	Gas/Heating	107.23	4907
	9/18/2024	08/10/24 - 09/09/24	6220	Gas/Heating	72.75	4907
Transaction Total					918.16	
National Grid*						
	9/4/2024	07/23/24 - 08/22/24	6210	Electricity	70.23	4875
	9/4/2024	07/23/24 - 08/22/24	6210	Electricity	14.95	4875
	9/4/2024	07/23/24 - 08/22/24	6210	Electricity	5,835.80	4875
	9/4/2024	07/23/24 - 08/22/24	6210	Electricity	12,695.91	4875
	9/4/2024	07/23/24 - 08/22/24	6210	Electricity	9.99	4875
	9/4/2024	07/23/24 - 08/22/24	6210	Electricity	6,490.62	4875
	9/4/2024	07/23/24 - 08/22/24	6210	Electricity	27.95	4875

(19)
Check #
4875

<u>Vendor Name</u>	<u>Date Paid</u>	<u>Transaction Description</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Expenses</u>	<u>Check #</u>
	9/4/2024	07/23/24 - 08/22/24	6210	Electricity	470.96	
				Transaction Total	25,616.41	
Ontario Water Tap LLC*						
	9/18/2024	Leak Detection Leicester	6310	Outside O & M Services	4,800.00	4908
				Transaction Total	4,800.00	
PVS Nolwood Chemicals, Inc*						
	9/4/2024	Chlorine	6620	Building Repair/Supply	1,064.00	4876
				Transaction Total	1,064.00	
Piranha Tec Dr LLC*						
	9/18/2024	10/01/24 - 10/31/24	6370	Building Rent	600.00	4909
				Transaction Total	600.00	
PlanTech*						
	9/18/2024	Groveland Plant Mixers	6620	Building Repair/Supply	400.00	4910
	9/18/2024	Biotower light, Admin Bldg breaker	6310	Outside O & M Services	525.00	4910
	9/18/2024	Biotower light, Admin Bldg breaker	6310	Outside O & M Services	525.00	4910
				Transaction Total	1,450.00	
Rochester Gas & Electric*						
	9/4/2024	07/12/24 - 08/14/24	6220	Gas/Heating	403.91	4878
	9/4/2024	07/12/24 - 08/14/24	6210	Electricity	259.00	4878
	9/4/2024	07/12/24 - 08/14/24	6220	Gas/Heating	23.31	4878
	9/4/2024	07/12/24 - 08/14/24	6220	Gas/Heating	43.65	4878
	9/4/2024	07/12/24 - 08/14/24	6210	Electricity	47.98	4878
	9/4/2024	07/12/24 - 08/14/24	6220	Gas/Heating	861.90	4878
				Transaction Total	1,639.75	
SUNY Morrisville*						
	9/4/2024	Lab Procedures training Dave Racinow	6840	Travel & Training	650.00	4879
				Transaction Total	650.00	
Safe Driver Solutions*						
	9/4/2024	Random Drug Screen	6310	Outside O & M Services	78.00	4880
				Transaction Total	78.00	
ServiceMaster*						
	9/4/2024	08/01/24 - 08/31/24	6360	Cleaning Services	300.00	4881
				Transaction Total	300.00	
Slack Chemicals Co, Inc*						
	9/4/2024	Lakeville Plant chemicals	6550	Chemicals	242.52	4882
				Transaction Total	242.52	
Staples Contract & Commercial*						
	9/4/2024	Office Supplies	6820	Office Supplies	150.16	4883
	9/18/2024	Legal copy paper	6820	Office Supplies	39.45	4911
	9/18/2024	Copy paper, steno pads	6820	Office Supplies	56.23	4911
				Transaction Total	245.84	
Tompkins Insurance Agencies, Inc*						
	9/4/2024	Policy MCALCWS001 08/18/24-08/18/24	1700	Prepaid Expenses	11,720.00	4884
	9/4/2024	Policy MOCLCWS0000001 08/18/24-08/18/24	1700	Prepaid Expenses	275.00	4884
	9/4/2024	Policy MECLCWS0000001 08/18/24-08/18/24	1700	Prepaid Expenses	10,602.00	4884
	9/4/2024	Policy MPKLCWS0000001 08/18/24-08/18/24	1700	Prepaid Expenses	100,242.93	4884
				Transaction Total	122,839.93	
Toshiba American Business Solution						
	9/4/2024	08/15/24 - 09/15/24	6820	Office Supplies	337.02	4885



