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*Minutes*  
**REGULAR MEETING**  
**October 18, 2023 at 8:00 am**  
**Watershed Education Center (Vitale Park)**  
**Lakeville, NY 14480**

**Members Attending:** M. McKeown, B. Ceci, T. Saunders, M. Falk, D. Higgins, and S. Beardsley

**Others attending:** J. Molino (Executive Director), L. Monaghan (Deputy Director), R. Lewis (Principal Accountant), M. Kosakowski (Director of Operations), S. Wright (Secretary), and J. Campbell (Attorney)

**Call to Order: 8:00 a.m.**

**Approval of Agenda:**

*Motion: M. Falk moved, and B. Ceci seconded to approve the agenda. Carried unanimously.*

**Open Public Hearing:**

At 8:00 a.m., the public hearing for the proposed 2024 Rate and Fee Schedule

**Approval of Minutes:**

**September 20, 2023 - Regular Meeting**

*Motion: S. Beardsley moved, and D. Higgins seconded to approve the regular board meeting minutes dated September 20, 2023. Carried unanimously.*

**Reports:**

**Financial Report – September 2023**

R. Lewis reviewed the Financial Report with the Board (on file with Secretary).

*Motion: T. Saunders moved, and S. Beardsley seconded to approve the September 2023 Financial Report. Carried unanimously.*

**Operations and Capital Report**

M. Kosakowski reviewed the Operations and Capital Reports with the Board (on file with Secretary).

**Executive Director Report**

J. Molino reviewed:

- The Village of Lima has responded to our letter regarding inequitable billing for the Town customer's. Working with the Mayor and the Village attorney will hopefully resolve the issue.
- The Village of Avon has received a letter from the DEC regarding the engineering report for the Wastewater Treatment Plant completed by GHD and its recommendations for significant upgrades to the plant. J. Molino reviewed the letter and the response from the Village.
- Wyoming County Water Resource Agency is installing new water meters for their 266 customers. LCWSA is interested in bidding on the project as our meter replacement program has been very successful.
- The Authority is continuing the efforts to help with the Springwater Wastewater Treatment Plant particularly with stormwater inflow and working with NYSDEC to resolve concerns with plant function.

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**Other Business:**

**Resolutions:**

- 2023-46 RESOLUTION AUTHORIZING THE TREASURER OF THE LIVINGSTON COUNTY WATER & SEWER AUTHORITY TO PREPARE AND TRANSMIT A LIST OF THOSE PROPERTIES WITH UNPAID WATER CHARGES AND UNPAID SEWER CHARGES TO LIVINGSTON COUNTY BOARD OF SUPERVISORS FOR LEVY ON 2024 TAX ROLLS  
*Motion: M. Falk moved, and B. Ceci seconded to approve Resolution 2023-46. Carried unanimously.*
- 2023-47 RESOLUTION CLASSIFYING THE LCWSA COUNTY WIDE WATER SYSTEM IMPROVEMENTS AS A TYPE I ACTION, ESTABLISHING LEAD AGENCY AND DETERMINING THE SIGNIFICANCE OF SUCH ACTION, AND DIRECTING THAT THE NEGATIVE DECLARATION BE PUBLISHED IN ACCORDANCE WITH SEQRA  
*Motion: D. Higgins moved, and T. Saunders seconded to approve Resolution 2023-47. Carried unanimously.*

**Close Public Hearing:**

*At 9:08 a.m., the public hearing was closed.*

- 2023-48 RESOLUTION ADOPTING THE 2024 LIVINGSTON COUNTY WATER & SEWER AUTHORITY BUDGET & CAPITAL PLAN  
*Motion: M. Falk moved, and S. Beardsley seconded to approve Resolution 2023-48. Carried unanimously.*
- 2023-49 RESOLUTION ADOPTING THE 2024 RATE AND FEE SCHEDULE  
*Motion: T. Saunders moved, and D. Higgins seconded to approve Resolution 2023-49. Carried unanimously.*
- 2023-50 RESOLUTION TO AUTHORIZE WAGE ADJUSTMENTS FOR LIVINGSTON COUNTY WATER AND SEWER AUTHORITY NON-UNION EMPLOYEES  
*Motion: D. Higgins moved, and S. Beardsley seconded to approve Resolution 2023-50. Carried unanimously.*
- 2023-51 RESOLUTION TO SET THE SALARY RANGE FOR THE WASTEWATER TREATMENT PLANT MANAGER POSITION  
*Motion: S. Beardsley moved, and D. Higgins seconded to approve Resolution 2023-51. Carried unanimously.*
- 2023-52 RESOLUTION DELCARING 120 NEPTUNE INTEGRATED E-CODER 5/8" X 3/4" WATER METERS AS SUPRLUS PROPERTY  
*Motion: M. Falk moved, and B. Ceci seconded to approve Resolution 2023-51. Carried unanimously.*

**Adjournment: 9:35 a.m.**

*Motion: D. Higgins moved, and T. Saunders seconded to close the meeting. Carried unanimously.*