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*Agenda*

May 17, 2023 at 8:00 a.m.

Watershed Education Center (Vitale Park)  
Lakeville, NY 14480

All attachments and reports may be found at  
[www.lcwsa.us](http://www.lcwsa.us)

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes
  - a. April 19, 2023 – Regular Meeting
4. Reports
  - a. Financial Report - April 2023
    - i. Approval of Financial Report
  - b. Operation/Capital Report
  - c. Executive Director's Report
    - i. Leicester/York Water Supply Project
    - ii. Auditor Discussion

5. Other Business

- |                         |   |
|-------------------------|---|
| Resolution No.: 2023-16 | RESOLUTION AWARDED A BID FOR GENERAL CONSTRUCTION FOR THE LAKEVILLE WASTEWATER TREATMENT PLANT CHEMICAL FEED SYSTEM (WQIP # C01652GG)   |
| Resolution No.: 2023-17 | RESOLUTION AWARDED A BID FOR ELECTRICAL CONSTRUCTION FOR THE LAKEVILLE WASTEWATER TREATMENT PLANT CHEMICAL FEED SYSTEM (WQIP # C01652GG)  |
| Resolution No.: 2023-18 | RESOLUTION AWARDED A BID FOR WATER & SEWER SERVICE INSTALLATION AND REPAIRS AND WATER & SEWER MAIN REPAIRS  |
| Resolution No.: 2023-19 | RESOLUTION AUTHORIZING THE CREATION OF THREE (3) BUILDING MAINTENANCE MECHANIC POSITIONS  |
| Resolution No.: 2023-20 | RESOLUTION CLASSIFYING VARIOUS SEWER COLLECTION IMPROVEMENTS AS TYPE II ACTIONS IN ACCORDANCE WITH SEQRA  |
| Resolution No.: 2023-21 | RESOLUTION TO AMEND AND RESTATE RESOLUTION TO APPROVE (A) THE ISSUANCE OF THE AUTHORITY'S BONDS; AND (B) A THIRTEENTH SUPPLEMENTAL RESOLUTION FOR THE INSTALLATION OF A NEW UV DISINFECTION SYSTEM AT THE GROVELAND WASTEWATER TREATMENT PLANT, A NEW CHEMICAL FEED SYSTEM AT THE LAKEVILLE WASTEWATER TREATMENT PLANT, AND VARIOUS SEWER COLLECTION IMPROVEMENTS |

6. Adjournment

**Next Regular Meeting: Wednesday, June 21, 2023 @ 8 am**

Livingston County Water & Sewer Authority  
PO Box 396, 1997 D'Angelo Drive, Lakeville, NY 14480  
(585) 346-3523  
[www.lcwsa.us](http://www.lcwsa.us)

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***Unreviewed Minutes***  
**REGULAR MEETING**  
**April 19, 2023 at 8:00 am**  
**Watershed Education Center (Vitale Park)**  
**Lakeville, NY 14480**

**Members Attending:** M. Falk, B. Ceci, S. Beardsley, D. Fanaro, T. Saunders, and D. Higgins

**Others attending:** J. Molino (Executive Director), L. Monaghan (Deputy Director), M. Kosakowski (Director of Operations), R. Lewis (Principal Accountant), S. Wright (Secretary), E. Weis (Engineer), and J. Campbell (Attorney)

**Call to Order: 8:00 a.m.**

**Approval of Agenda:**

*Motion: M. Falk moved, and S. Beardsley seconded to approve the agenda. Carried unanimously.*

**Approval of Minutes:**

**March 15, 2023 - Regular Meeting, February 22, 2023 - Governance Committee Meeting, April 7, 2023 - Audit & Finance Committee Meeting** *Motion: S. Beardsley moved, and B. Ceci seconded to approve the regular board meeting minutes dated March 15, 2023, February 23, 2023, and April 7, 2023. Carried unanimously.*

**Reports:**

**Financial Report – March 2023**

R. Lewis reviewed the Financial Report with the Board (on file with Secretary)

*Motion: M. Falk moved, and D. Higgins seconded to approve the March 2023 Financial Report. Carried unanimously.*

**Operations and Capital Report**

M. Kosakowski reviewed the Operations and Capital Reports with the Board (on file with Secretary).

*Motion: T. Saunders moved, and B. Ceci seconded to approve the March 2023 Financial Report. Carried unanimously.*

**Executive Director Report**

J. Molino reviewed:

- The Service Unit Policy will be reviewed and updated to have clarity on fire service lines and the units assigned to them. Labor Council will be reviewing certain policies as well. These will be presented at the next Governance Committee Meeting and for final review at the May regular meeting.
- The bids for the Groveland Wastewater Treatment Plant UV Upgrade were received along with bids for the Lakeville Chemical Feed Building. These projects are 75% grant funded with a 25% match. LCWSA will need to either utilize Reserve Funds or borrow a Revenue Bond for the match. Utilizing Reserve Funds would deplete reserves and isn't recommended. Administrative fees are costly with the issuance of a bond and, as such, J. Molino suggested a larger valuable borrowing to cover not only the 25% match for the two WWTP required improvements but to cover collection system improvement costs as well. After inspecting sewer lines along both East and West Lake Roads and manholes throughout the system, it has been determined that slip lining sewer lines and manhole repairs are needed. The effect on the sewer rates was reviewed as well. More information will be made available at the May meeting.

**Other Business:**

**Resolutions:**

- 2023-12 RESOLUTION ADOPTING ADMINISTRATIVE POLICIES A-005 – SUMMARY OF FILINGS  
*Motion: T. Saunders moved, and B. Ceci seconded to approve Resolution 2023-12. Carried unanimously.*
- 2023-13 RESOLUTION AWARDED A BID FOR GENERAL CONSTRUCTION FOR THE GROVELAND WASTEWATER TREATMENT PLANT UV DISINFECTION UPGRADE (WQIP # C01584GG)  
*Motion: M. Falk moved, and S. Beardsley seconded to approve Resolution 2023-13. Carried unanimously.*
- 2023-14 RESOLUTION AWARDED A BID FOR ELECTRICAL CONSTRUCTION FOR THE GROVELAND WASTEWATER TREATMENT PLANT UV DISINFECTION UPGRADE (WQIP # C01584GG)  
*Motion: D. Higgins moved, and T. Saunders seconded to approve Resolution 2023-14. Carried unanimously.*
- 2023-15 RESOLUTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A SEWER UNIT CHARGE AGREEMENT WITH THE EAST AVON MOBILE HOME PARK  
*Motion: M. Falk moved, and B. Ceci seconded to approve Resolution 2023-15. Carried unanimously.*

**Adjournment – 9:26 a.m.**

*Motion: S. Beardsley moved, and D. Higgins seconded to close the meeting. Carried unanimously.*

# Livingston County Water and Sewer Authority

April 2023

## Financial Report

|                                | Page(s) |
|--------------------------------|---------|
| Statement of Revenue & Expense | 1-4     |
| Balance Sheet                  | 5       |
| Capital Projects               | 6       |
| Disbursements                  |         |
| Total Disbursements            | 7       |
| Operating                      | 8-20    |
| Capital                        | 21      |

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**Livingston County WSA**  
**Statement of Revenues and Expenditures - Unposted Transactions Included In Report**  
From 4/1/2023 Through 4/30/2023

|                          | Current Period<br>Actual           | YTD Actual        | YTD Last Year<br>Actual | Current Year Change | Total Budget       | Total Budget<br>Variance           |
|--------------------------|------------------------------------|-------------------|-------------------------|---------------------|--------------------|------------------------------------|
| <b>OPERATING REVENUE</b> |                                    |                   |                         |                     |                    |                                    |
| Fees                     |                                    |                   |                         |                     |                    |                                    |
| 4110                     | Retail Fees                        | 126.68            | 315,781.77              | 293,485.74          | 22,296.03          | 3,416,888.00 (3,101,106.23)        |
| 4120                     | Wholesale Fees                     | 90.00             | 316.00                  | 396.00              | (80.00)            | 0.00 316.00                        |
| 4125                     | Wholesale Fees V Caledonia         | 21,004.40         | 72,273.46               | 44,000.54           | 28,272.92          | 0.00 72,273.46                     |
|                          | <b>Total Fees</b>                  | <b>21,221.08</b>  | <b>388,371.23</b>       | <b>337,882.28</b>   | <b>50,488.95</b>   | <b>3,416,888.00 (3,028,516.77)</b> |
| Permit Fees              |                                    |                   |                         |                     |                    |                                    |
| 4200                     | Permits                            | 12,705.00         | 31,095.00               | 41,459.89           | (10,364.89)        | 45,000.00 (13,905.00)              |
|                          | <b>Total Permit Fees</b>           | <b>12,705.00</b>  | <b>31,095.00</b>        | <b>41,459.89</b>    | <b>(10,364.89)</b> | <b>45,000.00 (13,905.00)</b>       |
| O&M Services             |                                    |                   |                         |                     |                    |                                    |
| 4130                     | O & M Service                      | 0.00              | 23,000.00               | 15,000.00           | 8,000.00           | 23,000.00 0.00                     |
|                          | <b>Total O&amp;M Services</b>      | <b>0.00</b>       | <b>23,000.00</b>        | <b>15,000.00</b>    | <b>8,000.00</b>    | <b>23,000.00 0.00</b>              |
| Other Income             |                                    |                   |                         |                     |                    |                                    |
| 4140                     | Late Fees                          | 921.00            | 16,357.42               | 10,348.54           | 6,008.88           | 36,326.00 (19,968.58)              |
| 4160                     | Billing Services                   | 0.00              | 4,153.15                | 4,125.00            | 28.15              | 0.00 4,153.15                      |
| 4410                     | Miscellaneous Income               | 0.00              | 6,244.40                | 2,494.79            | 3,749.61           | 222,500.00 (216,255.60)            |
|                          | <b>Total Other Income</b>          | <b>921.00</b>     | <b>26,754.97</b>        | <b>16,968.33</b>    | <b>9,786.64</b>    | <b>258,826.00 (232,071.03)</b>     |
|                          | <b>Total OPERATING REVENUE</b>     | <b>34,847.08</b>  | <b>469,221.20</b>       | <b>411,310.50</b>   | <b>57,910.70</b>   | <b>3,743,714.00 (3,274,492.80)</b> |
| <b>OPERATING EXPENSE</b> |                                    |                   |                         |                     |                    |                                    |
| Wages & Fringes          |                                    |                   |                         |                     |                    |                                    |
| 5010                     | Wages & Salaries                   | 76,138.04         | 355,399.05              | 266,713.87          | 88,685.18          | 1,196,773.00 841,373.95            |
| 5020                     | Overtime                           | 2,488.13          | 13,245.51               | 16,412.36           | (3,166.85)         | 46,782.00 33,536.49                |
| 5030                     | FICA                               | 5,370.40          | 27,097.34               | 20,287.56           | 6,809.78           | 94,924.00 67,826.66                |
| 5040                     | Retirement                         | (2,361.59)        | 19,186.41               | 44,989.43           | (25,803.02)        | 139,874.00 120,687.59              |
| 5048                     | Retiree Health Insurance           | 4,072.60          | 8,145.20                | 8,490.62            | (345.42)           | 37,620.00 29,474.80                |
| 5050                     | Health Insurance                   | 50,834.35         | 155,285.68              | 95,190.75           | 60,094.93          | 363,601.00 208,315.32              |
| 5060                     | Workman's Compensation/Disability  | 0.00              | 17,638.24               | 19,419.19           | (1,780.95)         | 20,141.00 2,502.76                 |
| 5070                     | Unemployment                       | 166.06            | 7,629.37                | 2,196.83            | 5,432.54           | 15,000.00 7,370.63                 |
|                          | <b>Total Wages &amp; Fringes</b>   | <b>136,707.99</b> | <b>603,626.80</b>       | <b>473,700.61</b>   | <b>129,926.19</b>  | <b>1,914,715.00 1,311,088.20</b>   |
| Professional Services    |                                    |                   |                         |                     |                    |                                    |
| 6110                     | Legal Services                     | 6,113.75          | 8,097.75                | 5,593.00            | 2,504.75           | 25,350.00 17,252.25                |
| 6120                     | Engineering Services               | 950.00            | 950.00                  | 6,810.00            | (5,860.00)         | 25,000.00 24,050.00                |
| 6125                     | Project Engineering NC             | 0.00              | 3,000.00                | 13,960.00           | (10,960.00)        | 0.00 (3,000.00)                    |
| 6130                     | Financial Services                 | 761.94            | 24,099.52               | 22,233.54           | 1,865.98           | 18,300.00 (5,799.52)               |
| 6140                     | Computer Services                  | 734.73            | 9,217.31                | 4,293.63            | 4,923.68           | 30,800.00 21,582.69                |
| 6150                     | Insurance                          | 8,200.00          | 32,806.60               | 32,400.00           | 406.60             | 112,000.00 79,193.40               |
|                          | <b>Total Professional Services</b> | <b>16,760.42</b>  | <b>78,171.18</b>        | <b>85,290.17</b>    | <b>(7,118.99)</b>  | <b>211,450.00 133,278.82</b>       |
| Utilities                |                                    |                   |                         |                     |                    |                                    |
| 6200                     | Computer Utilities                 | 0.00              | 0.00                    | 67.23               | (67.23)            | 0.00 0.00                          |
| 6210                     | Electricity                        | 27,240.86         | 66,810.95               | 69,502.11           | (2,691.16)         | 287,426.00 220,615.05              |
| 6220                     | Gas/Heating                        | 3,079.48          | 7,813.10                | 9,166.05            | (1,352.95)         | 33,600.00 25,786.90                |