<u>Vendor Name</u>	<u>Date Paid</u>	<u>Transaction Description</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Expenses</u>	<u>Check #</u>
					Transaction Total	337.02
Town of Avon*						
	9/18/2024	Water 04/26/24 - 07/29/24	6510	Purchased Water	2,708.62	4912
					Transaction Total	2,708.62
USA Blue Book*						
	9/18/2024	Green markiing paint, curb box extensi	6620	Building Repair/Supply	139.98	4913
	9/18/2024	Green markiing paint, curb box extensi	6620	Building Repair/Supply	288.29	4913
					Transaction Total	428.27
Verizon Wireless*						
	9/18/2024	09/02/24 - 10/01/24	6230	Telephone	587.55	4914
					Transaction Total	587.55
Village of Avon*						
	9/4/2024	Sewer 05/01/24-07/31/24	6520	Purchased Sewer Treatment	8,586.00	4886
					Transaction Total	8,586.00
Village of Lima*						
	9/18/2024	Town of Lima Water June 2024	6510	Purchased Water	1,436.50	4915
	9/18/2024	Town of Lima Water June 2024	6210	Electricity	92.59	4915
	9/18/2024	Town of Lima Water July 2024	6210	Electricity	109.08	4915
	9/18/2024	Town of Lima Water July 2024	6510	Purchased Water	1,713.05	4915
					Transaction Total	3,351.22
Village of Mt Morris*						
	9/4/2024	05/01/24 - 07/31/24	6520	Purchased Sewer Treatment	13,398.55	4887
					Transaction Total	13,398.55
Webster Szanyi LLP*						
	9/18/2024	Legal Services 08/01/24 - 08/31/24	6110	Legal Services	2,832.50	4916
					Transaction Total	2,832.50
Grand Totals...					452,225.22	

Livingston County WSA
 Vendor Activity - Cash Disbursements - Board Meeting - Capital Projects
 From 9/1/2024 through 9/30/2024

(21)

<u>Project #</u>	<u>Date Paid</u>	<u>Transaction Description</u>	<u>PINV VEN NAME</u>	<u>Expenses</u>	<u>Check #</u>
31121		Lakeville WWTP Chem Feed			
	9/18/2024	P31121 Pay App 06	Crane Hogan Structural System	21,820.30	4897
			Transaction Total	21,820.30	
31131		County Wide Water Improvements			
	9/18/2024	P31131 - Meter replace ARS	F.W. Webb*	1,336.80	4899
	9/4/2024	P31131 - Chlorinator System	PlanTech*	2,615.00	4877
	9/18/2024	P31131 - Meter replacement ARS	USA Blue Book*	573.11	4913
			Transaction Total	4,524.91	
31132		Groveland Station UV			
	9/4/2024	P31132 03/30/24 - 07/26/24	Clark Patterson Lee*	771.00	4859
			Transaction Total	771.00	
31148		SCADA System Wide Improvements			
	9/4/2024	P31148 - Detailed Design 07/28/24 - 08/24/24	GHD Services Inc*	19,284.60	4864
			Transaction Total	19,284.60	
31455		Conesus Lake PS Improvements			
	9/4/2024	P31455 - Conesus Lake PS	Motion Ai*	1,745.52	4874
	9/4/2024	P31455 - PS 11W 05/26/24 - 08/24/24	GHD Services Inc*	8,000.00	4864
			Transaction Total	9,745.52	
			Grand Totals...	56,146.33	

LCWSA OPERATIONS REPORT

October 15, 2024

Water and Sewer Work Program

Customer Work Orders	Staff completed 40 workorders down 22 from last month
UFPO	Staff completed 69 stakeouts down 87 from last month
PM Maintenance	All PM maintenance was completed.
Sampling & Testing	All sampling and testing was completed.

Water Work Program

Hydrant Replacement	Staff replaced 2- hydrants in the hemlock district
Water Main Repair	Staff cut a section of water main out on Bronson Hill Rd. Staff had repaired one leak and after water was turned back on and left site another leak occurred.
Curb box replacement	Staff replaced 1 curb box and rod and repaired 2.
Water Sampling Stations	Staff installed 1- new water sampling station in Lima. We have 4 more to install. 2 in Leicester, 1- in Caledonia and 1- more in Lima
New Water Taps	Staff completed 3 new taps. 1- Sliker Hill Rd, 1- Graywood Center and 1- on Groveland Hill Rd.

Sewer Work Program

Sewer Tap	1- new sewer tap was completed on Graywood Center
Wet Well Cleaning	Staff has started cleaning wet wells at the pump stations. They have started in the Hemlock.

