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*Minutes*  
**REGULAR MEETING**  
**December 15, 2023 at 8:00 am**  
**Watershed Education Center (Vitale Park)**  
**Lakeville, NY 14480**

**Members Attending:** M. McKeown, B. Ceci, T. Saunders, M. Falk, D. Higgins, and S. Beardsley

**Others attending:** J. Molino (Executive Director), L. Monaghan (Deputy Director), R. Lewis (Principal Accountant), S. Wright (Secretary), and E. Wies (Engineer)

**Call to Order: 10:00 a.m.**

**Approval of Agenda:**

*Motion: T. Saunders moved, and S. Beardsley seconded to approve the agenda. Carried unanimously.*

**Approval of Minutes:**

**November 15, 2023 - Regular Meeting**

*Motion: B. Ceci moved, and M. Falk seconded to approve the regular board meeting minutes dated November 15, 2023. Carried unanimously.*

**Reports:**

**Financial Report – November 2023**

R. Lewis reviewed the Financial Report with the Board (on file with Secretary).

*Motion: S. Beardsley moved, and M. Falk seconded to approve the November 2023 Financial Report. Carried unanimously.*

**Operations & Capital Report – November 2023**

M. Kosakowski reviewed the Operations Report and L. Monaghan reviewed the Capital Report with the Board (on file with Secretary).

*Motion: D. Higgins moved, and T. Saunders seconded to approve the November 2023 Operations and Capital Report. Carried unanimously.*

**Executive Director Report**

J. Molino reviewed:

- The staff toured the Groveland Correctional Wastewater Treatment Facility. Conversations with Livingston County Economic Development indicate a new user in the area as well as Department of Corrections and Community Supervision transferring operations to the Authority. This has led to considering decommissioning the Groveland Station Treatment Plant and piping the sewage to the facility at Groveland Correctional. This will be a lengthy process that will require Home Rule Legislation but will benefit the area as major upgrades will not need to be completed at the Groveland Station Treatment Plant to comply with current regulations.

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**Other Business:**

**Resolutions:**

- 2023-55 RESOLUTION AWARDING A BID FOR COUNTY WIDE WATER SYSTEM IMPROVEMENTS CONTRACT NO. 2B – THM REMOVAL SYSTEM ELECTRICAL  
*Motion: M. Falk moved, and D. Higgins seconded to approve Resolution 2023-55. Carried unanimously.*
- 2023-56 RESOLUTION ADOPTING VEHICLE USAGE AND CELL PHONE USAGE POLICIES  
*Motion: S. Beardsley moved, and B. Ceci seconded to approve Resolution 2023-56. Carried unanimously.*
- 2023-57 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH ZIPTILITY INC. FOR GIS MAPPING AND WORKFLOW SYSTEMS AND APPROVING ADJUSTMENTS TO THE 2024 BUDGET Deputy Director L. Monaghan discussed and presented the functions of the website. M. Falk stated concerns with the current system becoming obsolete and a move into this system, although a new product, would benefit the Authority as long as the data is secure. B. Ceci agreed that the data should be backed up regularly and not shared. T. Saunders felt the workflow system will allow an easier transition as the Authority grows.  
*Motion: M. Falk moved, and B. Ceci seconded to approve Resolution 2023-57. Carried unanimously.*

**Adjournment: 12:10 p.m.**

*Motion: S. Beardsley moved, and T. Saunders seconded to close the meeting. Carried unanimously.*