**Livingston County WSA**  
**Statement of Revenues and Expenditures - Unposted Transactions Included In Report**  
From 4/1/2023 Through 4/30/2023

|                                     | Current Period<br>Actual | YTD Actual   | YTD Last Year<br>Actual | Current Year Change | Total Budget | Total Budget<br>Variance |
|-------------------------------------|--------------------------|--------------|-------------------------|---------------------|--------------|--------------------------|
| 6230 Telephone                      | 1,611.06                 | 5,464.38     | 8,027.39                | (2,563.01)          | 23,707.00    | 18,242.62                |
| Total Utilities                     | 31,931.40                | 80,088.43    | 86,762.78               | (6,674.35)          | 344,733.00   | 264,644.57               |
| Vehicle Expense                     |                          |              |                         |                     |              |                          |
| 6420 Vehicle Maint                  | (5,908.37)               | (1,739.46)   | 8,729.84                | (10,469.30)         | 16,000.00    | 17,739.46                |
| 6430 Gasoline                       | 0.00                     | (756.28)     | 8,415.57                | (9,171.85)          | 37,600.00    | 38,356.28                |
| Total Vehicle Expense               | (5,908.37)               | (2,495.74)   | 17,145.41               | (19,641.15)         | 53,600.00    | 56,095.74                |
| Purchased Water/Sewer               |                          |              |                         |                     |              |                          |
| 6510 Purchased Water                | 942.10                   | 61,216.77    | 44,390.80               | 16,825.97           | 376,908.00   | 315,691.23               |
| 6515 Purchased Water MCWA           | 21,004.40                | 57,084.85    | 43,999.88               | 13,084.97           | 0.00         | (57,084.85)              |
| 6520 Purchased Sewer Treatment      | 0.00                     | 1,924.50     | 14,329.78               | (12,405.28)         | 79,500.00    | 77,575.50                |
| Total Purchased Water/Sewer         | 21,946.50                | 120,226.12   | 102,720.46              | 17,505.66           | 456,408.00   | 336,181.88               |
| Equipment Maintenance               |                          |              |                         |                     |              |                          |
| 6610 Equipment Repair/Supply        | 3,020.90                 | 7,661.24     | 393.76                  | 7,267.48            | 13,125.00    | 5,463.76                 |
| 6625 Small Equipment Purchase       | 4,507.99                 | 14,010.29    | 2,529.61                | 11,480.68           | 72,155.00    | 58,144.71                |
| 6635 Equip Lease/Rental Contracts   | 0.00                     | 0.00         | 0.00                    | 0.00                | 65,000.00    | 65,000.00                |
| Total Equipment Maintenance         | 7,528.89                 | 21,671.53    | 2,923.37                | 18,748.16           | 150,280.00   | 128,608.47               |
| Building Maintenance                |                          |              |                         |                     |              |                          |
| 6300 Project Expense                | 75,186.40                | 75,186.40    | 4,501.20                | 70,685.20           | 0.00         | (75,186.40)              |
| 6310 Outside O&M Services           | 55,140.77                | 82,660.65    | 44,474.37               | 38,186.28           | 241,500.00   | 158,839.35               |
| 6320 Laboratory Services            | 3,746.40                 | 8,668.40     | 7,363.00                | 1,305.40            | 0.00         | (8,668.40)               |
| 6350 Refuse Collection              | 237.89                   | 2,471.99     | 3,590.74                | (1,118.75)          | 9,800.00     | 7,328.01                 |
| 6360 Cleaning Service               | 300.00                   | 975.00       | 975.00                  | 0.00                | 4,000.00     | 3,025.00                 |
| 6620 Building Repair/Supply         | 23,249.19                | 30,288.78    | 34,571.95               | (4,283.17)          | 183,178.00   | 152,889.22               |
| 6640 Customer Installation Supplies | 7.74                     | 7.74         | 49,199.89               | (49,192.15)         | 38,908.00    | 38,900.26                |
| Total Building Maintenance          | 157,868.39               | 200,258.96   | 144,676.15              | 55,582.81           | 477,386.00   | 277,127.04               |
| Other Expenses                      |                          |              |                         |                     |              |                          |
| 6340 Uniforms/Clothing              | 361.17                   | 3,204.70     | 1,706.17                | 1,498.53            | 7,050.00     | 3,845.30                 |
| 6700 Permits, Fees & Inspections    | 0.00                     | 47.50        | 0.00                    | 47.50               | 23,915.00    | 23,867.50                |
| 6810 Postage & Freight              | 688.40                   | 4,519.20     | 2,802.17                | 1,717.03            | 15,100.00    | 10,580.80                |
| 6820 Office Supplies                | 623.54                   | 1,879.45     | 1,299.84                | 579.61              | 4,760.00     | 2,880.55                 |
| 6830 Advertising                    | 0.00                     | 1,360.55     | 3,007.79                | (1,647.24)          | 3,990.00     | 2,629.45                 |
| 6840 Travel & Training              | 1,374.51                 | 7,170.15     | 8,680.49                | (1,510.34)          | 35,000.00    | 27,829.85                |
| 6890 Miscellaneous Expenses         | (161.93)                 | (161.93)     | 0.00                    | (161.93)            | 0.00         | 161.93                   |
| Total Other Expenses                | 2,885.69                 | 18,019.62    | 17,496.46               | 523.16              | 89,815.00    | 71,795.38                |
| Easements & Judgements              |                          |              |                         |                     |              |                          |
| 6870 Easements & Landtaking         | 0.00                     | 0.00         | 0.00                    | 0.00                | 40,500.00    | 40,500.00                |
| 6880 Judgements & Claims            | 0.00                     | 0.00         | 0.00                    | 0.00                | 500.00       | 500.00                   |
| Total Easements & Judgements        | 0.00                     | 0.00         | 0.00                    | 0.00                | 41,000.00    | 41,000.00                |
| Total OPERATING EXPENSE             | 369,720.91               | 1,119,566.90 | 930,715.41              | 188,851.49          | 3,739,387.00 | 2,619,820.10             |
| GAIN/LOSS BEF DEPRECIATION          | (334,873.83)             | (650,345.70) | (519,404.91)            | (130,940.79)        | 4,327.00     | (654,672.70)             |

**Livingston County WSA**  
**Statement of Revenues and Expenditures - Unposted Transactions Included In Report**  
From 4/1/2023 Through 4/30/2023

|                                      | <u>Current Period<br/>Actual</u> | <u>YTD Actual</u>     | <u>YTD Last Year<br/>Actual</u> | <u>Current Year Change</u> | <u>Total Budget</u> | <u>Total Budget<br/>Variance</u> |
|--------------------------------------|----------------------------------|-----------------------|---------------------------------|----------------------------|---------------------|----------------------------------|
| <b>DEPRECIATION EXPENSE</b>          |                                  |                       |                                 |                            |                     |                                  |
| 6910                                 | (63,369.80)                      | (253,382.36)          | (196,639.67)                    | (56,742.69)                | 0.00                | (253,382.36)                     |
| 6920                                 | (58,124.20)                      | (232,496.80)          | (232,496.80)                    | 0.00                       | 0.00                | (232,496.80)                     |
|                                      | <u>(121,494.00)</u>              | <u>(485,879.16)</u>   | <u>(429,136.47)</u>             | <u>(56,742.69)</u>         | <u>0.00</u>         | <u>(485,879.16)</u>              |
|                                      | <u>(456,367.83)</u>              | <u>(1,136,224.86)</u> | <u>(948,541.38)</u>             | <u>(187,683.48)</u>        | <u>4,327.00</u>     | <u>(1,140,551.86)</u>            |
| <b>NON-OPERATING REVENUE/EXPENSE</b> |                                  |                       |                                 |                            |                     |                                  |
| Non-Operating Income                 |                                  |                       |                                 |                            |                     |                                  |
| 4115                                 | 235.30                           | 48,973.26             | 34,490.33                       | 14,482.93                  | 343,447.00          | (294,473.74)                     |
| 4300                                 | 0.00                             | 84.71                 | 4.20                            | 80.51                      | 0.00                | 84.71                            |
| 7110                                 | 6,279.95                         | 24,998.13             | 7,518.35                        | 17,479.78                  | 0.00                | 24,998.13                        |
|                                      | 6,515.25                         | 74,056.10             | 42,012.88                       | 32,043.22                  | 343,447.00          | (269,390.90)                     |
| Non-Operating Expense                |                                  |                       |                                 |                            |                     |                                  |
| 8110                                 | (414.15)                         | (7,189.37)            | (10,409.78)                     | 3,220.41                   | 0.00                | (7,189.37)                       |
| 8120                                 | 0.00                             | 19,350.00             | 0.00                            | 19,350.00                  | 0.00                | 19,350.00                        |
| 8140                                 | (4,700.00)                       | (8,375.00)            | 0.00                            | (8,375.00)                 | 0.00                | (8,375.00)                       |
|                                      | (5,114.15)                       | 3,785.63              | (10,409.78)                     | 14,195.41                  | 0.00                | 3,785.63                         |
|                                      | 1,401.10                         | 77,841.73             | 31,603.10                       | 46,238.63                  | 343,447.00          | (265,605.27)                     |
|                                      | <u>(454,966.73)</u>              | <u>(1,058,383.13)</u> | <u>(916,938.28)</u>             | <u>(141,444.85)</u>        | <u>347,774.00</u>   | <u>(1,406,157.13)</u>            |
| <b>CAPITAL CONTRIBUTIONS</b>         |                                  |                       |                                 |                            |                     |                                  |
| Grant Revenue                        |                                  |                       |                                 |                            |                     |                                  |
| 9110                                 | (9.50)                           | (9.50)                | (687,275.78)                    | 687,266.28                 | 0.00                | (9.50)                           |
|                                      | (9.50)                           | (9.50)                | (687,275.78)                    | 687,266.28                 | 0.00                | (9.50)                           |
| Contributed Capital                  |                                  |                       |                                 |                            |                     |                                  |
| 9130                                 | 0.00                             | 17,450.00             | 0.00                            | 17,450.00                  | 0.00                | 17,450.00                        |
|                                      | 0.00                             | 17,450.00             | 0.00                            | 17,450.00                  | 0.00                | 17,450.00                        |
|                                      | (9.50)                           | 17,440.50             | (687,275.78)                    | 704,716.28                 | 0.00                | 17,440.50                        |
|                                      | <u>(454,976.23)</u>              | <u>(1,040,942.63)</u> | <u>(1,604,214.06)</u>           | <u>563,271.43</u>          | <u>347,774.00</u>   | <u>(1,388,716.63)</u>            |

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**Livingston County WSA**

Balance Sheet

As of 4/30/2023

(In Whole Numbers)

|   | <u>Current Year</u> | <u>Prior Year</u>   | <u>Current Year<br/>Change</u> | <u>Beginning Year Bal..</u> | <u>YTD Change</u> |
|---|---------------------|---------------------|--------------------------------|-----------------------------|-------------------|
| <b>CURRENT ASSETS</b>                             |                     |                     |                                |                             |                   |
| Operating Cash                                    | 1,850,116           | 720,954             | 1,129,163                      | 1,183,052                   | 667,064           |
| Debt Reserve                                      | 931,158             | 906,681             | 24,477                         | 852,249                     | 78,908            |
| Accounts Receivable                               | 213,178             | (62,404)            | 275,582                        | 1,113,036                   | (899,858)         |
| Capital Contributions Receivable                  | 38,392              | 30,579              | 7,812                          | 57,289                      | (18,898)          |
| Inventory   | 10,557              | 23,667              | (13,109)                       | 9,773                       | 784               |
| Prepaid Expenses                                  | 69,181              | (5,033)             | 74,214                         | 158,996                     | (89,815)          |
| Funds held for Others                             | 38,644              | 32,753              | 5,890                          | 42,300                      | (3,656)           |
| <b>Total CURRENT ASSETS</b>                       | <b>3,151,225</b>    | <b>1,647,197</b>    | <b>1,504,028</b>               | <b>3,416,696</b>            | <b>(265,470)</b>  |
| <b>Total Current Assets</b>                       | <b>3,151,225</b>    | <b>1,647,197</b>    | <b>1,504,028</b>               | <b>3,416,696</b>            | <b>(265,470)</b>  |
| <b>NON-CURRENT ASSETS</b>                         |                     |                     |                                |                             |                   |
| Restricted Cash                                   | 375,481             | 667,368             | (291,887)                      | 375,370                     | 111               |
| Capital Contrib Receivable, net current           | 461,462             | 632,064             | (170,602)                      | 592,057                     | (130,595)         |
| Property & Equipment, Net Deprec                  | 40,043,424          | 23,873,778          | 16,169,646                     | 40,521,557                  | (478,133)         |
| Work-In-Progress                                  | 2,092,425           | 8,970,483           | (6,878,057)                    | 1,457,413                   | 635,012           |
| <b>Total NON-CURRENT ASSETS</b>                   | <b>42,972,792</b>   | <b>34,143,692</b>   | <b>8,829,100</b>               | <b>42,946,397</b>           | <b>26,395</b>     |
| <b>Total Non-Current Assets</b>                   | <b>42,972,792</b>   | <b>34,143,692</b>   | <b>8,829,100</b>               | <b>42,946,397</b>           | <b>26,395</b>     |
| <b>TOTAL ASSETS</b>                               | <b>46,124,018</b>   | <b>35,790,889</b>   | <b>10,333,128</b>              | <b>46,363,093</b>           | <b>(239,075)</b>  |
| <b>CURRENT LIABILITIES</b>                        |                     |                     |                                |                             |                   |
| Accounts Payable                                  | 2,762               | 118,810             | (116,048)                      | 62,612                      | (59,849)          |
| Current Portion Loans Payable                     | 3,160,446           | 2,199,127           | 961,319                        | 2,067,468                   | 1,092,978         |
| Other Current Liabilities                         | 1,198               | (1,233,524)         | 1,234,722                      | 1,112,704                   | (1,111,505)       |
| Funds held for others                             | 38,650              | 32,350              | 6,301                          | 42,300                      | (3,650)           |
| <b>Total CURRENT LIABILITIES</b>                  | <b>3,203,057</b>    | <b>1,116,763</b>    | <b>2,086,294</b>               | <b>3,285,084</b>            | <b>(82,026)</b>   |
| <b>Total Current Liabilities</b>                  | <b>(3,203,057)</b>  | <b>(1,116,763)</b>  | <b>(2,086,294)</b>             | <b>(3,285,084)</b>          | <b>82,026</b>     |
| <b>NON-CURRENT LIABILITIES</b>                    |                     |                     |                                |                             |                   |
| System Revenue Notes Payable                      | 12,830,969          | 3,961,225           | 8,869,744                      | 11,947,075                  | 883,893           |
| <b>Total NON-CURRENT LIABILITIES</b>              | <b>12,830,969</b>   | <b>3,961,225</b>    | <b>8,869,744</b>               | <b>11,947,075</b>           | <b>883,893</b>    |
| <b>Retained Earnings &amp; Net Position</b>       |                     |                     |                                |                             |                   |
| Retained Earnings                                 | (31,624,212)        | (32,317,116)        | 692,904                        | (31,624,212)                | 0                 |
| Net Income  | 1,047,756           | 1,604,215           | (556,458)                      | 0                           | 1,047,756         |
| <b>Total Retained Earnings &amp; Net Position</b> | <b>(30,576,456)</b> | <b>(30,712,901)</b> | <b>136,445</b>                 | <b>(31,624,212)</b>         | <b>1,047,756</b>  |
| <b>Total Net Position</b>                         | <b>46,610,482</b>   | <b>35,790,889</b>   | <b>10,819,593</b>              | <b>46,856,371</b>           | <b>(245,889)</b>  |



