

The Secretary called the meeting to order, took roll call, and opened nominations for officers of the Authority for 2018.

CHAIRMAN

Motion: S. Beardsley moved and J. Deming seconded to nominate T. Anderson for Chairman of the Board.

VICE CHAIRMAN

Motion: S. Beardsley moved and J. Deming seconded to nominate M. McKeown for Vice Chairman of the Board.

TREASURER

Motion: D. LeFeber moved and F. Miller seconded to nominate S. Beardsley for the Treasurer of the Board.

SECRETARY

Motion: S. Beardsley moved and D. LeFeber seconded to nominate M. Baines as Secretary of the Board.

Motion: F. Miller moved and D. LeFeber seconded to approve the above nominations and appoint the following slate of officers for 2018:

- *T. Anderson, Chairman*
- *M. McKeown, Vice Chairman*
- *S. Beardsley, Treasurer*
- *M. Baines, Secretary*

Carried unanimously.

OFFICIAL NEWSPAPER

The Chairman of the Board requested suggestions for selecting official newspapers for 2018.

Motion: F. Miller moved and T. Anderson seconded that the Livingston County News and the Genesee Country Express would be the Livingston County Water and Sewer Authority's official newspapers for 2018. Carried unanimously.

MEETINGS

The Chairman of the Board requested suggestions for setting the meeting days and times for 2018. A draft meeting schedule was circulated to the Board (on file with Secretary).

Motion: S. Beardsley moved and F. Miller seconded to approve the 2018 draft meeting schedule as presented (meetings to be held the fourth Wednesday of each month at 8am, at the Genesee Town Hall located at 4630 Millennium Drive, Genesee, NY, except for the December meeting which will be held on Friday, December 21, 2018 at 9am), and directed the Secretary to notify the public with an advertisement in the Authority's official newspapers. Carried unanimously.

BANK

The Chairman of the Board requested suggestions for selecting the official bank for 2018.

Motion: F. Miller moved and M. McKeown seconded that Five Star Bank would be the official bank for the Livingston County Water and Sewer Authority for 2018 for daily deposits and transactions; however, the Board may utilize other Livingston County Banks as necessary. Carried unanimously.

Motion: F. Miller moved and M. McKeown seconded that the Chairman, Vice Chairman, or Treasurer have the power to authorize the Principal Account Clerk to utilize any other bank or financial institution. Carried unanimously.

M. Baines informed the Board that with a new slate of officers for 2018, Five Star Bank requires approval of an updated municipal authorization resolution (on file with Secretary).

Motion: F. Miller moved and M. McKeown seconded to approve Resolution 2018-01-Municipal Authorization Resolution (Five Star Bank). Carried unanimously.

PAYMENT OF BILLS

Motion: F. Miller moved and J. Deming seconded to authorize any officer of the Board to approve any payment of bills to either take advantage of discounts or avoid penalties, and further those payments shall be brought to the attention of the Board at the next meeting. Carried unanimously.

BOARD COMMITTEES

Motion: S. Beardsley moved and F. Miller seconded to appoint J. Deming, M. McKeown, and F. Miller to the Governance Committee, and T. Anderson, S. Beardsley and P. Brooks to the Audit/Finance Committee, and F. Miller and M. Baines to the Joint Water Works Committee. Carried unanimously.

APPOINTMENT – ENGINEER

The Board reviewed the engagement letter from Clark Patterson Lee, dated January 9, 2018, including proposed billing rates (on file with Secretary).

Motion: F. Miller moved and S. Beardsley seconded to approve utilizing Clark Patterson Lee for miscellaneous professional engineering services for 2018, with services to be billed in accordance with the billing rate schedule presented. Carried unanimously.

APPOINTMENT – ATTORNEY

The Board reviewed the engagement letter from Kruk & Campbell, P.C., dated January 8, 2018, including proposed billing rate (on file with Secretary).

Motion: M. McKeown moved and F. Miller seconded to approve utilizing Kruk & Campbell, P.C., for miscellaneous legal services for 2018, to be billed in accordance with the billing rate presented. Carried unanimously.