



Annual Meeting Minutes  
January 13, 2016

**APPROVED**  
February 24, 2016

Members Attending: H. Stewart, T. Anderson, D. Kriewall, G. Moore, F. Miller, S. Beardsley

Excused Absent: P. Brooks

Others Attending: D. LeFeber, E. Wies, M. Kosakowski, R. Lewis, C. VanHorne

The Secretary called the meeting to order, took roll call, and opened nominations for a temporary chairman.

#### **TEMPORARY CHAIRMAN**

*Motion: G. Moore moved and D. Kriewall seconded to nominate T. Anderson for temporary chairman.*

The Secretary of the Board called for other nominations. (Hearing none, the Secretary declared the nominations closed.)

The vote for T. Anderson for temporary chairman was unanimous.

The Secretary declared T. Anderson temporary chairman.

The Temporary Chairman called for nominations for Chairman of the Board.

*G. Moore moved and S. Beardsley seconded to nominate the entire slate of officers to remain as last year's slate, with H. Stewart for Chairman, T. Anderson for Vice Chairman, with S. Beardsley as Treasurer, D. Kriewall as Deputy Treasurer, and C. VanHorne as Secretary. The vote for the entire slate of officers was unanimous.*

#### **MEETINGS**

The Temporary Chairman of the Board requested suggestions for setting the meeting days and times for 2016

*Motion: F. Miller moved and S. Beardsley seconded to have the Livingston County Water and Sewer Authority meetings held the following dates: 02/24/16, 03/23/16, 04/27/16, 05/25/16, 06/29/16, 07/27/16, 08/24/16, 09/28/16, 10/26/16 at 8am. Held at the Geneseo Town Hall located at 4630 Millennium Drive, Geneseo, NY. The meetings for November and December will be decided in the future. Carried unanimously.*

#### **OFFICIAL NEWSPAPER**

The Temporary Chairman of the Board requested suggestions for selecting official newspapers for 2016.

*Motion: G. Moore moved and D. Kriewall seconded that the Livingston County News and the Genesee Country Express would be the Livingston County Water and Sewer*

*Authority's official newspapers for 2016. Carried unanimously.*

#### **BANK**

The Temporary Chairman of the Board requested suggestions for selecting the official bank for 2016.

*Motion: D. Kriewall moved and F. Miller seconded that Five Star Bank would be the official bank for the Livingston County Water and Sewer Authority for 2016 for daily deposits and transactions; however, the Board may utilize other Livingston County Banks as necessary. Carried unanimously.*

*Motion: G. Moore moved and D. Kriewall seconded that the Chairman, Vice Chairman, or Treasurer have the power to authorize the Principal Account Clerk to utilize any other bank or financial institution. Carried unanimously.*

#### **PAYMENT OF BILLS**

*Motion: G. Moore moved and S. Beardsley seconded to authorize any officer of the Board to approve any payment of bills to either take advantage of discounts or avoid penalties, and further those payments shall be brought to the attention of the Board at the next meeting. Carried unanimously.*

#### **BOARD COMMITTEES**

*G. Moore moved and D. Kriewall seconded to appoint G. Moore, D. Kriewall, and F. Miller to the Governance Committee, and S. Beardsley, P. Brooks and T. Anderson to the Audit and Finance Committee, and H. Stewart and C. VanHorne to the Joint Water Works Committee. Carried unanimously.*

*Adjourn D. Kriewall moved and S. Beardsley seconded to adjourn the board meeting. Carried unanimously.*



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Catherine Van Horne

Executive Director

**NOTICE IS HEREBY GIVEN**, that the Livingston County Water & Sewer Authority has established the following schedule for Board meetings throughout 2016, with notice to be given at a later date for the November and December meetings. Meetings are held at the Geneseo Town Hall, 4630 Millennium Drive, Geneseo, NY. **PLEASE SAVE THIS NOTICE** as only changes and/or special meetings will be advertised in the future.

### **Regular Meeting Schedule for 2016**

<b>Date</b>	<b>Time</b>
02/24/16	8 AM
03/23/16	8 AM
04/27/16	8 AM
05/25/16	8 AM
06/29/16	8 AM
07/27/16	8 AM
08/24/16	8 AM
09/28/16	8 AM
10/26/16	8 AM