
Minutes
REGULAR MEETING
July 19, 2023 at 8:00 am
Watershed Education Center (Vitale Park)
Lakeville, NY 14480

Members Attending: M. McKeown, B. Ceci, T. Saunders, M. Falk, and S. Beardsley

Others attending: J. Molino (Executive Director), L. Monaghan (Deputy Director), R. Lewis (Principal Accountant), M. Kosakowski (Director of Operations), S. Wright (Secretary), and J. Campbell (Attorney)

Call to Order: 8:00 a.m.

Approval of Agenda:

Motion: T. Saunders moved, and S. Beardsley seconded to approve the agenda. Carried unanimously.

Approval of Minutes:

June 21, 2023 - Regular Meeting

Motion: T. Saunders moved, and B. Ceci seconded to approve the regular board meeting minutes dated June 21, 2023. Carried unanimously.

July 14, 2023 – Governance Committee Meeting

Motion: T. Saunders moved, and B. Ceci seconded to approve the Governance Committee meeting minutes dated July 14, 2023. Carried unanimously.

Reports:

Financial Report – June 2023

R. Lewis reviewed the Financial Report with the Board (on file with Secretary).

Motion: M. Falk moved, and S. Beardsley seconded to approve the June 2023 Financial Report. Carried unanimously.

Operations and Capital Report

M. Kosakowski reviewed the Operations and Capital Reports with the Board (on file with Secretary). He discussed the cleaning of the digesters in preparation for the covers to be reinstalled the next week.

Motion: B. Ceci moved, and M. Falk seconded to approve the June 2023 Reports. Carried unanimously.

Executive Director Report

J. Molino reviewed:

- Quarterly update
- A letter has been sent to the Office of the State Comptroller to give an opinion on the Authority as a municipality. If the Authority is classified as a municipality based on the definition as part of the qualifications for the Health Consortium, the Authority may be able save substantially for health insurance coverage.
- A letter will be sent to the Village of Lima expressing the need to renegotiate the Intermunicipal Agreement for the Town's portion of Operations and Maintenance fees as well as Capital Improvement expenditures for the water line along Rochester Road. Currently, the Town is paying an inequitable amount based on the number of users in that district.

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- The Building Maintenance Mechanic position has been reviewed by the Administration and it has been determined that an additional Wastewater Operator is needed from a longevity perspective. Interviews will begin for an additional Operator.

Other Business:

Resolutions:

- 2023-26 RESOLUTION TO SET A PUBLIC HEARING FOR THE AMENDED SERVICE UNIT POLICY The Board discussed the changes to the service unit policy and how this well effect charges to the customers. *Motion: M. Falk moved, and S. Beardsley seconded to approve Resolution 2023-26 to set a public hearing for August 16th at 8:00am. Carried unanimously.*
- 2023-27 RESOLUTION ADOPTING PERSONNEL POLICIES RIGHT TO EXPRESS BREAST MILK POLICY AND WORKPLACE VIOLENCE PREVENTION POLICY *Motion: B. Ceci moved, and T. Saunders seconded to approve Resolution 2023-27. Carried unanimously.*
- 2023-28 RESOLUTION ADOPTING POST ISSUANCE COMPLIANCE POLICY FOR OBLIGATIONS SUBJECT TO RULE 15c2-12 *Motion: S. Beardsley moved, and M. Falk seconded to approve Resolution 2023-28. Carried unanimously.*
- 2023-29 RESOLUTION ADOPTING GUIDELINES OF THE LIVINGSTON COUNTY WATER & SEWER AUTHORITY FOR THE SALE AND REPORTING OF BONDS *Motion: T. Saunders moved, and B. Ceci seconded to approve Resolution 2023-29. Carried unanimously.*
- 2023-30 AMENDED AND RESTATED RESOLUTION TO APPROVE (A) THE ISSUANCE OF THE AUTHORITY’S BONDS AND NOTES; AND (B) AN AMENDED AND RESTATED THIRTEENTH SUPPLEMENTAL RESOLUTION FOR THE INSTALLATION OF A NEW UV DISINFECTION SYSTEM AT THE GROVELAND WASTEWATER TREATMENT PLANT, A NEW CHEMICAL FEED SYSTEM AT THE LAKEVILLE WASTEWATER TREATMENT PLANT, AND VARIOUS SEWER COLLECTION IMPROVEMENTS *Motion: M. Falk moved, and S. Beardsley seconded to approve Resolution 2023-30. Carried unanimously.*
- 2023-31 RESOLUTION TO TRANSFER \$50,000 FROM RESERVE TO THE OPERATING BUDGET FOR EMERGENCY REPAIRS TO THE AIRPORT WATER TANK *Motion: B. Ceci moved, and M. Falk seconded to approve Resolution 2023-31. Carried unanimously.*
- 2023-32 RESOLUTION REJECTING ALL BIDS FOR SMOKE TESTING INVESTIGATION (PROJECT NO. 121387) *Motion: S. Beardsley moved, and B. Ceci seconded to approve Resolution 2023-31. Carried unanimously.*

Executive Session:

Motion: T. Saunders moved, and M. Falk seconded that the board reconvene in Executive Session at 9:23a.m. for the purpose of discussions concerning the medical, financial, credit or employment history of a particular person or corporation, or matter leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Carried unanimously.

Motion: B. Ceci moved, and S. Beardsley seconded to end the Executive Session at 9:36a.m.. Carried unanimously.

2023-33 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN A CONTRACT
FOR INDEPENDENT AUDITING SERVICES *Motion: T. Saunders moved, and M. Falk
seconded to approve Resolution 2023-32. Carried unanimously.*

Adjournment – 9:37a.m.

Motion: T. Saunders moved, and M. Falk seconded to close the meeting. Carried unanimously.