| Project Code                            | Project Name                                    | Expenditures |              | Budget       |               | Funding       | Financing         |           |                 | Date Began | End Date   |
|---|---|--------------|--------------|--------------|---------------|---------------|-------------------|-----------|-----------------|------------|------------|
|   |   | Expenses     | Capitalized  | Budget       | Balance       |               | Grant/Contributed | Reserve   | Debt            |            |            |
| <b>DEBT &amp; REIMBURSABLE PROJECTS</b> |   |              |              |              |               |               |                   |           |                 |            |            |
| 31131                                   | County Wide WaterSystem Improvements (EFC WIIA) | 991,992.08   | 3,351,506.26 | 8,500,000    | 4,156,501.66  | DO 18746      | \$ 3,000,000      | \$ -      | \$ 3,842,000    | 7/12/2019  | 12/31/2024 |
| 31142                                   | LakevilleWWTP Plant Phase 2 (EFC WIIA)          | 601,643.27   | 4,309,052.41 | 5,525,016.06 | 614,320.38    | C8-6449-05-00 |                   | \$ -      | \$ 5,525,016.06 | 1/1/2022   | 12/31/2022 |
| 31132                                   | Groveland Sta WWTP UV/ Disinfection WQIP        | 33,600.00    |              | 747,524      | 713,924.00    | 01584GG       | \$ 367,576        | \$ 66,600 | \$ 313,348      | 1/1/2022   | 12/31/2023 |
| 31121                                   | Lakeville WWTP Chemical Feed Facility WQIP      | 22,500.00    |              | 484,850      | 462,350.00    | 111711        | \$ 198,055        | \$ 38,000 | \$ 248,795      | 1/1/2022   | 12/31/2022 |
| 31450                                   | Leicester/York Regional Water Project           | 261,777.50   |              |              |               |               |                   |           |                 |            |            |
| 31455                                   | Conesus Lake PS Improvements (EFC WIIA)         | 7,412.40     |              | 5,000,000    | 4,992,587.60  | C8-6449-06-00 | \$ 1,250,000      | \$ -      | \$ 3,750,000    |            |            |
|   |   | 1,918,925.25 |              |              | 10,939,683.64 |               |                   |           |                 |            |            |

|  |  |               |  |            |               |            |  |  |  |          |            |
|--|--|---------------|--|------------|---------------|------------|--|--|--|----------|------------|
| <b>GENERAL RESERVE PROJECTS</b>                          |  |               |  |            |               |            |  |  |  |          |            |
| <b>Reserve Cash for Debt &amp; Reimbursable Projects</b> |  |               |  |            | \$            | 104,600.00 |  |  |  |          |            |
| 31148  | SCADA System Wide Improvements (Phase 1) | \$ 173,500.00 |  | \$ 370,000 | \$ 196,500.00 |            |  |  |  | 1/1/2022 | 12/31/2022 |
| <b>Total General Reserve Projects</b>                    |  | 173,500.00    |  |            | 301,100.00    |            |  |  |  |          |            |
| <b>Total WIP Expense ( GL 1600)</b>                      |  | 2,092,425.25  |  |            |               |            |  |  |  |          |            |

|                                     |  |            |  |         |            |        |            |           |  |          |            |
|-------------------------------------|--|------------|--|---------|------------|--------|------------|-----------|--|----------|------------|
| <b>Studies/ Non Capitalization</b>  |  |            |  |         |            |        |            |           |  |          |            |
| Phase II I & I (EPG)                |  | 120,037.07 |  | 120,000 | (37.07)    | 105113 | \$ 100,000 | \$ 20,000 |  |          |            |
| Operation and Admin Bldg Assessment |  |            |  | 25,000  | 25,000.00  |        |            | \$ 25,000 |  | 1/1/2022 | 12/31/2022 |
| Phase III I & I (EPG)               |  |            |  | 122,500 | 122,500.00 | 121387 | \$ 100,000 | \$ 22,500 |  | 5/1/2023 |            |
| <b>Total Studies</b>                |  |            |  |         | 147,462.93 |        |            |           |  |          |            |
| <b>Less Grants</b>                  |  |            |  |         | 200,000.00 |        |            |           |  |          |            |

|                                     |  |  |  |  |            |  |  |  |  |  |  |
|-------------------------------------|--|--|--|--|------------|--|--|--|--|--|--|
| <b>Total Project Cash Committed</b> |  |  |  |  | 248,562.93 |  |  |  |  |  |  |
|-------------------------------------|--|--|--|--|------------|--|--|--|--|--|--|



Disbursements 4/1/23-4/30/23

|                                   |                       |
|-----------------------------------|-----------------------|
| Operating disbursements           | \$1,099,192.96        |
| Capital Project disbursements     | \$ 330,473.54         |
| <u>Debt Reserve disbursements</u> | <u>\$ 4,700.00</u>    |
| <b>Total Disbursement</b>         | <b>\$1,434,366.50</b> |

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Livingston County WSA  
Vendor Activity - Cash Disbursements-board mtg-Operatg Exp overview  
From 4/1/2023 Through 4/30/2023

| Vendor Name                 | Pmt Date  | Transaction Description                            | GL Code  | GL Short Title          | Expenses      | Check #     |                 |      |
|-----------------------------|-----------|--|----------|-------------------------|---------------|-------------|-----------------|------|
| ALS Group USA               | 4/5/2023  | Samples 02/09/2023                                 | 1001     | Checking                | 0.00          | 3617        |                 |      |
|                             |           | Samples 02/09/2023                                 | 6320     | Lab Services            | 202.00        | 3617        |                 |      |
|                             |           | Samples 02/16/2023                                 | 1001     | Checking                | 0.00          | 3617        |                 |      |
|                             |           | Samples 02/16/2023                                 | 6320     | Lab Services            | 391.00        | 3617        |                 |      |
|                             |           | Samples 03/02/2023                                 | 1001     | Checking                | 0.00          | 3617        |                 |      |
|                             |           | Samples 03/02/2023                                 | 6320     | Lab Services            | 616.00        | 3617        |                 |      |
|                             |           | Samples 03/09/2023                                 | 1001     | Checking                | 0.00          | 3617        |                 |      |
|                             | 4/19/2023 | Samples 03/09/2023                                 | 6320     | Lab Services            | 391.00        | 3617        |                 |      |
|                             |           | Samples 03/16/23                                   | 1001     | Checking                | 0.00          | 3652        |                 |      |
|                             |           | Samples 03/16/23                                   | 6320     | Lab Services            | 189.00        | 3652        |                 |      |
|                             |           | Samples 03/23/23                                   | 1001     | Checking                | 0.00          | 3652        |                 |      |
|                             |           | Samples 03/23/23                                   | 6320     | Lab Services            | 189.00        | 3652        |                 |      |
|                             |           | Samples 03/29/23                                   | 1001     | Checking                | 0.00          | 3652        |                 |      |
|                             |           | Samples 03/29/23                                   | 6320     | Lab Services            | 143.00        | 3652        |                 |      |
|                             |           | Samples 03/30/23                                   | 1001     | Checking                | 0.00          | 3652        |                 |      |
|                             |           | Samples 03/30/23                                   | 6320     | Lab Services            | 189.00        | 3652        |                 |      |
|                             |           | Transaction Total                                  |          |                         |               |             | <u>2,310.00</u> |      |
|                             |           | Total ALS Group USA                                |          |                         |               |             | 2,310.00        |      |
|                             |           | Aquafix Inc  | 4/5/2023 | Chemicals for Groveland | 1001          | Checking    | 0.00            | 3618 |
|                             |           |  |          | Chemicals for Groveland | 6620          | Bldg Repair | <u>249.93</u>   | 3618 |
| Transaction Total           |           |  |          |                         | <u>249.93</u> |             |                 |      |
| Total Aquafix Inc           |           |  |          |                         | 249.93        |             |                 |      |
| Barefoot Septic & Sewer Inc | 4/5/2023  | Sludge hauling from Lakeville<br>02/28/23-03/14/23 | 1001     | Checking                | 0.00          | 3619        |                 |      |
|                             |           | Sludge hauling from Lakeville<br>02/28/23-03/14/23 | 6310     | Outside O&M             | 12,000.00     | 3619        |                 |      |
|                             |           | Sludge hauling from Lakeville<br>03/23/23          | 1001     | Checking                | 0.00          | 3619        |                 |      |
|                             |           | Sludge hauling from Lakeville<br>03/23/23          | 6310     | Outside O&M             | 960.00        | 3619        |                 |      |
|                             |           | Sludge hauling from Lakeville<br>03/24/23          | 1001     | Checking                | 0.00          | 3619        |                 |      |
|                             |           | Sludge hauling from Lakeville<br>03/24/23          | 6310     | Outside O&M             | 1,440.00      | 3619        |                 |      |
|                             |           | Sludge hauling from Lakeville<br>03/27/23          | 1001     | Checking                | 0.00          | 3619        |                 |      |
|                             |           | Sludge hauling from Lakeville<br>03/27/23          | 6310     | Outside O&M             | 1,440.00      | 3619        |                 |      |
|                             |           | Sludge hauling from Lakeville<br>03/28/23          | 1001     | Checking                | 0.00          | 3619        |                 |      |
|                             |           | Sludge hauling from Lakeville<br>03/28/23          | 6310     | Outside O&M             | 1,440.00      | 3619        |                 |      |
|                             |           | Sludge hauling from Lakeville<br>03/29/23          | 1001     | Checking                | 0.00          | 3619        |                 |      |
|                             |           | Sludge hauling from Lakeville<br>03/29/23          | 6310     | Outside O&M             | 960.00        | 3619        |                 |      |
|                             |           | Sludge hauling from Lakeville<br>03/30/23          | 1001     | Checking                | 0.00          | 3619        |                 |      |
|                             |           | Sludge hauling from Lakeville<br>03/30/23          | 6310     | Outside O&M             | 960.00        | 3619        |                 |      |

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Livingston County WSA  
Vendor Activity - Cash Disbursements-board mtg-Operatg Exp overview  
From 4/1/2023 Through 4/30/2023

| Vendor Name                       | Pmt Date  | Transaction Description                 | GL Code | GL Short Title | Expenses         | Check # |
|-----------------------------------|-----------|---|---------|----------------|------------------|---------|
|                                   |           | Transaction Total                       |         |                | <u>19,200.00</u> |         |
| Total Barefoot Septic & Sewer Inc |           |   |         |                | 19,200.00        |         |
| Benefactor Funding Corp           | 4/5/2023  | Samples 02/22/2023                      | 1001    | Checking       | 0.00             | 3620    |
|                                   |           | Samples 02/22/2023                      | 6320    | Lab Services   | 977.40           | 3620    |
|                                   |           | Samples 03/08/2023                      | 1001    | Checking       | 0.00             | 3620    |
|                                   |           | Samples 03/08/2023                      | 6320    | Lab Services   | 297.00           | 3620    |
|                                   |           | Samples 03/27/23                        | 1001    | Checking       | 0.00             | 3620    |
|                                   |           | Samples 03/27/23                        | 6320    | Lab Services   | <u>162.00</u>    | 3620    |
|                                   |           | Transaction Total                       |         |                | <u>1,436.40</u>  |         |
| Total Benefactor Funding Corp     |           |   |         |                | 1,436.40         |         |
| Blue Heron Construction Co        | 4/19/2023 | P31142, Pay App 18<br>02/01/23-03/31/23 | 1001    | Checking       | 0.00             | 3653    |
|                                   |           | Transaction Total                       |         |                | <u>0.00</u>      |         |
| Total Blue Heron Construction Co  |           |   |         |                | 0.00             |         |
| BXI Consultants, Inc              | 4/5/2023  | 03/05/23 - 04/04/23                     | 1001    | Checking       | 0.00             | 3621    |
|                                   |           | 03/05/23 - 04/04/23                     | 6820    | Office Sup     | 113.77           | 3621    |
|                                   |           | Supplies for office printer             | 1001    | Checking       | 0.00             | 3621    |
|                                   |           | Supplies for office printer             | 6820    | Office Sup     | 9.50             | 3621    |
|                                   |           | Supplies for office printer             | 9110    | Grant Rev      | 9.50             | 3621    |
|                                   | 4/19/2023 | Printer supplies                        | 1001    | Checking       | 0.00             | 3654    |
|                                   |           | Printer supplies                        | 6820    | Office Sup     | <u>9.50</u>      | 3654    |
|                                   |           | Transaction Total                       |         |                | <u>142.27</u>    |         |
| Total BXI Consultants, Inc        |           |   |         |                | 142.27           |         |
| Casella Waste Services            | 4/5/2023  | Sludge disposal<br>02/14/23-02/25/23    | 1001    | Checking       | 0.00             | 3622    |
|                                   |           | Sludge disposal<br>02/14/23-02/25/23    | 6310    | Outside O&M    | 5,794.88         | 3622    |
|                                   | 4/19/2023 | 04/01/23 - 05/01/23                     | 1001    | Checking       | 0.00             | 3655    |
|                                   |           | 04/01/23 - 05/01/23                     | 6350    | Refuse         | <u>237.89</u>    | 3655    |
|                                   |           | Transaction Total                       |         |                | <u>6,032.77</u>  |         |
| Total Casella Waste Services      |           |   |         |                | 6,032.77         |         |
| Charter Communications            | 4/19/2023 | 04/08/23-05/07/23                       | 1001    | Checking       | 0.00             | 3660    |
|                                   |           | 04/08/23-05/07/23                       | 6140    | Prof Computer  | <u>179.98</u>    | 3660    |
|                                   |           | Transaction Total                       |         |                | <u>179.98</u>    |         |
| Total Charter Communications      |           |   |         |                | 179.98           |         |
| Chase Card Services               | 4/19/2023 | Amazon - Binders                        | 1001    | Checking       | 0.00             | 3659    |
|                                   |           | Amazon - Binders                        | 6820    | Office Sup     | 57.71            | 3659    |
|                                   |           | Amazon - Fire hose for Jetter           | 1001    | Checking       | 0.00             | 3659    |
|                                   |           | Amazon - Fire hose for Jetter           | 6610    | Equip Repair   | 231.52           | 3659    |
|                                   |           | Amazon - phone case                     | 1001    | Checking       | 0.00             | 3659    |
|                                   |           | Amazon - Phone Case                     | 6610    | Equip Repair   | <u>74.97</u>     | 3659    |



