

Minutes

LIVINGSTON COUNTY WATER & SEWER AUTHORITY
REGULAR MEETING
December 16, 2022 at 10:00 am
Watershed Education Center (Vitale Park)
Lakeville, NY 14480

Members Attending: M. Falk, M. McKeown, B. Ceci, and D. Fanaro

Others attending: J. Molino (Executive Director), L. Monaghan (Executive Deputy Director), R. Lewis (Principal Account Clerk), M. Kosakowski (Director of Operations), S. Wright (Secretary) and J. Campbell (Attorney), E. Weis (Engineer)

Call to Order: 10:09 a.m.

Approval of Agenda:

Motion: M. Falk moved, and D. Fanaro seconded to approve the agenda. Carried unanimously.

Executive Session:

Motion: D. Fanaro moved, and M. Falk seconded that the board reconvene in Executive Session at 10:10 a.m. for the purpose of discussions concerning the employments history of a particular person or corporation, or matter leading to the appointment. Employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Carried unanimously.

Motion: M. Falk moved, and D. Fanaro to end the Executive Session at 10:32 a.m. with no action taken. Carried unanimously.

Approval of Minutes:

November 16, 2022 - Regular Meeting

Motion: D. Fanaro moved, and B. Ceci seconded to approve the regular board meeting minutes dated November 16, 2022. Carried unanimously.

Reports:

Financial Report – November 2022

R. Lewis reviewed the Financial Report with the Board (on file with Secretary).

Motion: M. Falk moved, and B. Ceci seconded to approve the November 2022 Financial Report. Carried unanimously.

Approval of Expenditures

Motion: D. Fanaro moved, and M. Falk seconded to approve paying Total Capital & Operating expenditures of \$229,454.83.

Motion: B. Ceci moved, and D. Fanaro seconded to approve paying \$311,297.26 for Utilities & Miscellaneous. Carried unanimously.

Operations and Capital Report

J. Molino reviewed the Operations and Capital Reports with the Board (on file with Secretary).

- Meter Replacement is moving forward, and operations are running smoothly.

L. Monaghan and M. Kosakowski arrived

Executive Director Report

J. Molino reviewed:

- An Income Survey for the Lakeville Treatment area will be conducted for approximately 3000 customers. The information gathered will help determine if certain areas of the Lakeville Treatment qualify for hardship financing and can be used for several years and with different potential projects we expect in the near future. It could save the Authority significant financing charges.
- The 2023 Work Plan is in the planning phases and will be ready for the Board's review in the next few meetings

Other Business:

Resolutions:

- 2022-43 RESOLUTION SETTING THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY MEETING SCHEDULE FOR 2023
A change to the reported dates will be June 21st and July 19th.
Motion: B. Ceci moved, and M/ Falk seconded to approve Resolution 2022-43. Carried unanimously.
- 2022-44 RESOLUTION TO MAINTAIN ALL DIGITALLY CREATED RECORDS IN THEIR NATIVE DIGITAL FORMAT FOR THE LEGALLY PROSCRIBED RETENTION PERIOD OF THE RECORD.
Motion: D. Fanaro moved, and M. Falk seconded to approve Resolution 2022-44. Carried unanimously.
- 2022-45 RESOLUTION ADOPTING AN AUTOMATIC EXTERNAL DEFIBRILLATOR (AED) POLICY
Motion: M. Falk moved, and D. Fanaro seconded to approve Resolution 2022-45. Carried unanimously.
- 2022-46 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE ANY AND ALL CONTRACTS, DOCUMENTS, AND INSTRUMENTS NECESSARY TO BRING ABOUT PHASE 3 COLLECTION SYSTEM STUDY AND TO FULFILL THE LIVINGSTON COUNTY WATER & SEWER AUTHORITY OBLIGATIONS UNDER THE GRANT AGREEMENT AND APPROPRIATE A MINIMUM LOCAL MATCH OF 20% OF THE LCWSA ENGINEERING PLANNING GRANT #121387
The LCWSA will have a \$5,000 match and the balance of the match has been "in kind" labor with manhole inspections.
Motion: M. Falk moved, and B. Ceci seconded to approve Resolution 2022-46. Carried unanimously.
- 2022-47 RESOLUTION FOR THE SEQR DETERMINATION (TYPE II) FOR LIVINGSTON COUNTY WATER & SEWER AUTHORITY ENGINEERING PLANNING GRANT #121387
Motion: D. Fanaro moved, and B. Ceci seconded to approve Resolution 2022-47. Carried unanimously.
- 2022-48 RESOLUTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO PROVIDE PAYMENT TO THE TOWN OF LEICESTER FOR BASE RATE UNIT CHARGES FOR THE PRIOR WATER BILLING PERIOD
Motion: M. Falk moved, and B. Ceci seconded to approve Resolution 2022-48. Carried unanimously.

2022-49

RESOLUTION TO AUTHORIZE THE USE OF FUNDS FOR THE PURCHASE OF A THM ANALYZER IN PARTNERSHIP WITH LIVINGSTON COUNTY

The total cost of the analyzer is approximately \$50,000. Livingston County is willing to dedicate \$14,750 of the remaining Local Government Efficiency Grant for the purchase of the analyzer. The Authority will be reimbursed for manhole inspections for \$26,000 as part of the ongoing I/I study. The Authority will need to invest \$10,000 in funds.

Motion: M. Falk moved, and D. Fanaro seconded to approve Resolution 2022-49. Carried unanimously.

Adjournment – 11:24 a.m.

Motion: D. Fanaro moved, and M. Falk seconded to close the meeting. Carried unanimously.