

The Secretary called the meeting to order at 8:00AM, took roll call, and opened nominations for officers of the Authority for 2019.

**CHAIRMAN**

*Motion: S. Beardsley moved and J. Deming seconded to nominate T. Anderson for Chairman of the Board.*

**VICE CHAIRMAN**

*Motion: J. Deming moved and E. Gott seconded to nominate M. McKeown for Vice Chairman of the Board.*

**TREASURER**

*Motion: T. Anderson moved and M. McKeown seconded to nominate S. Beardsley for the Treasurer of the Board.*

**SECRETARY**

*Motion: M. McKeown moved and S. Beardsley seconded to nominate B. Harris for Secretary of the Board.*

*Motion: J. Deming moved and M. McKeown seconded to approve the above nominations and appoint the following slate of officers for 2019:*

- *T. Anderson, Chairman*
- *M. McKeown, Vice Chairman*
- *S. Beardsley, Treasurer*
- *B. Harris, Secretary (including authorizing use of LCWSA seal)*

*Carried unanimously.*

**MEETINGS**

The Chairman of the Board requested suggestions for setting the meeting dates, times, and location for 2019. A draft meeting schedule was circulated to the Board (on file with Secretary).

*Motion: M. McKeown moved and S. Beardsley seconded to approve the 2019 draft meeting schedule as presented (meetings to be held the fourth Wednesday of each month at 8AM, at the Watershed Education Center, Livonia NY, except for the November meeting which will be held on Wednesday, November 20, 2019 at 8am and the December meeting which will be held on Friday, December 20, 2019 at 9am), and directed the Secretary to notify the public with an advertisement in the Authority's official newspapers. Carried unanimously.*

**OFFICIAL NEWSPAPER**

The Chairman of the Board requested suggestions for selecting official newspapers for 2019.

*Motion: J. Deming moved and M. McKeown seconded that the Livingston County News and the Genesee Country Express would be the Livingston County Water and Sewer Authority's official newspapers for 2019. Carried unanimously.*

#### **BANK**

The Chairman of the Board requested suggestions for selecting the official bank for 2019.

*Motion: E. Gott moved and M. McKeown seconded that Five Star Bank would be the official bank for the Livingston County Water and Sewer Authority for 2019 for daily deposits and transactions; however, the Board may utilize other Livingston County Banks as necessary. Carried unanimously.*

*Motion: J. Deming moved and E. Gott seconded that the Chairman, Vice Chairman, or Treasurer have the power to authorize the Principal Account Clerk to utilize any other bank or financial institution. Carried unanimously.*

#### **PAYMENT OF BILLS**

*Motion: S. Beardsley moved and T. Saunders seconded to authorize any officer of the Board to approve any payment of bills to either take advantage of discounts or avoid penalties, and further those payments shall be brought to the attention of the Board at the next meeting. Carried unanimously.*

#### **BOARD COMMITTEES**

*Motion: S. Beardsley moved and M. McKeown seconded to appoint G. Deming, M. McKeown, and E. Gott to the Governance Committee, and T. Anderson, S. Beardsley and P. Brooks to the Audit/Finance Committee, and T. Saunders and M. Baines to the Joint Water Works Committee. Carried unanimously.*

#### **APPOINTMENT – ENGINEER**

The Board reviewed the engagement letter from Clark Patterson Lee, dated January 2, 2019, including proposed billing rates (on file with Secretary).

*Motion: J. Deming moved and E. Gott seconded to approve utilizing Clark Patterson Lee for miscellaneous professional engineering services for 2019, with services to be billed in accordance with the billing rate schedule presented. Carried unanimously.*

#### **APPOINTMENT – ATTORNEY**

The Board reviewed the engagement letter from Kruk & Campbell, P.C., dated January 24, 2019, including proposed billing rate (on file with Secretary).

*Motion: S. Beardsley moved and E. Gott seconded to approve utilizing Kruk & Campbell, P.C., for miscellaneous legal services for 2019, to be billed in accordance with the billing rate presented. Carried unanimously.*