**Livingston County WSA**  
 Vendor Activity - Cash Disbursements-board mtg-Operatg Exp overview  
 From 4/1/2023 Through 4/30/2023

| <u>Vendor Name</u> | <u>Pmt Date</u> | <u>Transaction Description</u>                          | <u>GL Code</u> | <u>GL Short Title</u> | <u>Expenses</u> | <u>Check #</u> |
|--------------------|-----------------|---|----------------|-----------------------|-----------------|----------------|
|                    |                 | Amazon - tubing   | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | Amazon - tubing   | 6620           | Bldg Repair           | 47.99           | 3659           |
|                    |                 | Amazon - wire tags                                      | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | Amazon - wire tags                                      | 6820           | Office Sup            | 18.95           | 3659           |
|                    |                 | AWWA Manual   | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | AWWA Manual   | 6840           | Travel/Traing         | 138.50          | 3659           |
|                    |                 | Driver Safety Course - J.Cuccinotta                     | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | Driver Safety Course - J.Cuccinotta                     | 6840           | Travel/Traing         | 19.95           | 3659           |
|                    |                 | Genesee Lumber - Batteries                              | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | Genesee Lumber - Batteries                              | 6620           | Bldg Repair           | 14.99           | 3659           |
|                    |                 | Genesee Lumber - Broom handle for truck                 | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | Genesee Lumber - Broom handle for truck                 | 6625           | Small Equip           | 9.99            | 3659           |
|                    |                 | Genesee Lumber - hardware                               | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | Genesee Lumber - hardware                               | 6620           | Bldg Repair           | 10.80           | 3659           |
|                    |                 | Genesee Lumber - Lakeville for mobile sampler           | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | Genesee Lumber - Lakeville for mobile sampler           | 6610           | Equip Repair          | 14.75           | 3659           |
|                    |                 | Genesee Lumber - wood dowel                             | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | Genesee Lumber - wood dowel                             | 6620           | Bldg Repair           | 1.89            | 3659           |
|                    |                 | Harbor Freight - Groveland chemical tool                | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | Harbor Freight - Groveland chemical tool                | 6625           | Small Equip           | 13.99           | 3659           |
|                    |                 | Harbor Freight - shop                                   | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | Harbor Freight - shop                                   | 6620           | Bldg Repair           | 8.28            | 3659           |
|                    |                 | Harbor Freight - UV Maintenance                         | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | Harbor Freight - UV Maintenance                         | 6620           | Bldg Repair           | 9.98            | 3659           |
|                    |                 | NAPA - Oil for Jetter                                   | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | NAPA - Oil for Jetter                                   | 6610           | Equip Repair          | 28.99           | 3659           |
|                    |                 | NAPA - parts for sewer cleaner                          | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | NAPA - parts for sewer cleaner                          | 6610           | Equip Repair          | 60.03           | 3659           |
|                    |                 | NAPA - pins for trailer                                 | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | NAPA - pins for trailer                                 | 6610           | Equip Repair          | 24.08           | 3659           |
|                    |                 | NAPA - shop supplies                                    | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | NAPA - shop supplies                                    | 6620           | Bldg Repair           | 41.48           | 3659           |
|                    |                 | NAPA - wiper for Matt's truck                           | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | NAPA - wiper for Matt's truck                           | 6420           | Vehicle Maint         | 20.45           | 3659           |
|                    |                 | NY Government Finance Officers Association - membership | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | NY Government Finance Officers Association - membership | 6840           | Travel/Traing         | 196.00          | 3659           |
|                    |                 | Ring Central - Text messaging one time fee              | 1001           | Checking              | 0.00            | 3659           |
|                    |                 | Ring Central - Text messaging one time fee              | 6230           | Telephone             | 4.00            | 3659           |
|                    |                 | TCC Geneseo - phone screen and set up                   | 1001           | Checking              | 0.00            | 3659           |

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**Livingston County WSA**  
 Vendor Activity - Cash Disbursements-board mtg-Operatg Exp overview  
 From 4/1/2023 Through 4/30/2023

| <u>Vendor Name</u>               | <u>Pmt Date</u> | <u>Transaction Description</u>                          | <u>GL Code</u> | <u>GL Short Title</u> | <u>Expenses</u> | <u>Check #</u> |
|----------------------------------|-----------------|---|----------------|-----------------------|-----------------|----------------|
|                                  |                 | TCC Geneseo - phone screen and set up                   | 6310           | Outside O&M           | 89.97           | 3659           |
|                                  |                 | TCC Geneseo - phone screen and set up                   | 6610           | Equip Repair          | 179.97          | 3659           |
|                                  |                 | Tractor Supply - Boots for Sludge Storage Tank Cleaning | 1001           | Checking              | 0.00            | 3659           |
|                                  |                 | Tractor Supply - Boots for Sludge Storage Tank Cleaning | 6340           | Uniforms              | 118.96          | 3659           |
|                                  |                 | Tractor Supply - Lakeville Air compressor oil           | 1001           | Checking              | 0.00            | 3659           |
|                                  |                 | Tractor Supply - Lakeville Air compressor oil           | 6610           | Equip Repair          | 14.99           | 3659           |
|                                  |                 | Tractor Supply - Lakeville storage tank supplies        | 1001           | Checking              | 0.00            | 3659           |
|                                  |                 | Tractor Supply - Lakeville storage tank supplies        | 6620           | Bldg Repair           | 50.96           | 3659           |
|                                  |                 | Tractor Supply - truck supplies                         | 1001           | Checking              | 0.00            | 3659           |
|                                  |                 | Tractor Supply - truck supplies                         | 6620           | Bldg Repair           | 5.99            | 3659           |
|                                  |                 | Tractor Supply - truck tools                            | 1001           | Checking              | 0.00            | 3659           |
|                                  |                 | Tractor Supply - truck tools                            | 6625           | Small Equip           | 76.96           | 3659           |
|                                  |                 | USPS - postage  | 1001           | Checking              | 0.00            | 3659           |
|                                  |                 | USPS - postage  | 6810           | Postage               | 1.50            | 3659           |
|                                  |                 | USPS - postage for returning vests                      | 1001           | Checking              | 0.00            | 3659           |
|                                  |                 | USPS - postage for returning vests                      | 6810           | Postage               | 36.70           | 3659           |
|                                  |                 | USPS 2 boxes of stamped envelopes                       | 1001           | Checking              | 0.00            | 3659           |
|                                  |                 | USPS 2 boxes of stamped envelopes                       | 6810           | Postage               | 650.20          | 3659           |
|                                  |                 | USPS 2 boxes of stamped envelopes                       | 6820           | Office Sup            | 114.10          | 3659           |
|                                  |                 | Vincenza's Pizza - training lunch                       | 1001           | Checking              | 0.00            | 3659           |
|                                  |                 | Vincenza's Pizza - training lunch                       | 6840           | Travel/Traing         | 60.98           | 3659           |
|                                  |                 | Walmart - phone cases, water and batteries              | 1001           | Checking              | 0.00            | 3659           |
|                                  |                 | Walmart - phone cases, water and batteries              | 6610           | Equip Repair          | 114.40          | 3659           |
|                                  |                 | Walmart - phone cases, water and batteries              | 6620           | Bldg Repair           | 15.97           | 3659           |
|                                  |                 | Walmart - phone cases, water and batteries              | 6840           | Travel/Traing         | 7.80            | 3659           |
|                                  |                 | Walmart - Water   | 1001           | Checking              | 0.00            | 3659           |
|                                  |                 | Walmart - Water   | 6840           | Travel/Traing         | 9.75            | 3659           |
|                                  |                 | Wegmans - training lunch                                | 1001           | Checking              | 0.00            | 3659           |
|                                  |                 | Wegmans - training lunch                                | 6840           | Travel/Traing         | 32.92           | 3659           |
|                                  |                 | <b>Transaction Total</b>                                |                |                       | <u>2,631.41</u> |                |
| <b>Total Chase Card Services</b> |                 |   |                |                       | 2,631.41        |                |
| Clark Patterson Lee              | 4/5/2023        | P31131 Professional Services 01/28/23 - 02/24/23        | 1001           | Checking              | 0.00            | 3623           |
|                                  |                 | P31465 Professional Services 02/01/23 - 02/24/23        |                | Checking              | 0.00            |                |

**Livingston County WSA**  
**Vendor Activity - Cash Disbursements-board mtg-Operatg Exp overview**  
**From 4/1/2023 Through 4/30/2023**

| <u>Vendor Name</u>                   | <u>Pmt Date</u> | <u>Transaction Description</u>                              | <u>GL Code</u> | <u>GL Short Title</u> | <u>Expenses</u> | <u>Check #</u> |
|--------------------------------------|-----------------|---|----------------|-----------------------|-----------------|----------------|
|                                      |                 | Professional Service 02/01/23 - 02/24/23                    |                | Checking              | 0.00            |                |
|                                      |                 | Professional Service 02/01/23 - 02/24/23                    | 6120           | Prof Engineer         | 950.00          | 3623           |
|                                      | 4/19/2023       | P31132, Professional Services 02/25/23-03/31/23             | 1001           | Checking              | 0.00            | 3661           |
|                                      |                 | P31142 Professional Services 02/25/23-03/31/23              |                | Checking              | 0.00            |                |
|                                      |                 | <b>Transaction Total</b>                                    |                |                       | <u>950.00</u>   |                |
| <b>Total Clark Patterson Lee</b>     |                 |   |                |                       | 950.00          |                |
| Colacino Industries Inc              | 4/5/2023        | Nework Monitoring May 2023                                  | 1001           | Checking              | 0.00            | 3624           |
|                                      |                 | Nework Monitoring May 2023                                  | 6230           | Telephone             | 580.00          | 3624           |
|                                      | 4/19/2023       | East Swamp Road calibration                                 | 1001           | Checking              | 0.00            | 3663           |
|                                      |                 | East Swamp Road calibration                                 | 6310           | Outside O&M           | 730.00          | 3663           |
|                                      |                 | Generator Repair 11-E                                       | 1001           | Checking              | 0.00            | 3663           |
|                                      |                 | Generator Repair 11-E                                       | 6310           | Outside O&M           | 413.00          | 3663           |
|                                      |                 | WWTP Digester Bldg Scada                                    | 1001           | Checking              | 0.00            | 3663           |
|                                      |                 | WWTP Digester Bldg Scada                                    | 6310           | Outside O&M           | 840.00          | 3663           |
|                                      |                 | <b>Transaction Total</b>                                    |                |                       | <u>2,563.00</u> |                |
| <b>Total Colacino Industries Inc</b> |                 |   |                |                       | 2,563.00        |                |
| Collins, Regina                      | 4/19/2023       | Customer refund for overbilling on units                    | 1001           | Checking              | 0.00            | 3662           |
|                                      |                 | Customer refund for overbilling on units                    | 4110           | R-Retail Fees         | 888.00          | 3662           |
|                                      |                 | Customer refund for overbilling on units                    | 4115           | RFees-Debt            | 16.00           | 3662           |
|                                      |                 | <b>Transaction Total</b>                                    |                |                       | <u>904.00</u>   |                |
| <b>Total Collins, Regina</b>         |                 |   |                |                       | 904.00          |                |
| Commercial Automotive                | 4/19/2023       | 2018 RAM 1150 BA8845 Front brakes, rotors, pads, oil change | 1001           | Checking              | 0.00            | 3664           |
|                                      |                 | 2018 RAM 1150 BA8845 Front brakes, rotors, pads, oil change | 6420           | Vehicle Maint         | 1,800.46        | 3664           |
|                                      |                 | 2022 Ford F-150 BF5692 Oil change                           | 1001           | Checking              | 0.00            | 3664           |
|                                      |                 | 2022 Ford F-150 BF5692 Oil change                           | 6420           | Vehicle Maint         | 57.74           | 3664           |
|                                      |                 | 2022 Ford F-150 BF5693 Oil change                           | 1001           | Checking              | 0.00            | 3664           |
|                                      |                 | 2022 Ford F-150 BF5693 Oil change                           | 6420           | Vehicle Maint         | 57.74           | 3664           |
|                                      |                 | <b>Transaction Total</b>                                    |                |                       | <u>1,915.94</u> |                |
| <b>Total Commercial Automotive</b>   |                 |   |                |                       | 1,915.94        |                |
| Complete Payroll                     | 4/14/2023       | PR 8 (3/26/23-4/8/23)                                       | 1001           | Checking              | 0.00            | ach            |
|                                      |                 | PR 8 (3/26/23-4/8/23)                                       | 5010           | Wages                 | 41,398.41       | ach            |
|                                      |                 | PR 8 (3/26/23-4/8/23)                                       | 5020           | Overtime              | 1,148.89        | ach            |



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Livingston County WSA  
Vendor Activity - Cash Disbursements-board mtg-Operatg Exp overview  
From 4/1/2023 Through 4/30/2023

| Vendor Name                        | Pmt Date  | Transaction Description                   | GL Code | GL Short Title | Expenses         | Check # |
|------------------------------------|-----------|---|---------|----------------|------------------|---------|
|                                    |           | PR 8 (3/26/23-4/8/23)                     | 5030    | FICA           | 3,435.53         | ach     |
|                                    |           | PR 8 (3/26/23-4/8/23)                     | 5070    | Unemployment   | 65.41            | ach     |
|                                    |           | PR 8 (3/26/23-4/8/23)                     | 6130    | Financial      | 218.71           | ach     |
|                                    | 4/28/2023 | PR 9 (4/9/23-4/23/23)                     | 1001    | Checking       | 0.00             | ACH     |
|                                    |           | PR 9 (4/9/23-4/23/23)                     | 5010    | Wages          | 42,478.81        | ACH     |
|                                    |           | PR 9 (4/9/23-4/23/23)                     | 5020    | Overtime       | 1,339.24         | ACH     |
|                                    |           | PR 9 (4/9/23-4/23/23)                     | 5030    | FICA           | 3,535.46         | ACH     |
|                                    |           | PR 9 (4/9/23-4/23/23)                     | 5070    | Unemployment   | 100.65           | ACH     |
|                                    |           | PR 9 (4/9/23-4/23/23)                     | 6130    | Financial      | 110.73           | ACH     |
|                                    |           | Transaction Total                         |         |                | <u>93,831.84</u> |         |
| Total Complete Payroll             |           |   |         |                | 93,831.84        |         |
| Constellation NewEnergy, Inc       | 4/19/2023 | 02/23/23-03/24/23                         | 1001    | Checking       | 0.00             | 3665    |
|                                    |           | 02/23/23-03/24/23                         | 6210    | Electric       | 12,136.84        | 3665    |
|                                    |           | Transaction Total                         |         |                | <u>12,136.84</u> |         |
| Total Constellation NewEnergy, Inc |           |   |         |                | 12,136.84        |         |
| Core and Main LP                   | 4/19/2023 | meter adapters                            | 1001    | Checking       | 0.00             | 3666    |
|                                    |           | meter adapters                            | 6620    | Bldg Repair    | 83.42            | 3666    |
|                                    |           | Transaction Total                         |         |                | <u>83.42</u>     |         |
| Total Core and Main LP             |           |   |         |                | 83.42            |         |
| CSEA Employee Benefit Fund De...   | 4/5/2023  | Dental and Vision 04/01/2023 - 04/30/2023 | 1001    | Checking       | 0.00             | 3626    |
|                                    |           | Dental and Vision 04/01/2023 - 04/30/2023 | 2050    | A/P Payroll    | 808.86           | 3626    |
|                                    |           | Dental and Vision 04/01/2023 - 04/30/2023 | 5050    | Health         | 1,143.56         | 3626    |
|                                    | 4/19/2023 | 05/01/23-05/31/23-Dental/Vision           | 1001    | Checking       | 0.00             | 3667    |
|                                    |           | 05/01/23-05/31/23-Dental/Vision           | 2050    | A/P Payroll    | 590.40           | 3667    |
|                                    |           | 05/01/23-05/31/23-Dental/Vision           | 5050    | Health         | 1,014.74         | 3667    |
|                                    |           | Transaction Total                         |         |                | <u>3,557.56</u>  |         |
| Total CSEA Employee Benefit Fu...  |           |   |         |                | 3,557.56         |         |
| CSEA, Inc                          | 4/5/2023  | Union Dues 03/03/23, 03/17/23, 03/31/23   | 1001    | Checking       | 0.00             | 3625    |
|                                    |           | Union Dues 03/03/23, 03/17/23, 03/31/23   | 2050    | A/P Payroll    | 862.50           | 3625    |
|                                    |           | Transaction Total                         |         |                | <u>862.50</u>    |         |
| Total CSEA, Inc                    |           |   |         |                | 862.50           |         |
| Direct Energy Business             | 4/5/2023  | 02/15/2023 - 03/13/2023                   | 1001    | Checking       | 0.00             | 3628    |
|                                    |           | 02/15/2023 - 03/13/2023                   | 6220    | Gas            | 626.31           | 3628    |
|                                    |           | Transaction Total                         |         |                | <u>626.31</u>    |         |
| Total Direct Energy Business       |           |   |         |                | 626.31           |         |

