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*Minutes*  
**REGULAR MEETING**  
**August 16, 2023 at 8:00 am**  
**Watershed Education Center (Vitale Park)**  
**Lakeville, NY 14480**

**Members Attending:** M. McKeown, B. Ceci, T. Saunders, M. Falk, D. Higgins, and S. Beardsley

**Others attending:** J. Molino (Executive Director), L. Monaghan (Deputy Director), R. Lewis (Principal Accountant), M. Kosakowski (Director of Operations), S. Wright (Secretary), and J. Campbell (Attorney)

**Call to Order: 8:00 a.m.**

**Approval of Agenda:**

*Motion: B. Ceci moved, and D. Higgins seconded to approve the agenda. Carried unanimously.*

**Open Public Hearing:**

At 8:00 a.m., the public hearing for the amended Service Unit Policy was opened.

**Approval of Minutes:**

**July 19, 2023 - Regular Meeting**

*Motion: M. Falk moved, and S. Beardsley seconded to approve the regular board meeting minutes dated July 19, 2023. Carried unanimously.*

**Reports:**

**Financial Report – July 2023**

R. Lewis reviewed the Financial Report with the Board (on file with Secretary). The cost for sludge hauling and expenses related to customer installations were discussed.

*Motion: S. Beardsley moved, and D. Higgins seconded to approve the July 2023 Financial Report. Carried unanimously.*

**Operations and Capital Report**

M. Kosakowski reviewed the Operations and Capital Reports with the Board (on file with Secretary). The Capital Meter Replacement project and I & I progress were discussed.

*Motion: D. Higgins moved, and M. Falk seconded to approve the July 2023 Reports. Carried unanimously.*

**Executive Director Report**

J. Molino reviewed:

- The letter to the Village of Lima regarding the Intermunicipal Agreement has been sent with no response yet.
- The Lakeville Wastewater Plant Project will be closing out soon. There are a few smaller items that need completing but there is an expected end date sometime in October.
- Ownership of the infrastructure at Lake Forest and Pine Tree Mobile Home Parks has shifted to the park owners.
- The Public Hearing for the Lease Agreement with Leicester was held with action being taken in September.
- Interviews for the Wastewater Treatment Plant Operator/Trainee are ongoing.
- An inspection for the two Treatment Plants with the DEC will occur this week.

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**Other Business:**

**Resolutions:**

- 2023-34 RESOLUTION TO AWARD THE BID FOR SMOKE TESTING INVESTIGATION (PROJECT NO. 121387) *Motion: S. Beardsley moved, and T. Saunders seconded to approve Resolution 2023-34. Carried unanimously.*
- 2023-35 RESOLUTION REJECTING ALL BIDS FOR THE LAKEVILLE WASTEWATER TREATMENT PLANT SLUDGE TANK PAINTING *Motion: M. Falk moved, and D. Higgins seconded to approve Resolution 2023-35. Carried unanimously.*
- 2023-36 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY TO SIGN AN INTERMUNICIPAL COOPERATION AGREEMENT WITH THE TOWN OF SPRINGWATER FOR PROJECT MANAGEMENT AND OVERSIGHT SERVICES There was extensive discussion regarding the Springwater Wastewater Treatment Plant and what the Authority will offer now and in the future. *Motion: B. Ceci moved, and S. Beardsley seconded to approve Resolution 2023-36 with the condition that the Authority will have completed is project management and oversight services for the Town of Springwater by October 31, 2023. Carried unanimously.*

*D. Higgins left the meeting at 9:33 a.m.*

**Close Public Hearing:**

*Motion: At 9:35 a.m., the public hearing was closed.*

- 2023-37 RESOLUTION ADOPTING THE AMENDED SERVICE UNIT POLICY  
*Motion: M. Falk moved, and B. Ceci seconded to approve Resolution 2023-37. Carried unanimously.*

**Adjournment: 9:36 a.m.**

*Motion: T. Saunders moved, and M. Falk seconded to close the meeting. Carried unanimously.*