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*Minutes*  
**REGULAR MEETING**  
**June 21, 2023 at 8:00 am**  
**Watershed Education Center (Vitale Park)**  
**Lakeville, NY 14480**

**Members Attending:** M. McKeown, B. Ceci, T. Saunders, M. Falk, and D. Higgins

**Others attending:** J. Molino (Executive Director), R. Lewis (Principal Accountant), S. Wright (Secretary), and J. Campbell (Attorney)

**Call to Order: 8:00 a.m.**

**Approval of Agenda:**

Executive Session was added to the agenda.

**Approval of Minutes:**

**May 17, 2023 - Regular Meeting**

*Motion: D. Higgins moved, and B. Ceci seconded to approve the regular board meeting minutes dated May 17, 2023. Carried unanimously.*

**May 25, 2023 – Governance Committee Meeting**

*Motion: B. Ceci moved, and T. Saunders seconded to approve the Governance Committee meeting minutes dated May 25, 2023. Carried unanimously.*

**Reports:**

**Financial Report – May 2023**

R. Lewis reviewed the Financial Report with the Board (on file with Secretary).

*Motion: M. Falk moved, and D. Higgins seconded to approve the May 2023 Financial Report. Carried unanimously.*

**Operations and Capital Report**

J. Molino reviewed the Operations and Capital Reports with the Board (on file with Secretary).

**Executive Director Report**

J. Molino reviewed:

- The Airport Tank was inspected, and the findings were as expected. The replacement of inlet pipe, venting, and sediment removal are the priorities. J. Molino is hoping to include these in the water improvement project.
- The bid for sludge tank painting was very high. The work may be done by LCWSA employees instead of contracting it out. The bid for the electrical work at pump station 11W was pushed out as changes to the bonding requirements has allowed for smaller companies bid. The close for that bid is now June 30<sup>th</sup>.
- The Town and Village of Lima have an intermunicipal agreement from 1986 that shares operation and maintenance expenses for the water line along Route 15A (Town of Lima Water District 2 customers). The agreement is not overly fair and equitable to the Town residents. J. Molino has been and will continue to work with the Village of Lima to craft a new agreement that is fair to those customers and will foster a long-term relationship between the Village and LCWSA as the Authority is now operating and maintaining the Town's water supply.

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- Meetings with the Village of Geneseo regarding a wholesale agreement between the Authority and the Village are ongoing. The AKZO committee is ready to move forward with an RFP for engineering design services for the Leicester/York Water Supply Project thus expediting the intermunicipal agreement process. The Authority will be working with the Village and Town of Geneseo, the Town of York, and the Town of Leicester to craft agreements for water purchasing and supply and operations and maintenance as part of the overall project.

**Other Business:**

**Resolutions:**

- 2023-22 RESOLUTION FOR AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NORTHERN BORDER REGIONAL COMMISSION *Motion: D. Higgins moved, and B. Ceci seconded to approve Resolution 2023-22. Carried unanimously.*
- 2023-23 RESOLUTION AUTHORIZING THE CREATION OF THE SENIOR ACCOUNT CLERK POSITION TO REPLACE THE SENIOR ACCOUNT CLERK TYPIST *Motion: T. Saunders moved, and M. Falk seconded to approve Resolution 2023-23. Carried unanimously.*
- 2023-24 RESOLUTION ADOPTING UPDATED PERSONNEL POLICIES *Motion: B. Ceci moved, and T. Saunders seconded to approve Resolution 2023-24. Carried unanimously.*

**Executive Session:**

*Motion: M. Falk moved, and D. Higgins seconded that the board reconvene in Executive Session at 9:09 a.m. for the purpose of discussions concerning the medical, financial, credit or employment history of a particular person or corporation, or matter leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Carried unanimously.*

*Motion: M. Falk moved, and T. Saunders seconded to end the Executive Session at 9:34 a.m.. Carried unanimously.*

- 2023-25 RESOLUTION TO SET THE COMPENSATION FOR THE EXECUTIVE DIRECTOR *Motion: B. Ceci moved, and M. Falk seconded to increase the Executive Director's (J. Molino) compensation \$10,000. Carried unanimously.*

**Adjournment – 9:36 a.m.**

*Motion: M. Falk moved, and T. Saunders seconded to close the meeting. Carried unanimously.*