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**Livingston County WSA**  
 Vendor Activity - Cash Disbursements-board mtg-Operatg Exp overview  
 From 4/1/2023 Through 4/30/2023

| <u>Vendor Name</u>               | <u>Pmt Date</u> | <u>Transaction Description</u>   | <u>GL Code</u>    | <u>GL Short Title</u> | <u>Expenses</u>  | <u>Check #</u> |
|----------------------------------|-----------------|----------------------------------|-------------------|-----------------------|------------------|----------------|
| DJM Equipment, Inc.              | 4/5/2023        | Repair of Excavator              | 1001              | Checking              | 0.00             | 3629           |
|                                  |                 | Repair of Excavator              | 6610              | Equip Repair          | <u>2,114.33</u>  | 3629           |
|                                  |                 | Transaction Total                |                   |                       | <u>2,114.33</u>  |                |
| Total DJM Equipment, Inc.        |                 |                                  |                   |                       | 2,114.33         |                |
| Excellus Health Plan-Group       | 4/5/2023        | 04/01/2023 - 04/30/2023          | 1001              | Checking              | 0.00             | 3630           |
|                                  |                 | 04/01/2023 - 04/30/2023          | 2050              | A/P Payroll           | 2,400.96         | 3630           |
|                                  |                 | 04/01/2023 - 04/30/2023          | 5050              | Health                | 31,113.47        | 3630           |
|                                  | 4/19/2023       | April Bills 3                    | 1001              | Checking              | 0.00             | 3668           |
|                                  |                 | April Bills 3                    | 2050              | A/P Payroll           | 2,400.96         | 3668           |
|                                  |                 | April Bills 3                    | 5050              | Health                | <u>26,861.07</u> | 3668           |
|                                  |                 | Transaction Total                |                   |                       | <u>62,776.46</u> |                |
| Total Excellus Health Plan-Group |                 |                                  |                   |                       | 62,776.46        |                |
| Fineline Pipeline, Inc           | 4/19/2023       | 3799 Cluny Pt, sewer lateral     | 1001              | Checking              | 0.00             | 3669           |
|                                  |                 | 3799 Cluny Pt, sewer lateral     | 6310              | Outside O&M           | 4,850.00         | 3669           |
|                                  |                 | 5677 Sutton Pt Sewer lateral     | 1001              | Checking              | 0.00             | 3669           |
|                                  |                 | 5677 Sutton Pt Sewer lateral     | 6310              | Outside O&M           | <u>5,850.00</u>  | 3669           |
|                                  |                 | Transaction Total                |                   |                       | <u>10,700.00</u> |                |
| Total Fineline Pipeline, Inc     |                 |                                  |                   |                       | 10,700.00        |                |
| Five Corners Repair              | 4/19/2023       | Sludge Storage Tank repair patch | 1001              | Checking              | 0.00             | 3670           |
|                                  |                 | Sludge Storage Tank repair patch | 6310              | Outside O&M           | <u>720.00</u>    | 3670           |
|                                  |                 | Transaction Total                |                   |                       | <u>720.00</u>    |                |
| Total Five Corners Repair        |                 |                                  |                   |                       | 720.00           |                |
| Frontier Communications          | 4/5/2023        | 03/16/2023 - 04/15/2023          | 1001              | Checking              | 0.00             | 3631           |
|                                  |                 | 03/16/2023 - 04/15/2023          | 6230              | Telephone             | <u>161.86</u>    | 3631           |
|                                  |                 | Transaction Total                |                   |                       | <u>161.86</u>    |                |
| Total Frontier Communications    |                 |                                  |                   |                       | 161.86           |                |
| GHD Services Inc                 | 4/19/2023       | P31148, 03/01/23-04/01/23        | 1001              | Checking              | <u>0.00</u>      | 3671           |
|                                  |                 |                                  | Transaction Total |                       | <u>0.00</u>      |                |
| Total GHD Services Inc           |                 |                                  |                   |                       | 0.00             |                |
| Hach Company                     | 4/19/2023       | Lab testing supplies             | 1001              | Checking              | 0.00             | 3673           |
|                                  |                 | Lab testing supplies             | 6620              | Bldg Repair           | <u>49.63</u>     | 3673           |
|                                  |                 | Transaction Total                |                   |                       | <u>49.63</u>     |                |
| Total Hach Company               |                 |                                  |                   |                       | 49.63            |                |
| Honeoye Falls Napa               | 4/5/2023        | Parts for the Jetter             | 1001              | Checking              | 0.00             | 3633           |
|                                  |                 | Parts for the Jetter             | 6610              | Equip Repair          | <u>84.22</u>     | 3633           |
|                                  |                 | Transaction Total                |                   |                       | <u>84.22</u>     |                |

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Livingston County WSA  
Vendor Activity - Cash Disbursements-board mtg-Operatg Exp overview  
From 4/1/2023 Through 4/30/2023

| Vendor Name                        | Pmt Date  | Transaction Description                                   | GL Code | GL Short Title | Expenses | Check #  |
|------------------------------------|-----------|---|---------|----------------|----------|----------|
| Total Honeoye Falls Napa           |           |   |         |                | 84.22    |          |
| Jackson Welding Supply Co Inc      | 4/5/2023  | Cylinder Rental   | 1001    | Checking       | 0.00     | 3634     |
|                                    |           | Cylinder Rental   | 6620    | Bldg Repair    | 33.66    | 3634     |
|                                    |           | Transaction Total   |         |                |          | 33.66    |
| Total Jackson Welding Supply Co... |           |   |         |                | 33.66    |          |
| Johnson Newspaper Corp             | 4/5/2023  | P31142 Ad for Bid   | 1001    | Checking       | 0.00     | 3635     |
|                                    |           | Transaction Total   |         |                |          | 0.00     |
| Total Johnson Newspaper Corp       |           |   |         |                | 0.00     |          |
| Kruk & Campbell                    | 4/5/2023  | P31131, P31450, P31470 Legal Services 01/01/23 - 03/31/23 | 1001    | Checking       | 0.00     | 3636     |
|                                    |           | P31131, P31450, P31470 Legal Services 01/01/23 - 03/31/23 | 6110    | Prof Legal     | 5,838.75 | 3636     |
|                                    |           | Transaction Total   |         |                |          | 5,838.75 |
| Total Kruk & Campbell              |           |   |         |                | 5,838.75 |          |
| Layer 3 Technologies               | 4/19/2023 | Computer, tablet, monitor and services                    | 1001    | Checking       | 0.00     | 3674     |
|                                    |           | Computer, tablet, monitor and services                    | 6140    | Prof Computer  | 554.75   | 3674     |
|                                    |           | Computer, tablet, monitor and services                    | 6625    | Small Equip    | 2,318.99 | 3674     |
|                                    |           | Transaction Total   |         |                |          | 2,873.74 |
| Total Layer 3 Technologies         |           |   |         |                | 2,873.74 |          |
| Lifetime Benefit Solution          | 4/28/2023 | April 2023 FSA Transactions                               | 1001    | Checking       | 0.00     | ACH003   |
|                                    |           | April 2023 FSA Transactions                               | 2050    | A/P Payroll    | 308.41   | ACH003   |
|                                    | 4/3/2023  | LBS 4/1/23-4/30/23 Monthly Maint                          | 1001    | Checking       | 0.00     | ach004   |
|                                    |           | LBS 4/1/23-4/30/23 Monthly Maint                          | 6130    | Financial      | 75.00    | ach004   |
| Transaction Total                  |           |   |         | 383.41         |          |          |
| Total Lifetime Benefit Solution    |           |   |         |                | 383.41   |          |
| Livingston Co Treasurer            | 4/19/2023 | Retiree Health Insurance 03/01/23-03/31/23                | 1001    | Checking       | 0.00     | 3675     |
|                                    |           | Retiree Health Insurance 03/01/23-03/31/23                | 5048    | Retiree Health | 2,036.30 | 3675     |
|                                    |           | Retiree Health Insurance 04/01/23-04/30/23                | 1001    | Checking       | 0.00     | 3676     |
|                                    |           | Retiree Health Insurance 04/01/23-04/30/23                | 5048    | Retiree Health | 2,036.30 | 3676     |
|                                    |           | Transaction Total   |         |                |          | 4,072.60 |
| Total Livingston Co Treasurer      |           |   |         |                | 4,072.60 |          |

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**Livingston County WSA**  
 Vendor Activity - Cash Disbursements-board mtg-Operatg Exp overview  
 From 4/1/2023 Through 4/30/2023

| <u>Vendor Name</u>                | <u>Pmt Date</u> | <u>Transaction Description</u>                    | <u>GL Code</u>    | <u>GL Short Title</u> | <u>Expenses</u> | <u>Check #</u> |
|-----------------------------------|-----------------|---|-------------------|-----------------------|-----------------|----------------|
| Molino, Jason                     | 4/5/2023        | Travel expenses Jason Molino                      | 1001              | Checking              | 0.00            | 3637           |
|                                   |                 | Travel expenses Jason Molino                      | 6230              | Telephone             | 150.00          | 3637           |
|                                   |                 | Travel expenses Jason Molino                      | 6840              | Travel/Traing         | 443.61          | 3637           |
|                                   |                 | Transaction Total                                 |                   |                       | 593.61          |                |
| Total Molino, Jason               |                 |   |                   |                       | 593.61          |                |
| Monaghan, Lauren                  | 4/5/2023        | cell phone 02/01/23 - 04/30/23                    | 1001              | Checking              | 0.00            | 3638           |
|                                   |                 | cell phone 02/01/23 - 04/30/23                    | 6230              | Telephone             | 150.00          | 3638           |
|                                   |                 | Transaction Total                                 |                   |                       | 150.00          |                |
| Total Monaghan, Lauren            |                 |   |                   |                       | 150.00          |                |
| Monroe County DES Division of ... | 4/5/2023        | Sludge water treatment<br>02/01/2023 - 02/28/2023 | 1001              | Checking              | 0.00            | 3639           |
|                                   |                 | Sludge water treatment<br>02/01/2023 - 02/28/2023 | 6310              | Outside O&M           | 430.34          | 3639           |
|                                   | 4/19/2023       | Sludge water treatment                            | 1001              | Checking              | 0.00            | 3678           |
|                                   |                 | Sludge water treatment                            | 6310              | Outside O&M           | 12,296.35       | 3678           |
|                                   |                 | Transaction Total                                 |                   |                       | 12,726.69       |                |
| Total Monroe County DES Divisi... |                 |   |                   |                       | 12,726.69       |                |
| Monroe County Water Authority     | 4/19/2023       | 02/28/23-03/31/23                                 | 1001              | Checking              | 0.00            | 3677           |
|                                   |                 | 02/28/23-03/31/23                                 | 6515              | Purchased Water       | 21,004.40       | 3677           |
|                                   |                 | Transaction Total                                 |                   |                       | 21,004.40       |                |
| Total Monroe County Water Auth... |                 |   |                   |                       | 21,004.40       |                |
| Morsch Pipeline, Inc              | 4/19/2023       | P31131, Pay APP 1<br>5/1/22-2/10/23               | 1001              | Checking              | 0.00            | 3679           |
|                                   |                 |   | Transaction Total |                       |                 | 0.00           |
| Total Morsch Pipeline, Inc        |                 |   |                   |                       | 0.00            |                |
| MW Controls, Inc                  | 4/5/2023        | P31131 Pay App 3 01/28/23 -<br>02/18/23           | 1001              | Checking              | 0.00            | 3640           |
|                                   |                 |   | Transaction Total |                       |                 | 0.00           |
| Total MW Controls, Inc            |                 |   |                   |                       | 0.00            |                |
| National Grid                     | 4/5/2023        | 02/23/2023 - 03/27/2023                           | 1001              | Checking              | 0.00            | 3641           |
|                                   |                 | 02/23/2023 - 03/27/2023                           | 6210              | Electric              | 14,836.59       | 3641           |
|                                   |                 | Transaction Total                                 |                   |                       | 14,836.59       |                |
| Total National Grid               |                 |   |                   |                       | 14,836.59       |                |
| New York Rural Water Assoc        | 4/19/2023       | membership renewal                                | 1001              | Checking              | 0.00            | 3680           |
|                                   |                 | membership renewal                                | 6840              | Travel/Traing         | 465.00          | 3680           |
|                                   |                 | Transaction Total                                 |                   |                       | 465.00          |                |

