
Agenda
LIVINGSTON COUNTY WATER & SEWER AUTHORITY
ORGANIZATIONAL MEETING & REGULAR MEETING
January 20, 2021 8am
(VIA CONFERENCE CALL – see call-in info on page 3)

1. **Call to Order**
2. **Organizational Items**
 - **Appointment of Officers**
 - o Chairman
 - o Vice Chairman
 - o Treasurer
 - o Secretary
 - **Establish 2021 Meeting Schedule & Location** *(previously approved at 12/18/20 Board Mtg)*
 - **Designate official newspaper(s)**
 - **Designate official Bank**
 - **Payment of Bills**
 - **Committee Assignments**
 - o Governance
 - o Audit/Finance
 - o Unity Task Force (Joint Village of Livonia/LCWSA Water & Sewer Committee)
 - **Appointments:**
 - o Engineer – Clark Patterson Lee
 - o Attorney – James W. Campbell, Jr., Kruk & Campbell, P.C.
 - **Miscellaneous**
 - o Committee Charters – Discussion
 - o Board Member Responsibilities – Discussion
 - o NYSLRS – Establish Standard Work Day for Employees *(Resolution No. 2021-xx)*
3. **Approval of Agenda**
4. **Approval of Minutes** – December 18, 2020 Regular Meeting
January 6, 2021 Special Meeting
5. **Privilege of the Floor**
6. **Financial Report**
 - 2020 Budget Transfer Request (Total \$257,400)
 - LCWSA Acct 14894 (Kircher Construction, Inc., 3090 Mt Morris Geneseo Rd, Mount Morris NY 14510)
 - o Request for Review of Hardship/Leak Policy (December 4, 2020 Letter)

(see reverse)

7. Approval of Bills

8. Operations/Capital Reports

- LCWSA Capital Projects
 - P31131 County Wide Water System Improvements (DWSRF Project No. 18746)
 - Engineering Amendment #1 – Phase 2A Disinfection System Improvements
- 2021 Capital Improvement Program & Project Planning Discussion
 - See attached memorandum
- 2021 CFA Grant Funding: EPG & GIGP Program
 - Discussion + Approval to Submit Applications

9. Other Business

- COVID-19 Impacts – Update & Discussion
 - Sick Leave
 - Vaccination Rollout/Prioritization (Phase 1c: All other essential workers (incl water/wastewater))
- LCWSA Staffing
 - Establish Wage Grades for Union Positions (not already listed in Wage Grade Table)
 - Proposed WWTP Staffing Plan – Discussion
 - Authorize to fill one (1) Sr WWTP Operator Position (Full-Time)
 - Authorize to fill one (1) Grade 3 WWTP Operator Position (Full-Time)
 - Authorize to fill one (1) Grade 2A WWTP Operator Position (Full-Time)
 - Authorize to fill one (1) WWTP Operator Trainee (Full-Time)
 - Authorize to fill one (1) Building Maintenance Person Position (Full-Time)
- Village of Livonia – January 14, 2021 Memo/Letter of Intent re: Development of Direct Agreement for Water System
 - Discussion + Next Steps

10. Communications

- Unity Task Force (Joint Village of Livonia/LCWSA Committee) Meeting held virtually on Monday, January 11, 2021 at 5:30 pm re: proposed water system improvements at intersection of Big Tree Rd/Shelly Road. Next meeting scheduled for Monday, January 25, 2021 at 5:30 pm.
- Livingston County Water Supply Study Update – Report has now been finalized by CPL and can be downloaded from the following webpage: <https://www.livingstoncounty.us/1177/Water-Study-Update-Project> (Report: 284 pages, Appendices: 444 pages). Per Livingston County, “*the equipment purchase for this grant is on hold until the final contract is signed by the State.*”

11. Adjournment

Next Regular Meeting: Wednesday, February 17, 2021 @ 8 am

****Meeting type (In-person or via Conference Call) TBD, based on COVID-19 situation and status of Executive Orders issued by NYS Governor****

All attachments and reports referenced above may be found at

<http://www.co.livingston.state.ny.us/lcwsa.htm>

Go to Board meetings tab / current agenda.

Due to the ongoing COVID-19 pandemic, the Organizational Meeting/Regular Board Meeting scheduled for Wednesday, January 20, 2021, will be held via conference call versus in-person.

For members of the public who are interested in calling in and listening to the Board Meeting, please see instructions below:

Dial (for higher quality, dial a number based on your current location):

US: +1(646)3573664
+1(312)2630281
+1(470)8692200 (US East)
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+1(650)2424929
+1(720)9027700 (US Central)
+1(213)2505700
+1(346)9804201
+1(469)4450100 (US South)

Meeting ID: 149 479 1823