



Livingston County Water & Sewer Authority
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Reviewed Minutes

LIVINGSTON COUNTY WATER & SEWER AUTHORITY REGULAR MEETING AND PUBLIC HEARING October 19, 2022 at 8:00 am Watershed Education Center (Vitale Park) Lakeville, NY 14480

Members Attending: M. Falk, D. Higgins, M. McKeown, B. Ceci, S. Beardsley, D. Fanaro (arrived at 8:04 a.m.),
T. Saunders

Others attending: J. Molino (Executive Director), L. Monaghan (Executive Deputy Director), R. Lewis (Principal Account Clerk), M. Kosakowski (Director of Operations), S. Wright (Secretary) and J. Campbell (Attorney)

Call to Order: 8:00 a.m.

Approval of Agenda:

Motion: M. Falk moved, and T. Saunders seconded to approve the agenda with Resolution 2022-39 added. Carried unanimously.

Open Public Hearing:

At 8:00 a.m., the public hearing for the proposed 2022 Rate and Fee Schedule was opened.

Motion: D. Higgins moved, and S. Beardsley seconded to open the public hearing. Carried unanimously.

Approval of Minutes:

August 31, 2022 - Regular Meeting

Motion: M. Falk moved, and D. Higgins seconded to approve the regular board meeting minutes dated August 31, 2022. Carried unanimously.

September 21, 2022 - Regular Meeting

Motion: B. Ceci moved, and S. Beardsley seconded to approve the regular board meeting minutes dated September 21, 2022. Carried unanimously.

D. Fanaro arrived at 8:04 a.m.

Reports:

Financial Report – August and September 2022

R. Lewis reviewed the Financial Report with the Board (on file with Secretary).

Motion: S. Beardsley moved, and T. Saunders seconded to approve the August and September 2022 Financial Report. Carried unanimously.

Approval of Expenditures

Motion: D. Higgins moved, and B. Ceci seconded to approve paying Total Capital & Operating expenditures of \$297,286.07. Carried unanimously.

Motion: S. Beardsley moved, and B. Ceci seconded to approve paying utilities & miscellaneous expenditures of \$165,928.88. Carried unanimously.

Operations and Capital Report

M. Kosakowski reviewed the Operations and Capital Reports with the Board (on file with Secretary).

- Work has started on Contract 5 of the Countywide Water System Improvement Project.
- Pump failures at the Maple Beach Pump Station occurred over the weekend, repairs have been made and additional parts will be ordered.
- The SCADA system was discussed, upgrades and improvements are needed.

Motion: M. Falk moved, and T. Saunders seconded to approve the Operations and Capital Report. Carried unanimously.

Executive Director Report

L. Monaghan reviewed:

- 25% of meters have been replaced as part of the Meter Replacement Project, Leicester is almost complete, the invoice will be sent upon completion, East Lake Road customers are the next group.
- Contract 5 has been started with a less invasive drilling process.
- The Inflow and Infiltration (I/I) study has been completed for Livonia and Lakeville, some manholes will need improvements, 4 homes were discovered to have downspouts connected to the sewer.

J. Molino reviewed:

- Wastewater Operators have been working on a phosphorus removal process to determine which chemical to use as DEC has determined our original chemical, Epic 70, cannot be used.
- An income study may be performed for grants for the Conesus Lake Pump Station Project and the Groveland Station Wastewater Treatment Plant Project.
- Home Rule Legislation is being researched for a possible increase in the debt ceiling to equate it to 2022 dollars.
- A work plan for 2023 is currently being constructed.

Other Business:

Resolutions:

2022-33 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY TO SIGN AN OPERATION AND MAINTENANCE AGREEMENT WITH THE CONESUS LAKE COMPACT

The agreement is for 2023-2025 and has a fee of \$23,000 with a 1% increase per year.

Motion: M. Falk moved, and D. Higgins seconded to approve Resolution 2022-33. Carried unanimously.

2022-34 RESOLUTION AUTHORIZING THE TREASURER OF THE LIVINGSTON COUNTY WATER & SEWER AUTHORITY TO PREPARE AND TRANSMIT A LIST OF THOSE PROPERTIES WITH UNPAID WATER CHARGES AND UNPAID SEWER CHARGES TO LIVINGSTON COUNTY BOARD OF SUPERVISORS FOR LEVY ON 2023 TAX ROLLS

M. McKeown asked if the amount is consistent with prior years. R. Lewis stated yes.

Motion: B. Ceci moved, and D. Fanaro seconded to approve Resolution 2022-34. Carried unanimously.

Close Public Hearing:

Motion: At 8:50 a.m., S. Beardsley moved, and T. Saunders seconded to close the public hearing. Carried unanimously.

2022-35 RESOLUTION ADOPTING THE 2023 LIVINGSTON COUNTY WATER & SEWER AUTHORITY BUDGET & CAPITAL PLAN

The budget had been reviewed and discussed in previous meetings.

Motion: D. Fanaro moved, and M. Falk seconded to approve Resolution 2022-32, adopting the 2023 Livingston County Water & Sewer Authority budget and capital plan. Carried unanimously.

2022-36 RESOLUTION ADOPTING THE 2023 RATE AND FEE SCHEDULE

A change was explained and edited on the rate and fee schedule.

Motion: T. Saunders moved, and S. Beardsley seconded to approve Resolution 2022-36. Carried unanimously.

- 2022-37 RESOLUTION ADOPTING THE SERVICE UNIT POLICY
The policy will replace existing Service Unit Definitions and Parcel Definitions and will simplify and equitably distribute water and sewer unit assignments across Authority customers.
Motion: M. Falk moved, and D. Higgins seconded to approve Resolution 2022-37. Carried unanimously.
- 2022-38 RESOLUTION TO ACCEPT A PROPOSAL FROM GHD CONSULTING SERVICE INC. (GHD) FOR PROFESSIONAL SERVICES FOR COMMUNICATIONS AND CONTROL SYSTEM UPGRADES TO THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY COMMUNICATION SYSTEM
This proposal is for the design phase only.
Motion: D. Higgins moved, and T. Saunders seconded to approve Resolution 2022-38. Carried unanimously.
- 2022-39 RESOLUTION TO TRANSFER \$25,000 FROM UNALLOCATED RESERVE TO THE OPERATING BUDGET FOR REPAIRS AND UPGRADES TO THE MAPLE BEACH PUMP STATION
Two of the three pumps failed at the pump station requiring an emergency repair. With parts on backorder for 8-10 months, the need to order additional parts now requires monies to be available to purchase in this budget.
Motion: D. Fanaro moved, and M. Falk seconded to approve Resolution 2022-39. Carried unanimously.

Adjournment – 9:30 a.m.

Motion: S. Beardsley moved, and M. Falk seconded to close the meeting. Carried unanimously.