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Livingston County WSA  
Vendor Activity - Cash Disbursements-board mtg-Operatg Exp overview  
From 4/1/2023 Through 4/30/2023

| Vendor Name                       | Pmt Date  | Transaction Description         | GL Code | GL Short Title | Expenses | Check #   |
|-----------------------------------|-----------|---------------------------------|---------|----------------|----------|-----------|
| Total New York Rural Water Assoc  |           |                                 |         |                | 465.00   |           |
| NYS Employees Retirement Syst...  | 4/12/2023 | March 2023 NYS Retirement       | 1001    | Checking       | 0.00     | ach002    |
|                                   |           | March 2023 NYS Retirement       | 2050    | A/P Payroll    | 2,525.83 | ach002    |
|                                   | 4/28/2023 | April NYS Retirement            | 1001    | Checking       | 0.00     | ACH002    |
|                                   |           | April NYS Retirement            | 2050    | A/P Payroll    | 1,569.72 | ACH002    |
|                                   |           | Transaction Total               |         |                | 4,095.55 |           |
| Total NYS Employees Retiremen...  |           |                                 |         |                | 4,095.55 |           |
| NYS Deferred Compensation Plan    | 4/14/2023 | PR 8 (3/26/23-4/8/23)           | 1001    | Checking       | 0.00     | ach001    |
|                                   |           | PR 8 (3/26/23-4/8/23)           | 2050    | A/P Payroll    | 1,278.82 | ach001    |
|                                   | 4/28/2023 | PR 9 (4/9/23-4/23/23)           | 1001    | Checking       | 0.00     | ACH001    |
|                                   |           | PR 9 (4/9/23-4/23/23)           | 2050    | A/P Payroll    | 1,335.83 | ACH001    |
|                                   |           | Transaction Total               |         |                | 2,614.65 |           |
| Total NYS Deferred Compensatio... |           |                                 |         |                | 2,614.65 |           |
| NYS EFC                           | 4/14/2023 | C8-6449-04-00                   | 8140    | Debt Fees      | 4,700.00 | wire00... |
|                                   |           | Transaction Total               |         |                | 4,700.00 |           |
| Total NYS EFC                     |           |                                 |         |                | 4,700.00 |           |
| NYSEG                             | 4/5/2023  | 02/09/2023 - 03/10/2023         | 1001    | Checking       | 0.00     | 3642      |
|                                   |           | 02/09/2023 - 03/10/2023         | 6210    | Electric       | 174.24   | 3642      |
|                                   |           | 02/09/2023 - 03/10/2023         | 6220    | Gas            | 1,059.34 | 3642      |
|                                   |           | Transaction Total               |         |                | 1,233.58 |           |
| Total NYSEG                       |           |                                 |         |                | 1,233.58 |           |
| Penny Lane Printing               | 4/19/2023 | 2022 Annual Report printing     | 1001    | Checking       | 0.00     | 3681      |
|                                   |           | 2022 Annual Report printing     | 6310    | Outside O&M    | 274.23   | 3681      |
|                                   |           | Transaction Total               |         |                | 274.23   |           |
| Total Penny Lane Printing         |           |                                 |         |                | 274.23   |           |
| PlanTech                          | 4/19/2023 | P31142, flow meter in UV system | 1001    | Checking       | 0.00     | 3682      |
|                                   |           | Transaction Total               |         |                | 0.00     |           |
| Total PlanTech                    |           |                                 |         |                | 0.00     |           |
| RefrigiWear                       | 4/5/2023  | Orange vests                    | 1001    | Checking       | 0.00     | 3643      |
|                                   |           | Orange vests                    | 6340    | Uniforms       | 100.18   | 3643      |
|                                   |           | Transaction Total               |         |                | 100.18   |           |
| Total RefrigiWear                 |           |                                 |         |                | 100.18   |           |
| Rochester Gas & Electric          | 4/5/2023  | 02/16/2023 - 03/14/2023         | 1001    | Checking       | 0.00     | 3644      |
|                                   |           | 02/16/2023 - 03/14/2023         | 6210    | Electric       | 93.19    | 3644      |
|                                   |           | 02/16/2023 - 03/14/2023         | 6220    | Gas            | 1,393.83 | 3644      |

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Livingston County WSA  
Vendor Activity - Cash Disbursements-board mtg-Operatg Exp overview  
From 4/1/2023 Through 4/30/2023

| Vendor Name                          | Pmt Date  | Transaction Description                          | GL Code | GL Short Title | Expenses  | Check # |
|--------------------------------------|-----------|--|---------|----------------|-----------|---------|
|                                      |           | Transaction Total                                |         |                | 1,487.02  |         |
| Total Rochester Gas & Electric       |           |  |         |                | 1,487.02  |         |
| Selective Insurance Co of New Yo..   | 4/5/2023  | P31142 insurance policy S<br>2445072             | 1001    | Checking       | 0.00      | 3645    |
|                                      |           | Transaction Total                                |         |                | 0.00      |         |
| Total Selective Insurance Co of N... |           |  |         |                | 0.00      |         |
| ServiceMaster                        | 4/5/2023  | Lab / Office Cleaning<br>03/01/2023 - 03/31/2023 | 1001    | Checking       | 0.00      | 3646    |
|                                      |           | Lab / Office Cleaning<br>03/01/2023 - 03/31/2023 | 6360    | Cleaning       | 300.00    | 3646    |
|                                      |           | Transaction Total                                |         |                | 300.00    |         |
| Total ServiceMaster                  |           |  |         |                | 300.00    |         |
| Siewert Equipment Company            | 4/19/2023 | Repair of Pump 2 at Maple<br>Beach               | 1001    | Checking       | 0.00      | 3683    |
|                                      |           | Repair of Pump 2 at Maple<br>Beach               | 6310    | Outside O&M    | 3,582.00  | 3683    |
|                                      |           | Repair of Pump 2 at Maple<br>Beach               | 6620    | Bldg Repair    | 20,509.00 | 3683    |
|                                      |           | Transaction Total                                |         |                | 24,091.00 |         |
| Total Siewert Equipment Company      |           |  |         |                | 24,091.00 |         |
| Staples Business Advantage           | 4/5/2023  | Office Chair Jason                               | 1001    | Checking       | 0.00      | 3647    |
|                                      |           | Office Chair Jason                               | 6820    | Office Sup     | 183.79    | 3647    |
|                                      |           | Toner for Lab printer                            | 1001    | Checking       | 0.00      | 3647    |
|                                      |           | Toner for Lab printer                            | 6820    | Office Sup     | 116.22    | 3647    |
|                                      |           | Transaction Total                                |         |                | 300.01    |         |
| Total Staples Business Advantage     |           |  |         |                | 300.01    |         |
| The Bonadio Group                    | 4/19/2023 | Quarterly Review March 2023                      | 1001    | Checking       | 0.00      | 3684    |
|                                      |           | Quarterly Review March 2023                      | 6130    | Financial      | 357.50    | 3684    |
|                                      |           | Transaction Total                                |         |                | 357.50    |         |
| Total The Bonadio Group              |           |  |         |                | 357.50    |         |
| The Diesel Shop                      | 4/5/2023  | Part for the Jetter                              | 1001    | Checking       | 0.00      | 3627    |
|                                      |           | Part for the Jetter                              | 6610    | Equip Repair   | 78.65     | 3627    |
|                                      |           | Transaction Total                                |         |                | 78.65     |         |
| Total The Diesel Shop                |           |  |         |                | 78.65     |         |
| Ti-Sales Inc                         | 4/5/2023  | P31131, Water meter parts                        | 1001    | Checking       | 0.00      | 3648    |
|                                      |           | P31131, Water meter parts                        | 1300    | Inventory      | 136.70    | 3648    |
|                                      |           | P31131, Water meter parts                        | 6640    | Cust Install   | 7.74      | 3648    |
|                                      |           | Transaction Total                                |         |                | 144.44    |         |

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Livingston County WSA  
Vendor Activity - Cash Disbursements-board mtg-Operatg Exp overview  
From 4/1/2023 Through 4/30/2023

| Vendor Name                | Pmt Date  | Transaction Description                              | GL Code | GL Short Title | Expenses | Check # |
|----------------------------|-----------|--|---------|----------------|----------|---------|
| Total Ti-Sales Inc         |           |  |         |                | 144.44   |         |
| Udig-NY                    | 4/5/2023  | 01/01/23 - 03/31/23                                  | 1001    | Checking       | 0.00     | 3649    |
|                            |           | 01/01/23 - 03/31/23                                  | 6310    | Outside O&M    | 70.00    | 3649    |
|                            |           | Transaction Total                                    |         |                |          | 70.00   |
| Total Udig-NY              |           |  |         |                | 70.00    |         |
| USA Blue Book              | 4/5/2023  | Phosphorus test kits                                 | 1001    | Checking       | 0.00     | 3650    |
|                            |           | Phosphorus test kits                                 | 6620    | Bldg Repair    | 448.74   | 3650    |
|                            |           | Transaction Total                                    |         |                |          | 448.74  |
| Total USA Blue Book        |           |  |         |                | 448.74   |         |
| Verizon Wireless           | 4/19/2023 | 04/02/23-05/01/23                                    | 1001    | Checking       | 0.00     | 3685    |
|                            |           | 04/02/23-05/01/23                                    | 6230    | Telephone      | 565.20   | 3685    |
|                            |           | Transaction Total                                    |         |                |          | 565.20  |
| Total Verizon Wireless     |           |  |         |                | 565.20   |         |
| Village of Caledonia       | 4/5/2023  | Water: 12/08/22 - 03/06/23                           | 1001    | Checking       | 0.00     | 3651    |
|                            |           | Water: 12/08/22 - 03/06/23                           | 6510    | Water Purch    | 942.10   | 3651    |
|                            |           | Transaction Total                                    |         |                |          | 942.10  |
| Total Village of Caledonia |           |  |         |                | 942.10   |         |
| Webster Szanyi LLP         | 4/19/2023 | Legal Service -Labor<br>Employment 03/01/23-03/31/23 | 1001    | Checking       | 0.00     | 3686    |
|                            |           | Legal Service -Labor<br>Employment 03/01/23-03/31/23 | 6110    | Prof Legal     | 165.00   | 3686    |
|                            |           | Legal Services-Loewke 03/27/23                       | 1001    | Checking       | 0.00     | 3686    |
|                            |           | Legal Services-Loewke 03/27/23                       | 6110    | Prof Legal     | 110.00   | 3686    |
|                            |           | Transaction Total                                    |         |                |          | 275.00  |
| Total Webster Szanyi LLP   |           |  |         |                | 275.00   |         |
| WW Grainger                | 4/5/2023  | Chain for Dump Trailer                               | 1001    | Checking       | 0.00     | 3632    |
|                            |           | Chain for Dump Trailer                               | 6625    | Small Equip    | 148.02   | 3632    |
|                            |           | Conesus Tank pressure<br>transmitter                 | 1001    | Checking       | 0.00     | 3632    |
|                            |           | Conesus Tank pressure<br>transmitter                 | 6620    | Bldg Repair    | 210.43   | 3632    |
|                            |           | Paint for marking stakeouts                          | 1001    | Checking       | 0.00     | 3632    |
|                            |           | Paint for marking stakeouts                          | 6620    | Bldg Repair    | 420.00   | 3632    |
|                            |           | Paper towels   | 1001    | Checking       | 0.00     | 3632    |
|                            |           | Paper towels   | 6620    | Bldg Repair    | 130.98   | 3632    |
|                            |           | Pavement Breaker                                     | 1001    | Checking       | 0.00     | 3632    |
|                            |           | Pavement Breaker                                     | 6625    | Small Equip    | 1,817.16 | 3632    |
|                            | 4/19/2023 | Water pump admin bldg                                | 1001    | Checking       | 0.00     | 3632    |
|                            |           | Water pump admin bldg                                | 6620    | Bldg Repair    | 51.24    | 3632    |
|                            |           | Cast Iron couplings, elbows                          | 1001    | Checking       | 0.00     | 3672    |
|                            |           | Cast Iron couplings, elbows                          | 6620    | Bldg Repair    | 356.13   | 3672    |
| Disposable gloves          |           |  | 1001    | Checking       | 0.00     | 3672    |

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**Livingston County WSA**  
Vendor Activity - Cash Disbursements-board mtg-Operatg Exp overview  
From 4/1/2023 Through 4/30/2023

| <u>Vendor Name</u>                    | <u>Pmt Date</u> | <u>Transaction Description</u> | <u>GL Code</u> | <u>GL Short Title</u> | <u>Expenses</u>   | <u>Check #</u> |
|---------------------------------------|-----------------|--------------------------------|----------------|-----------------------|-------------------|----------------|
|                                       |                 | Disposable gloves              | 6620           | Bldg Repair           | 488.07            | 3672           |
|                                       |                 | push broom handles             | 1001           | Checking              | 0.00              | 3672           |
|                                       |                 | push broom handles             | 6625           | Small Equip           | 122.88            | 3672           |
|                                       |                 | Sludge tank parts              | 1001           | Checking              | 0.00              | 3672           |
|                                       |                 | Sludge tank parts              | 6620           | Bldg Repair           | 9.63              | 3672           |
|                                       |                 | work boots - James C.          | 1001           | Checking              | 0.00              | 3672           |
|                                       |                 | work boots - James C.          | 6340           | Uniforms              | 142.03            | 3672           |
|                                       |                 | <b>Transaction Total</b>       |                |                       | <u>3,896.57</u>   |                |
| <b>Total WW Grainger</b>              |                 |                                |                |                       | <u>3,896.57</u>   |                |
| <b>Report Opening/Current Balance</b> |                 |                                |                |                       |                   |                |
| <b>Report Transaction Totals</b>      |                 |                                |                |                       | <u>335,173.54</u> |                |
| <b>Report Current Balances</b>        |                 |                                |                |                       |                   |                |



**Livingston County WSA**  
Vendor Activity - Cash Disbursements-board mtg-Capital Projects  
From 4/1/2023 Through 4/30/2023



| Category Code | Category Title                       | Check # | Vendor Name                       | Transaction Description                                   | Expenses   |
|---------------|--------------------------------------|---------|-----------------------------------|---|------------|
| 31131         | Water System Improvements (EFC WIIA) | 3623    | Clark Patterson Lee               | P31131 Professional Services 01/28/23 - 02/24/23          | 20,101.60  |
|               | Water System Improvements (EFC WIIA) | 3636    | Kruk & Campbell                   | P31131, P31450, P31470 Legal Services 01/01/23 - 03/31/23 | 202.50     |
|               | Water System Improvements (EFC WIIA) | 3679    | Morsch Pipeline, Inc              | P31131, Pay APP 1 5/1/22-2/10/23                          | 842,271.62 |
|               | Water System Improvements (EFC WIIA) | 3640    | MW Controls, Inc                  | P31131 Pay App 3 01/28/23 - 02/18/23                      | 39,788.25  |
|               | Water System Improvements (EFC WIIA) | 3648    | Ti-Sales Inc                      | P31131, Water meter parts                                 | 248.36     |
|               |                                      |         |                                   | Transaction Total   | 902,612.33 |
| Total 31131   | Water System Improvements (EFC WIIA) |         |                                   |   | 902,612.33 |
| 31132         | GS WWTP UV                           | 3661    | Clark Patterson Lee               | P31132, Professional Services 02/25/23-03/31/23           | 4,350.00   |
|               |                                      |         |                                   | Transaction Total   | 4,350.00   |
| Total 31132   | GS WWTP UV                           |         |                                   |   | 4,350.00   |
| 31142         | Lakeville Plant Upgrades-Phase 2     | 3653    | Blue Heron Construction Co        | P31142, Pay App 18 02/01/23-03/31/23                      | 147,565.40 |
|               | Lakeville Plant Upgrades-Phase 2     | 3661    | Clark Patterson Lee               | P31142 Professional Services 02/25/23-03/31/23            | 8,750.50   |
|               | Lakeville Plant Upgrades-Phase 2     | 3635    | Johnson Newspaper Corp            | P31142 Ad for Bid   | 209.98     |
|               | Lakeville Plant Upgrades-Phase 2     | 3682    | PlanTech                          | P31142, flow meter in UV system                           | 4,450.00   |
|               | Lakeville Plant Upgrades-Phase 2     | 3645    | Selective Insurance Co of New ... | P31142 insurance policy S 2445072                         | 1,326.00   |
|               |                                      |         |                                   | Transaction Total   | 162,301.88 |
| Total 31142   | Lakeville Plant Upgrades-Phase 2     |         |                                   |   | 162,301.88 |
| 31148         | SCADA Sy Wide Imp P1                 | 3671    | GHD Services Inc                  | P31148, 03/01/23-04/01/23                                 | 15,000.00  |
|               |                                      |         |                                   | Transaction Total   | 15,000.00  |
| Total 31148   | SCADA Sy Wide Imp P1                 |         |                                   |   | 15,000.00  |
| 31450         | Leicester/York Regional Water Projec | 3636    | Kruk & Campbell                   | P31131, P31450, P31470 Legal Services 01/01/23 - 03/31/23 | 2,216.25   |
|               |                                      |         |                                   | Transaction Total   | 2,216.25   |
| Total 31450   | Leicester/York Regional Water Projec |         |                                   |   | 2,216.25   |
| 31465         | Lakeville WWTP Disinfection          | 3623    | Clark Patterson Lee               | P31465 Professional Services 02/01/23 - 02/24/23          | 12,600.00  |
|               |                                      |         |                                   | Transaction Total   | 12,600.00  |
| Total 31465   | Lakeville WWTP Disinfection          |         |                                   |   | 12,600.00  |

**Livingston County WSA**  
 Vendor Activity - Cash Disbursements-board mtg-Capital Projects  
 From 4/1/2023 Through 4/30/2023

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| Category Code                  | Category Title | Check # | Vendor Name     | Transaction Description                                   | Expenses     |
|--------------------------------|----------------|---------|-----------------|---|--------------|
| 31470                          | GS Water       | 3636    | Kruk & Campbell | P31131, P31450, P31470 Legal Services 01/01/23 - 03/31/23 | 112.50       |
|                                |                |         |                 | Transaction Total   | 112.50       |
| Total<br>31470                 | GS Water       |         |                 |   | 112.50       |
| Report Opening/Current Balance |                |         |                 |   | _____        |
| Report Transaction Totals      |                |         |                 |   | 1,099,192.96 |
| Report Current Balances        |                |         |                 |   | =====        |



May 11, 2023

Jason Molino, Executive Director  
Livingston County Water & Sewer Authority  
1997 D'Angelo Drive  
Lakeville, NY 14480

**RE: LIVINGSTON COUNTY WATER & SEWER AUTHORITY  
LAKEVILLE WWTF – CHEMICAL FEED SYSTEM  
RECOMMENDATION OF AWARD**

Dear Jason:

Bids were opened for the Lakeville Wastewater Treatment Facility Chemical Feed System on April 10, 2023. A copy of the bid tabulation is enclosed for your information and review. A summary of the bid results is provided below.

**Contract 1 – General Construction**

The bid advertisement was sent to five (5) general contractors directly, along with being advertised in the Livingston County News and several construction papers. We had eight (8) contractors make the required deposit and obtain the plans and specifications, of which only two (2) submitted a bid.

The low bidder was Crane-Hogan Structural Systems, Inc. from Spencerport, New York with a bid amount of \$423,350. Their bid also included the required LCWSA forms and EJCDC Qualifications Statement.

Crane-Hogan Structural Systems, Inc. has worked with CPL in the past. Their performance and quality of work is good and their willingness to collaborate and work as a team has been satisfactory.

**Contract No. 2 – Electrical Construction**

The bid advertisement was sent to four (4) electrical contractors directly, along with being advertised in the Livingston County News and several construction papers. We had three (3) contractors obtain the plans and specifications, of which only one submitted a bid.

The low bidder was Infinity Electric Services, Inc. from Hornell, New York with a bid amount of \$23,500. Their bid also included the EJCDC Qualifications Statement.

While we don't have any previous experience working with Infinity Electric Services, Inc., we did check into some of the references included with their qualifications statement. We spoke with representatives DJA Builders and WH Bass, who have worked with Infinity Electrical Services on apartment complex construction projects and multiple Love's Truck Stop projects. We received favorable remarks including compliments on workmanship, fair pricing in collaboration and flexibility.

**Recommendation**

Based on the information provided above, we recommend that the Authority pass a resolution awarding both Contracts as follows:

**“Accepting the bid for Contract No. 1 – General Construction in the amount of \$423,350 as received from Crane-Hogan Structural Systems, Inc. and awarding the Contract to them”.**



Jason Molino  
LCWSA  
May 11, 2023  
Page 2 of 2

**"Accepting the bid for Contract No. 2 – Electrical Construction in the amount of \$23,500 as received from Infinity Electric Services, Inc. and awarding the Contract to them".**

CPL looks forward to working with the Authority and the contractors to successfully complete this project. If you have any questions or require any additional information, please contact me at (585) 402-7529.

Very truly yours,

CPL

A handwritten signature in blue ink, appearing to read "Eric C. Wies", is written over the printed name.

Eric C. Wies, P.E.  
Principal

Enclosures



**RESOLUTION NO. 2023-16**

**RESOLUTION AWARDING A BID FOR GENERAL CONSTRUCTION FOR THE  
LAKEVILLE WASTEWATER TREATMENT PLANT CHEMICAL FEED SYSTEM  
(WQIP # C01652GG)**

WHEREAS, after proper legal advertisement for bids for Lakeville Wastewater Treatment Plant Chemical Feed System, five (5) bids were received, then publicly opened and read aloud on April 10, 2023, and

WHEREAS, Clark Patterson Lee has completed a review of the bids and has assembled a bid review letter, dated May 11, 2023, and

WHEREAS, Crane-Hogan Structural Systems, Inc., having an address of 3001 Brockport Rd, Spencerport, NY 14559 has been identified as the lowest, responsible, responsive bidder with a total bid amount of \$423,350.00, and

WHEREAS, the Livingston County Water & Sewer Authority (Authority) Board has reviewed the bid review letter and accepts the recommendation of award, now therefore be it,

RESOLVED, that the Authority Board hereby authorizes the Executive Director to sign a contract with Crane-Hogan Structural Systems, Inc. for the general construction for the Lakeville Wastewater Treatment Plant Chemical Feed System in the amount of \$423,350.00, subject to review by the Authority Attorney.

May 17, 2023  
Livingston County Water & Sewer Authority  
Moved By:  
Seconded By:  
AYES:  
NAYS:



**RESOLUTION NO. 2023-17**

**RESOLUTION AWARDING A BID FOR ELECTRICAL CONSTRUCTION FOR THE  
LAKEVILLE WASTEWATER TREATMENT PLANT CHEMICAL FEED SYSTEM  
(WQIP # C01652GG)**

WHEREAS, after proper legal advertisement for bids for Lakeville Wastewater Treatment Plant Chemical Feed System, four (4) bids were received, then publicly opened and read aloud on April 10, 2023, and

WHEREAS, Clark Patterson Lee has completed a review of the bids and has assembled a bid review letter, dated May 11, 2023, and

WHEREAS, Infinity Electric Service, Inc., having an address of 7565 State Route 21. Hornell, NY 14843 has been identified as the lowest, responsible, responsive bidder with a total bid amount of \$23,500.00, and

WHEREAS, the Livingston County Water & Sewer Authority (Authority) Board has reviewed the bid review letter and accepts the recommendation of award, now therefore be it,

RESOLVED, that the Authority Board hereby authorizes the Executive Director to sign a contract with Infinity Electric Service, Inc. for the electrical construction for the Lakeville Wastewater Treatment Plant Chemical Feed System in the amount of \$23,500.00, subject to review by the Authority Attorney.

May 17, 2023  
Livingston County Water & Sewer Authority  
Moved By:  
Seconded By:  
AYES:  
NAYS:



**RESOLUTION NO. 2023-18**

**RESOLUTION AWARDING A BID FOR WATER & SEWER SERVICE INSTALLATION  
AND REPAIRS AND WATER & SEWER MAIN REPAIRS**

WHEREAS, after proper legal advertisement for bids for water and sewer service installation and repairs and water and sewer main repairs, two (2) bids were received, and


WHEREAS, Finline Pipeline Inc., having an address of, 6271 Decker Road, Livonia, NY 14487 has been identified as the lowest, responsible, responsive bidder, now therefore be it,

RESOLVED, that the Authority Board hereby accepts the bid from Finline Pipeline, Inc.

May 17, 2023  
Livingston County Water & Sewer Authority  
Moved By:  
Seconded By:  
AYES:  
NAYS:

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To: Livingston County Water and Sewer Authority Board

From: Jason Molino, Executive Director 

Date: May 10, 2023

Subject: Creation of Building Maintenance Mechanic Position

**1. Action Requested:**

Action from the Board to approve the creation of the Building Maintenance Mechanic position to replace the Building Maintenance Person position.

**2. Background:**

Currently the Authority maintains a Building Maintenance Person title for work related to basic facility maintenance and building and grounds maintenance at all Authority facilities as well as supervision over seasonal labors. The minimum requirements for the position include graduation from high school or possession of a high school equivalency diploma and two years of full-time, paid experience in general building maintenance, general building construction, heavy construction, building trades work, or other related fields.

For the past several months, the incumbent in the Building Maintenance Person has shadowed our current Wastewater Treatment Plant (WWTP) Operator and assisted with plant operations at both Lakeville and Groveland Station WWTP's due to the current WWTP operator vacancy. During this time, they have also successfully passed the WWTP Operator Trainee civil service test.

After advertising the current WWTP Operator vacancy, and only receiving one (1) applicant with an applicable wastewater treatment plant operators license, it was determined to offer the position of WWTP Operator Trainee to our current employee rather than fill the WWTP Operator position with an outside candidate. While this will require several years before the employee can receive their wastewater treatment plant operator licenses it provides the best long-term solution for workforce development and longevity.

As a result of this appointment, the Building Maintenance Person position will again become vacant. The position has been filled twice over the past two years, and in both incidents, it was determined that the lower minimum job requirements, specifically level of experience and lower wage level, has been a limiting factor in obtaining interest from qualified candidates. The current pay scale for the position is a Grade 7, \$20.31-\$22.43/hr. After reviewing existing civil service titles, it was identified that the title of Building Maintenance Mechanic would increase the minimum experience from two years to four years of full-time, paid experience in the related fields (See attached job description) and is currently in the CSEA collective bargaining agreement as a Grade 11, \$24.45-\$27.00/hr. After reviewing all possible titles, the



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Building Maintenance Mechanic's increase in minimum experience requirements and corresponding wages would provide a better opportunity for recruiting higher skilled candidates.

While the Building Maintenance Mechanic is identified in the collective bargaining agreement the Authority Board has not formally created the position through the County Civil Service Rules. As a result, it is recommended that the Board formally create the position of Building Maintenance Mechanic via resolution for recruitment of candidates.

### **3. Financial Implications:**

As noted, the financial difference between the two titles base pay wages is between \$8,000 to \$10,000 annually. There is little to no overtime for this position, and there are no other differences in compensation or benefits. This is a non-competitive position and does not require civil service testing, only meeting the minimum education and job experience qualifications.

# BUILDING MAINTENANCE MECHANIC

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**DISTINGUISHING FEATURES OF THE CLASS:** This work involves the repair and maintenance of buildings, grounds and equipment. The work performed is of a general mechanical nature and may include fields such as masonry, carpentry, painting, plumbing, heating and electrical maintenance and repair. The work also involves the operation of motor vehicles and other machinery and equipment. Employees work under general supervision allowing for the exercise of independent judgment in carrying out the details of the work. Supervision over the work of others is not usually a responsibility of employees in this class. The incumbent may provide direction to subordinate employees who are assigned to work with the incumbent on specific jobs. A Building Maintenance Mechanic does related work as assigned.

**TYPICAL WORK ACTIVITIES:**

Cleans, maintains and makes repairs to low and high pressure boilers, pumps, heaters, piping, valves, traps, compressor motors and generators;  
Installs and repairs plumbing fixtures such as sinks, toilets and showers;  
Performs preventive maintenance to buildings systems and equipment;  
Performs daily site inspections of facilities and mechanical equipment to ensure proper operation;  
Monitors heating, ventilation and air conditioning systems and makes adjustments as needed;  
Operates motor vehicles and other motorized equipment;  
Prepares surfaces and paints exteriors and interiors of buildings and structures;  
Assembles and/or installs cabinets, shelves, doors, paneling, flooring, windows and locks;  
Installs and repairs electrical wiring, equipment and control systems;  
Repairs windows, doors, floors, walls, furniture, roofs, and sprinklers;  
Performs masonry duties such as mixing plaster and concrete, laying bricks or blocks, preparing forms and pouring concrete;  
May perform general grounds maintenance activities;  
Performs other general repair, cleaning, and greasing work as required;  
Works various hours and responds to after-hours emergency requests as required; and  
Performs other related duties as assigned.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL**

**CHARACTERISTICS:** Thorough knowledge of the practices, processes, materials and tools of buildings and grounds maintenance and repairs; working knowledge of the operation and maintenance of heating, ventilation and air conditioning equipment; ability to understand and carry out oral and written instructions; ability to lay out work for self and others; mechanical and electrical aptitude; manual dexterity; ability to lift a minimum of fifty pounds; ability to work from step ladders, extension ladders; ability to erect and work from scaffolding; ability to perform activities in a variety of environments, temperatures, and weather conditions; ability to stoop, bend, and kneel; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS FOR LIVINGSTON COUNTY:** Applicants must meet all requirements for one of the following qualification options in order to be approved for examination and/or appointment:

| <b>Qualification Option #</b> | <b>1</b>   | <b>2</b>  |
|-------------------------------|--|---|
| <b>Training/Education</b>     | <input type="checkbox"/> Graduation from high school or possession of a high school equivalency diploma.       |   |
| <b>General experience</b>     | <input type="checkbox"/> Two years of full-time experience as a Livingston County Building Maintenance Person. | <input type="checkbox"/> Four years of full-time, paid experience in general building maintenance, general building construction, heavy construction, building trades work, or other related fields within the fifteen-year period preceding appointment. |
| <b>Supervisory experience</b> | <input type="checkbox"/> N.A.  |   |
| <b>License/Certification</b>  | <input type="checkbox"/> Possession of a valid New York State driver's license.                                |   |
| <b>Other requirements</b>     | <input type="checkbox"/> See Special Qualifications below.   |   |

Part-time service will be given prorated credit toward experience requirements.

**SPECIAL QUALIFICATIONS:**

- 1.) Must be able to lift and carry a minimum of 50 pounds.
- 2.) Must be able to climb and work from ladders.
- 3.) Must be able to erect and work from scaffolding.
- 4.) Appropriate licensure must be maintained throughout employment.
- 5.) A driving record evidencing safe and responsible vehicle operation is required.
- 6.) Must authorize and execute any necessary releases to enable the appointing authority to verify licensure and driving history involving violations and/or crimes.

**NOTE:** The appointing authority is responsible for verifying the appointee's special qualifications and driving record at appointment and throughout employment.

**MINIMUM QUALIFICATIONS FOR OTHER APPOINTING AUTHORITIES:**

Applicants must meet all requirements described in the following table in order to be approved for examination and/or appointment:

|                               |  |
|-------------------------------|--|
| <b>Qualification Option #</b> | <b>1</b>   |
| <b>Training/Education</b>     | <input type="checkbox"/> None required.  |
| <b>General experience</b>     | <input type="checkbox"/> Four years of full-time, paid experience in general building maintenance, heavy construction or building trades work. |
| <b>Supervisory experience</b> | <input type="checkbox"/> N.A.  |
| <b>License/Certification</b>  | <input type="checkbox"/> Possession of a valid New York State driver's license.  |
| <b>Other requirements</b>     | <input type="checkbox"/> See Special Qualifications below.   |

Part-time service will be given prorated credit toward experience requirements.

