
Minutes
REGULAR MEETING
January 18, 2023 at 8:00 am
Watershed Education Center (Vitale Park)
Lakeville, NY 14480

Members Attending: M. Falk, M. McKeown, B. Ceci, Ted Saunders, S. Beardsley, and D. Fanaro

Others attending: J. Molino (Executive Director), L. Monaghan (Executive Deputy Director), M. Kosakowski (Director of Operations), S. Wright (Secretary) and J. Campbell (Attorney)

Call to Order: 8:01 a.m.

Approval of Agenda:

Motion: Approved during Organizational Meeting.

Approval of Minutes:

December 16, 2022 - Regular Meeting

Motion: M. Falk moved, and D. Fanaro seconded to approve the regular board meeting minutes dated December 16, 2022. Carried unanimously.

Reports:

Financial Report – December 2022

J. Molino reviewed the Financial Report with the Board (on file with Secretary).

Operations and Capital Report

M. Kosakowski reviewed the Operations and Capital Reports with the Board (on file with Secretary).

Motion: M. Falk moved, and T. Saunders seconded to approve the Operations and Capital Report. Carried unanimously.

Executive Director Report

J. Molino reviewed:

- The new website is about 2-3 weeks till release.
- LCWSA was awarded \$450,000 grant as part of the Local Government Efficiency Program for the vacuum truck.
- J. Molino will be attending the Mayor's Meeting to review the Regional Water Project status with the Mayors.
- J. Molino will be meeting with the East Avon Mobile Home Park owner to discuss the sewer rate adjustments to the 27-unit property. Currently, they are paying for sewer services that are not consistent with our current rate structure.

Motion: D. Fanaro moved, and T. Saunders seconded to approve the Executive Director Report. Carried unanimously.

Other Business:

Resolutions:

- 2023-03 RESOLUTION SELECTING A LIST OF ENGINEERING FIRMS FOR ARCHITECTURAL AND ENGINEERING SERVICES - J. Molino discussed how this list allows LCWSA to choose the firm that is best suited for projects and simplifies the procurement process.
Motion: D. Fanaro moved, and S. Beardsley seconded to approve Resolution 2023-03. Carried unanimously.
- 2023-04 RESOLUTION TO STANDARDIZE COMMUNICATIONS EQUIPMENT FOR THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY - J. Molino explained that standardization of equipment simplifies the procurement process and removes bidding risk where there may be inconsistency issues with different equipment.
Motion: D. Fanaro moved, and S. Beardsley seconded to approve Resolution 2023-04. Carried unanimously.
- 2023-05 RESOLUTION TO AUTHORIZE WAGE ADJUSTMENTS FOR LIVINGSTON COUNTY WATER AND SEWER AUTHORITY NON-UNION EMPLOYEES
Motion: M. Falk moved, and T. Saunders seconded to approve Resolution 2023-05. Carried unanimously.
- 2023-06 RESOLUTION TO SET A PUBLIC HEARING FOR THE PROPOSED 2023 PERMIT AND FEE SCHEDULE FOR FEBRUARY 15, 2023 AT 8:00AM - L. Monaghan explained the need to update the permit fee structure so that meters or equipment charges a separated from other charges. LCWSA is seeing an increase and changing costs to the Authority more frequently. The restructuring of the fees allows the Authority to update those costs regularly while keeping other portions of the fees, such as inspections, constant.
Motion: D. Fanaro moved, and S. Beardsley seconded to approve Resolution 2023-06. Carried unanimously.
- 2023-07 RESOLUTION TO ACCEPT A PROPOSAL FROM G&G MUNICIPAL CONSULTING AND GRANT WRITING (G&G) FOR PROFESSIONAL SERVICES TO CONDUCT AN INCOME SURVEY AND TRANSFER \$31,000 FROM UNALLOCATED RESERVE TO THE OPERATING BUDGET - J. Molino explained the benefit of performing the income survey and, if the surveyed areas qualify for hardship loans, the savings for finance charges could be very significant. The information gathered can be used for five years. After lengthy discussion, it was agreed final payment should not be sent until the results of the survey are made available and on time to LCWSA.
Motion: D. Fanaro moved, and B. Ceci seconded to approve Resolution 2023-07. Carried unanimously.

Executive Session:

Motion: S. Beardsley moved, and B. Ceci seconded that the board reconvene in Executive Session at 9:23 a.m. for the purpose of discussions concerning the employments history of a particular person or corporation, or matter leading to the appointment. Employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Carried unanimously.

Motion: D. Fanaro moved, and M. Falk to end the Executive Session at 9: 28 a.m. with no action taken. Carried unanimously.

Adjournment – 9:30 a.m.

Motion: D. Fanaro moved, and M. Falk seconded to close the meeting. Carried unanimously.