LCWSA CAPITAL PROJECTS REPORT

October 16, 2024

31131 Countywide Water System Improvements

Contract 2A - Chlorine System improvements	We have a total of 8 chlorine stations now reporting back on SCADA and have fine tuned the settings for a more efficient use of Chlorine in the system.
Shelly Tank	Design plans have been submitted to DOH for review, should have comments back this month. We are working with the School district on transfer of property/easements as well as the residential neighbor for construction easements. Anticipate bidding this Fall/Winter.
Meter Replacements	ARS 8" meter was replaced with no issues, will work on DOT rest area next along with 3 other 6" meters
SCADA	Design is underway on water assets. Expect to bid beginning of 2025.

31450 Leicester-York Regional Water Supply Project

	Project management agreement with County for approval. Water supply agreements with the Village and Town of Geneseo and Town of York for approval in October/November. Hope to issue design RFP by end of year.
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31455 Conesus Lake Pump Station Improvements

	75% Design Meeting to be scheduled to review full set of plans. Bypass and sequence of construction will be a challenge for some pump station locations, we will interview contractors to understand their emergency bypass approach. We will be creating a website for the project to keep the public informed of the schedule, we will also keep the CLA informed as well.
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31475 2023 Sewer Collection Improvements

Manhole Covers	To be continued in the spring
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Space Needs Assessment

	Presentation of conceptual plans today
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Camp Run EPG

	We continue to gather flow data, waiting for a large storm event to capture the latest I&I conditions. Will continue through November and maybe into the Spring if we need additional data. We are in the process of installing 2 new rain gauges to gather more rain data at different locations within the service area.
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RESOLUTION NO. 2024 - 38

RESOLUTION AUTHORIZING THE TREASURER OF THE LIVINGSTON COUNTY WATER & SEWER AUTHORITY TO PREPARE AND TRANSMIT A LIST OF THOSE PROPERTIES WITH UNPAID WATER CHARGES AND UNPAID SEWER CHARGES TO LIVINGSTON COUNTY BOARD OF SUPERVISORS FOR LEVY ON 2025 TAX ROLLS

WHEREAS, pursuant to Section 1199-yyyy of the Public Authorities Law, all rates, fees, and other charges billed by the Livingston County Water & Sewer Authority ("LCWSA") to its users, shall be considered a lien upon real property, from the first date fixed for payment of such rates, fees, and other charges; and

WHEREAS, pursuant to Section 1199-yyyy (2) of the Public Authorities Law, the Treasurer of LCWSA shall prepare and transmit a list of those properties with unpaid water charges and sewer charges, on or before November 1 of each year to the Livingston County Board of Supervisors, and now therefore be it,

RESOLVED, that the Livingston County Water & Sewer Authority ("LCWSA") Board authorizes its Treasurer to submit the 2024 list of properties with unpaid water charges and unpaid sewer charges (attached hereto) to Livingston County Board of Supervisors for levy on the 2025 tax rolls.

October 16, 2024

Livingston County Water & Sewer Authority

Moved By:

Seconded By:

AYES:

NAYS:



RESOLUTION NO. 2024 - 39

**RESOLUTION ADOPTING THE 2025 LIVINGSTON COUNTY WATER & SEWER
AUTHORITY BUDGET & CAPITAL PLAN**

WHEREAS, the proposed Budget for the year 2025 and the proposed Capital Plan was presented to the Livingston County Water & Sewer Authority Board (the "Board") by the Executive Director on September 18, 2024, and

WHEREAS, a public hearing for the proposed 2025 Rate and Fee Schedule was held on October 16, 2024, and all persons desiring to be heard concerning same have been heard, now therefore be it,

RESOLVED, that the Board adopts the 2025 Budget and 2025 Capital Plan and directs staff to file as required.

October 16, 2024
Livingston County Water & Sewer Authority
Moved By:
Seconded By:
AYES:
NAYS:



RESOLUTION NO. 2024 - 40

RESOLUTION ADOPTING THE 2025 RATE AND FEE SCHEDULE

WHEREAS, notice of the public hearing regarding the proposed 2025 rate and fee schedule, was provided in accordance with Section 1199-yyyy of the Public Authorities Law; and

WHEREAS, the public hearing was held on October 16, 2024, to hear comments on the proposed 2025 rate and fee schedule attached hereto, and now therefore be it,

RESOLVED, that the Livingston County Water & Sewer Authority Board adopts the 2025 rate and fee schedule, with the following effective dates:

2025 Water and Sewer Rates – November 1, 2024 (Start date for 1st Quarter 2025 Billing Period).
2025 Water and Sewer Fees – January 1, 2025.