**SPECIAL QUALIFICATIONS:**

- 7.) Must be able to lift and carry a minimum of 50 pounds.
- 8.) Must be able to climb and work from ladders.
- 9.) Must be able to erect and work from scaffolding.
- 10.) Appropriate licensure must be maintained throughout employment.
- 11.) A driving record evidencing safe and responsible vehicle operation is required.
- 12.) Must authorize and execute any necessary releases to enable the appointing authority to verify licensure and driving history involving violations and/or crimes.

**NOTE:** The appointing authority is responsible for verifying the appointee's special qualifications and driving record at appointment and throughout employment.

Building Maintenance Mechanic, NC in all divisions  
10/25/95, revised 12/22/98, 10/9/2008, 3/12/2010, 11/8/2011, 3/16/2023



**RESOLUTION NO. 2023-19**

**RESOLUTION AUTHORIZING THE CREATION OF THREE (3) BUILDING  
MAINTENANCE MECHANIC POSITIONS**

WHEREAS, the Livingston County Water & Sewer Authority (Authority) has identified a need to create three (3) new positions involving responsibility for maintenance and mechanic activities for the Authority; and

WHEREAS, in accordance with the provisions of Civil Service Law, Section 22, the Livingston County Personnel Officer has reviewed the New Position Duties Statement (NPDS) and assigned the title of "Building Maintenance Mechanic", now therefore be it,

RESOLVED, that the LCWSA Board hereby creates three (3) "Building Maintenance Mechanic" positions, whose duties and minimum qualifications are described in the attached NPDS.

May 17, 2023  
Livingston County Water & Sewer Authority  
Moved By:  
Seconded By:  
AYES:  
NAYS:



**RESOLUTION NO. 2023-20**

**RESOLUTION CLASSIFYING VARIOUS SEWER COLLECTION IMPROVEMENTS AS  
TYPE II ACTIONS IN ACCORDANCE WITH SEQRA**

WHEREAS, the Authority has proposed various sewer collection improvements (the “Project”) to include:

1. sewer lining; and
2. manhole repairs; and

WHEREAS, pursuant to the requirements of the State Environmental Quality Review Act (“SEQRA”), the Authority must review the environmental implications of the Project; and

WHEREAS, Type II actions are those actions, or classes of actions, which have been found categorically to not have significant adverse impacts on the environment, or actions that have been statutorily exempt from SEQRA review, and Type II actions do not require preparation of an Environmental Assessment Form, a negative or positive declaration, or an Environmental Impact Statement; and now therefore be it,

RESOLVED, pursuant to 6 NYCRR Section 617.5 (c), the project is determined to be Type II action because the Project involves the following, which requires no further review by the Authority:

1. 617.5 (c) (1) maintenance or repair involving no substantial changes in an existing structure or facility.

May 17, 2023  
Livingston County Water & Sewer Authority  
Moved By:  
Seconded By:  
AYES:  
NAYS:



## RESOLUTION NO. 2023-21

### **RESOLUTION TO AMEND AND RESTATE RESOLUTION TO APPROVE (A) THE ISSUANCE OF THE AUTHORITY'S BONDS; AND (B) A THIRTEENTH SUPPLEMENTAL RESOLUTION FOR THE INSTALLATION OF A NEW UV DISINFECTION SYSTEM AT THE GROVELAND WASTEWATER TREATMENT PLANT, A NEW CHEMICAL FEED SYSTEM AT THE LAKEVILLE WASTEWATER TREATMENT PLANT, AND VARIOUS SEWER COLLECTION IMPROVEMENTS**

WHEREAS, Title 8-G of the Public Authorities Law of the State of New York, as amended (the "Act") created the Livingston County Water and Sewer Authority (the "Authority") with the authority and power to issue its revenue bonds and notes for the purpose of among other things, planning, developing, acquiring, constructing and financing the cost of any Water or Sewer Project (as defined in the Act), or for any other corporate purpose; and

WHEREAS, the Livingston County Water and Sewer Authority (the "Authority") has proposed improvements which include (1) the installation of a new UV disinfection system at the Groveland Wastewater Treatment Plant; (2) a new chemical feed system at the Lakeville Wastewater Treatment Plant; and (3) various sewer collection improvements which include sewer lining and manhole repair (collectively, the "Project");

WHEREAS, the Authority has deemed it necessary in connection with the Project to financing the Project with a combination of debt and grants, which will be used to fund the completion of the Project, related documents for the following grants (i) an approximate \$367,576 grant under the New York State Water Quality Improvement Project as administrated by the New York Department of Environmental Conservation ("WQIP") for the new UV disinfection system at the Groveland Wastewater Treatment Plant; and (ii) an approximate \$198,055 grant under WQIP for the new chemical feed system at the Lakeville Wastewater Treatment Plant;

WHEREAS, the Authority desires to issue its Bonds in an aggregate principal amount not to exceed \$1,705,000, pursuant to the Act (the "Bonds") the Bonds to be issued, in the aggregate principal amount as shall be approved by the Chair, the Vice Chair or the Executive Director, to finance the proposed Project

WHEREAS, the Authority has deemed it necessary in connection with the Project to financing the Project through the issuance of bond indebtedness;

WHEREAS, the Authority is required by Section 3.2(b) of the Authority's General Bond Resolution, dated as of January 1, 2008, to adopt a Supplemental Bond Resolution authorizing additional indebtedness to be incurred by the Authority;

WHEREAS, as a condition precedent to incurring the above related indebtedness, the Authority intends to adopt the Thirteenth Supplemental Resolution annexed hereto and made a part hereof;

WHEREAS, it is now desired to authorize the issuance of the Bonds and to approve and authorize the execution of related documents; NOW, THEREFORE,

NOW THEREFORE, it is hereby resolved as follows:

Section 1. The Authority hereby finds and determines:

- (a) By virtue of the Act, the Authority has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act.
- (b) It is desirable and in the public interest for the Authority to apply for the grants discussed above and issue and sell the Bonds and to use the proceeds of said Bonds to refinance all or a part of the costs of the Water Projects and pay costs of issuance.

Section 2. The execution of the attached Supplemental Resolution in substantially the form presented at this meeting and such other documents is hereby authorized and the Authority is authorized to take such other action as may be necessary to effectuate the purposes of this resolution.

Section 3. The Authority is hereby authorized to issue, execute, sell and deliver the Bonds upon such terms as shall be approved by the Chair, the Vice Chair or the Executive Director, provided that:

- (a) The Bonds are hereby authorized to be issued, executed and delivered and shall be issued, executed and delivered at such time as the Chair, the Vice Chair or the Executive Director of the Authority determine.
- (b) The Bonds shall be issued solely for the purposes previously described.
- (c) The Bonds and the interest thereon, if any, are not and shall never be a debt of the State of New York or any political subdivision thereof other than the Authority, including without limitation the County of Livingston, and neither the State of New York nor any political subdivision thereof other than the Authority, including without limitation the County of Livingston, shall be liable thereon.

Section 4. The Chair, the Vice Chair, Secretary, Treasurer or the Executive Director of the Authority are hereby authorized and directed for and in the name and on behalf of the Authority to do all acts and things, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the member, officer, employee or agent acting, desirable and proper to effect the purposes of this resolution.

Section 5. This resolution shall take effect immediately and the Bonds are hereby ordered to be issued in accordance with this resolution.



May 17, 2023  
Livingston County Water & Sewer Authority  
Moved By:  
Seconded By:  
AYES:  
NAYS:

|   |  |
|---|--|
| Livingston County<br>Water & Sewer<br>Authority Board | <p>This is to Certify that I, the undersigned, Secretary of the Livingston County Water &amp; Sewer Authority, have compared the foregoing copy of resolution with the original resolution now on file in this office and which was duly adopted by the Livingston County Water &amp; Sewer Authority Board on the 17th day of May, 2023 and that the same is a true and correct transcript of said resolution and of the whole thereof. In Witness Whereof I have hereunto set my hand and the official seal of the Livingston County Water &amp; Sewer Authority Board, this 17<sup>th</sup> day of May 2023</p> <hr/> <p>Secretary of the Board</p> |
|---|--|

**LIVINGSTON COUNTY WATER AND SEWER AUTHORITY**

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**THIRTEENTH SUPPLEMENTAL  
RESOLUTION AUTHORIZING UP TO  
\$1,705,000 WATER SYSTEM REVENUE BOND - 2023**

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Dated as of May 17, 2023

**THIRTEENTH SUPPLEMENTAL RESOLUTION AUTHORIZING UP TO  
\$1,705,000 WATER SYSTEM REVENUE BOND - 2023**

Be It Resolved by the Governing Board of the Livingston County Water and Sewer Authority (the “Authority”), as follows:

**ARTICLE I**

**DEFINITIONS AND STATUTORY AUTHORITY**

SECTION 1.01. Thirteenth Supplemental Resolution. This Thirteenth Supplemental Resolution Authorizing up to \$1,705,000 Water System Revenue - 2023 is supplemental to the resolution adopted by the Governing Board of the Authority dated as of January 1, 2008, entitled “General Revenue Bond Resolution” and referred to herein as the “Resolution”.

SECTION 1.02. Definitions. (a) All terms that are defined in Section 1.5 of the Resolution shall have the same meanings, respectively, in this Thirteenth Supplemental Resolution as such terms are given in said Section 1.5 of the Resolution.

(b) In addition, as used in this Thirteenth Supplemental Resolution, unless the context shall otherwise require, the following terms shall have the following meanings:

“Closing Date” shall mean the date the 2023 Bond closes.

“Project Finance Agreement” shall mean the Project Finance Agreement relating to the 2023 Bond.

“Thirteenth Supplemental Resolution” shall mean this Thirteenth Supplemental Resolution.

“2023 Bond” shall mean the Water System Revenue Bond - 2023 authorized pursuant to this resolution in an amount not to exceed \$1,705,000.

(c) Words of the masculine gender shall be deemed and construed to include correlative words of the feminine and neutral genders. Unless the context shall otherwise indicate, words importing the singular number shall include the plural number and vice versa, and words importing persons shall include authorities and associations, including public bodies, as well as natural persons, but shall not include the Authority.

(d) The terms “hereby”, “hereof”, “hereto”, “herein”, “hereunder”, and any similar terms, as used in this Thirteenth Supplemental Resolution, refer to the Thirteenth Supplemental Resolution.

SECTION 1.03. Authority for the Thirteenth Supplemental Resolution. This Thirteenth Supplemental Resolution is adopted pursuant to the provisions of the Act and the Resolution.

## **ARTICLE II**

### **AUTHORIZATION, TERMS AND ISSUANCE OF THE 2023 Bond**

SECTION 2.01. Authorization of the 2023 Bond, Principal Amounts, Designation and Series. The 2023 Bond is hereby authorized to be issued in an aggregate principal amount not to exceed \$1,705,000 and subject to the terms, conditions and limitations established in the Resolution, this Thirteenth Supplemental Resolution and Project Finance Agreement.

SECTION 2.02. Purposes. The purposes for which the proceeds of the 2023 Bond is being issued are to (i) finance the installation of a new UV disinfection system at the Groveland Wastewater Treatment Plant (ii) financing the construction of a new chemical feed system at the Lakeville Wastewater Treatment Plant, and (iii) finance the cost of various sewer collection improvements which include sewer lining and manhole repair and (iv) pay the costs of issuance.

SECTION 2.03. Date of the 2023 Bond. The 2023 Bond shall be dated the date the 2023 Bond transaction closes.

SECTION 2.04. Maturities and Interest Rates. The 2023 Bond shall bear such interest and shall mature as set forth in the Project Finance Agreement.

SECTION 2.05. Place of Payment. The principal of the 2023 Bond shall be payable at maturity to the holder of the 2023 Bond.

## **ARTICLE III**

### **APPLICATION OF PROCEEDS OF THE 2023 BOND**

SECTION 3.01. Application of Proceeds and Other Moneys. All proceeds will be deposited into the Project Fund.

## **ARTICLE IV**

### **FORM AND EXECUTION OF THE 2023 BOND**

SECTION 4.01. Form of the 2023 Bond. Subject to the provisions of the Resolution, the 2023 Bond in registered form, together with the form of assignment therefor and the Trustee's Certificate of Authentication, shall be in substantially the form set forth in the Project Finance Agreement.

SECTION 4.02. Execution and Authentication of the 2023 Bond. Pursuant to the provisions of Section 2.3 of the Resolution, and this Thirteenth Supplemental Resolution either the Chairperson, the Vice Chairperson or the Executive Director of the Authority is hereby authorized and directed to execute, by such person's manual or facsimile signature, the 2023 Bond in the name of the Authority and the corporate seal (or a facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Secretary of the Authority is hereby authorized and directed to attest, by manual or facsimile signature, the execution of the 2023 Bond. The Trustee is hereby authorized to authenticate, by manual or facsimile signature, the 2023 Bond and to deliver the same to or upon the order of the Authority in such amounts and at such times as the Trustee shall be directed in writing by an Authorized Officer.

## ARTICLE V

### MISCELLANEOUS

SECTION 5.01. State Covenant. In accordance with the provisions of the Act the State has pledged and agreed with the owners of Bonds of the Authority that the State will not alter or limit the rights vested by the Act in the Authority to finance or refinance the acquisition, construction, maintenance, operation, repair, reconstruction, rehabilitation and improvement of facilities and to fulfill the terms of any agreement made with or for the benefit of the holders of bonds of the Authority or with any public corporation or person with reference to such project or part thereof, or in any way impair the rights and remedies of the Authority's bondholders, until the 2023 Bond and all costs and expenses in connection with any action or proceeding by or on behalf of such holders, are fully met and discharged. The State has further pledged and agreed with the holders of any bonds issued by the Authority pursuant to the Act that the State will not alter or limit the rights of the Authority to establish and collect rates, rents, fees or other charges to pay expenses in connection with the System.

SECTION 5.02. Authorized Officers. The Chairperson, Vice Chairperson, Secretary, and Treasurer of the Authority, and the Executive Director, are each hereby authorized to deliver and execute in the name and on behalf of the Authority any agreement, certificate, opinion, record or other document required by or authorized pursuant to the Resolution or this Thirteenth Supplemental Resolution in connection with the issuance of the 2023 Bond.

SECTION 5.03. When Effective. The Thirteenth Supplemental Resolution shall become effective immediately upon the filing with the Trustee of a copy hereof certified by an Authorized Officer.

**IN WITNESS WHEREOF, LIVINGSTON COUNTY WATER AND SEWER AUTHORITY** has caused this resolution to be executed by its Chairman and its corporate

seal to be hereunto affixed, attested by its Secretary, all as of the day and year first above written.

[SEAL]

**LIVINGSTON COUNTY WATER  
AND SEWER AUTHORITY**

Attest: \_\_\_\_\_  
Sarah Wright, Secretary

By: \_\_\_\_\_  
Jason Molino, Executive Director