October 16, 2024
Livingston County Water & Sewer Authority
Moved By:
Seconded By:
AYES:
NAYS:



RESOLUTION NO. 2024 - 41

RESOLUTION TO DESIGNATE \$82,000 IN DEBT SERVICE RESERVE FUNDS TO MEET DEBT SERVICE REQUIREMENTS PURSUANT TO THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY GENERAL RESOLUTION

WHEREAS, the Livingston County Water and Sewer Authority (Authority) General Resolution dated November 1, 2007 requires the Authority to maintain a Debt Service Reserve Fund adequately fund to meet annual Debt Service Requirement (the “Debt Service Reserve Requirement”); and

WHEREAS, the General Resolution further requires the Authority to specifically designate the loans and/or bond issues (the “Financing or Financings”) for which funds are deposited into the Debt Service Reserve Fund and to specifically reserve said funds the payment of debt service on each specific Financing and:

WHEREAS, in connection with the Authority’s Environmental Facilities Corporation (“EFC”) Drinking Water Installment Bond (2011) – Drinking Water State Revolving Fund (DWSRF) Project #: 17369 (the “Project 17369 Financing”) the Authority had previously caused the sum of \$31,725.00 to be deposited into the Debt Service Reserve Fund, in compliance with the Debt Service Reserve Requirement; and

WHEREAS, in connection with the Authority’s EFC Drinking Water Series 2023 A, 2012B, Clean Water Aggregate Loan ID: 6649, Project #: C8-6449-04-01, (the “Project C8-6449-04-01 Financing”) the Authority had previously caused the sum of \$50,275.00 .00 to be deposited into the Debt Service Reserve Fund, in compliance with the Debt Service Reserve Requirement (the Project 17369 Financing and the Project C8-6449-04-01 Financing jointly referred to as the “Prior Financings”); and

WHEREAS, it has been identified that, at the time the aforesaid deposits were made into the Debt Service Reserve Fund, the Authority had not specifically designated and allocated the funds so deposited into the Debt Service Reserve Fund as funds to be or be held in trust by a Trustee for the Prior Financings; and

WHEREAS, upon recommendation of the Authority’s Bond Counsel and Executive Director, the Authority Board should designate the appropriate amount of funding in the Debt Service Reserve Fund to meet the General Resolutions requirements for annual Debt Service Requirements for each bond installment, and now therefore be it,

RESOLVED, that the Livingston County Water and Sewer Authority Board hereby designates \$31,725.00 in the Debt Service Reserve Fund to meet the annual Debt Service Requirements with respect to the outstanding bonds for the EFC Drinking Water Installment Bond (2011) – Drinking Water State Revolving Fund (DWSRF) Project #: 17369, and therefore be it further,

RESOLVED, that the Livingston County Water and Sewer Authority Board hereby designates \$50,275.00 in the Debt Service Reserve Fund to meet the annual Debt Service Requirements with respect

to the outstanding bonds for the EFC Series 2023 A, 2012B, Clean Water Aggregate Loan ID: 6649, Project #: C8-6449-04-01, and therefore be it further,

RESOLVED, the aforementioned monies shall stay designated in the Debt Service Reserve Fund for said purpose consistent with the Authority General Resolution until final maturity date of any series of Bonds.

October 16, 2024

Livingston County Water & Sewer Authority

Moved By:

Seconded By:

AYES:

NAYS:



RESOLUTION NO. 2024 - 42

RESOLUTION AUTHORIZING THE CREATION OF ONE (1) ASSISTANT DIRECTOR OF OPERATION POSITION AND TO SET THE SALARY RANGE FOR THE ASSISTANT DIRECTOR OF OPERATION POSITION

WHEREAS, the Livingston County Water & Sewer Authority (Authority) has identified a need to create a new managerial position involving responsibility for the operations and administrative management of the Authority's water and wastewater distribution and collection systems; and

WHEREAS, in accordance with the provisions of Civil Service Law, Section 22, the Livingston County Personnel Officer has reviewed the New Position Duties Statement (NPDS) and assigned the title of "Assistant Director of Operations", and now therefore be it,

RESOLVED, that the Authority Board hereby creates one (1) "Assistant Director of Operations" position, whose duties and minimum qualifications are described in the attached NPDS, and therefore be it further,

RESOLVED, that the Assistant Director position (Competitive Class) will be a full-time, forty (40)-hour per week, non-union position, and it will be classified as salaried exempt consistent with the Fair Labor Standards Act (FLSA), and now therefore be it further,

RESOLVED, that the Livingston County Water and Sewer Authority Board hereby sets the annual salary range for the Assistant Director of Operations position at \$75,000-\$85,000 based on the successful candidates work experience, education and training effective January 1, 2025.

October 16, 2024
Livingston County Water & Sewer Authority
Moved By:
Seconded By:
AYES:
NAYS: